

**MINUTES OF THE REGULAR BOARD MEETING
16 FEBRUARY 2017
CARMICHAELS AREA SCHOOL DISTRICT
7:00 P.M.**

The Carmichaels Area School District Board of Education held its regular meeting on February 16, 2017 in the Middle-Senior High Media Center. Thomas M. Ricco, Board President, presided over the meeting.

Attending the meeting were John Menhart, Superintendent; Samuel Davis, Solicitor; Mark Batis, Technology Administrator; David Franks, Maintenance Supervisor; Ronald Gallagher, Middle School Principal; Fred Morecraft, Elementary Principal; Lisa Zdravecky, Senior High Principal; Chief Miller, Security Director; district residents and news media representatives.

An Executive Session was held at 6:30 p.m. for contractual and personnel items. The session ended at 6:55 p.m.

I. ROLL CALL.

The following Board members were in attendance: Ronald T. Ferek; Kenneth A. Ganocy; Dr. Richard L. Krause; Lewis G. May, Treasurer; Edmond F. McIntire, Jr., Vice-President; Pete Shlosky; Jason J. Voithofer and Cheryl L. Voytek.

II. MOMENT OF SILENT MEDITATION.

A moment of silent meditation was observed by all in attendance.

III. APPROVAL OF MINUTES OF REGULAR BOARD MEETING OF 19 JANUARY 2017.

Mr. McIntire moved to approve the minutes of the regular Board meeting of January 19, 2017. Second by Mr. Shlosky - 9 ayes; 0 nays.

IV. UNFINISHED BUSINESS.

V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.

Mr. Ferek moved to approve the addition of items A. to D. below to the agenda. Second by Mr. McIntire - 9 ayes; 0 nays.

- A. Terminate Employment
- B. Facilities - Carmichaels Volleyball
- C. Extra Baseball Coach Position - Booster Funded
- D. Facilities - King Coal Youth Baseball

Mr. Ferek moved to approve the agenda as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

VI. REMARKS FROM VISITORS.

VII. ADMINISTRATIVE REPORTS (Exhibit I).

- A. SUPERINTENDENT REPORT.**
- B. ELEMENTARY PRINCIPAL REPORT.**
- C. MIDDLE SCHOOL PRINCIPAL REPORT.**
- D. SENIOR HIGH PRINCIPAL REPORT.**
- E. TECHNOLOGY ADMINISTRATOR REPORT.**
- F. MAINTENANCE SUPERVISOR REPORT.**

VIII. STUDENT REPRESENTATIVE.**IX. COMMITTEE REPORTS.****A. HUMAN RESOURCES (Ferek, McIntire, Krause).****1. POLICY 2ND READING.**

Mr. Ferek moved to approve the second reading of policy items a. and b. below as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

a. 113.2 BEHAVIOR SUPPORT.**b. 801 PUBLIC RECORDS.****2. POLICY 1ST READING.**

Mr. Ferek moved to approve the first reading of policy items a. and b. below as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

a. 251 HOMELESS STUDENTS.**b. 255 EDUCATIONAL STABILITY FOR CHILDREN IN FOSTER CARE.****3. 2017-18 SCHOOL CALENDAR (Exhibit II).**

Mr. Ferek moved to approve the school calendar for 2017-18 as presented. Second by Mrs. Voytek - 9 ayes; 0 nays.

4. LETTER OF AGREEMENT - CAEA (Exhibit III).

Mr. Ferek moved to approve the 2016-17 second semester long-term substitute letter of agreement with CAEA as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

5. LONG-TERM SUBSTITUTE POSITION.

Mr. Ferek moved to offer Donna Krampy a long-term substitute position for the second semester of 2016-17 school year in a Kindergarten classroom retroactive to January 23, 2017 with salary and terms per the professional contract. Second by Mr. Shlosky - 9 ayes; 0 nays.

6. SOUTHWEST TRAINING SERVICES INC. AGREEMENT (Exhibit IV).

Mr. Ferek moved to approve the youth work experience program agreement with Southwest Training Services Inc. during summer 2017 as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

7. TRAVEL - J. MASCIA.

Mr. Ferek moved to approve Julie Mascia, Business Manager, to attend the annual PASBO conference in Pittsburgh from March 21-24, 2017. Second by Mr. McIntire - 9 ayes; 0 nays.

8. SUB LIST ADDENDUM - CUSTODIAN, PCA (Exhibit V).

Mr. Ferek moved to approve the substitute list addendum as presented. Second by Mr. Voithofer - 9 ayes; 0 nays.

9. MEMORANDUM OF UNDERSTANDING - CAEA (Exhibit VI).

Mr. Ferek moved to approve the MOU with Carmichaels Area Education Association to settle the FMLA grievance as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

10. TERMINATE EMPLOYMENT.

Mr. Ferek moved to dismiss Jena Ranieri from employment as a personal care aide in the Carmichaels Area School District effective immediately. Second by Mr. McIntire - 9 ayes; 0 nays.

INFORMATION ITEMS.

1. HOMEBOUND INSTRUCTION.

Notification of homebound instruction approved for one (1) Elementary and one (1) Secondary student. No action necessary.

2. HEARING WAIVER.

Notification of hearing waiver completed for one (1) Secondary student. No action necessary.

3. IU CONVENTION - MARCH 28, 2017.

Board members are asked to notify the Superintendent's Office if attending the IU annual convention on March 28, 2017 at 7:00 p.m. at the Hilton Garden Inn - Southpointe. No action necessary.

B. BUDGET & FINANCE (McIntire, Krause, Voytek).

1. FIELD HOUSE MONITOR SALARY.

Mr. McIntire moved to split the field house monitor salary with ½ salary paid through the General Fund and ½ paid through the Athletic account. Second by Mr. Shlosky - 9 ayes; 0 nays.

2. TEACHER APPRECIATION WEEK - MAY 8-12, 2017.

Mr. McIntire moved to provide a luncheon prepared by the cafeteria for each professional staff member during Teacher Appreciation Week in May 2017. Second by Mr. Shlosky - 9 ayes; 0 nays.

3. BANK AUTHORIZED SIGNATURES (Exhibit VII).

Mr. McIntire moved to approve the attached bank authorized signatures as presented. Second by Mrs. Voytek - 9 ayes; 0 nays.

4. SINGLE AUDIT REPORT - FY ENDING JUNE 30, 2016 (Exhibit VIII)

Mr. McIntire moved to accept the single audit report for fiscal year ending June 30, 2016 as presented. Second by Mr. May - 9 ayes; 0 nays.

5. ONE CALL NOW RENEWAL.

Mr. McIntire moved to approve the One Call Now renewal at a cost of \$1,905.81. Second by Mr. Shlosky - 9 ayes; 0 nays.

6. BUDGET TRANSFERS (Exhibit IX).

Mr. McIntire moved to approve the budget transfers as presented. Second by Mr. May - 9 ayes; 0 nays.

7. 2017-18 IU BUDGET (Exhibit X).

Mr. McIntire moved to approve the 2017-18 IU budget in the amount of \$2,500,625.00 and the district share of \$6,316.90. Second by Dr. Krause - 9 ayes; 0 nays.

8. PA AUDITOR GENERAL REPORT - JULY 1, 2012 TO JUNE 30, 2015 (Exhibit XI).

Mr. McIntire moved to accept the Limited Procedures Engagement report for July 1, 2012 to June 30, 2015 as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

C. ACTIVITIES & ATHLETICS (Ganocy, Shlosky, Voithofer).

1. RESIGNATION - T. TOWNSEND, ASSISTANT FOOTBALL COACH.

Mr. Ganocy moved to accept the resignation received January 19, 2017 of Travis Townsend as assistant football coach. Second by Mr. Voithofer - 9 ayes; 0 nays.

2. RESIGNATION - S. DULANEY, EXTRA FOOTBALL COACH.

Mr. Ganocy moved to accept the resignation received February 2, 2017 of Shawn Dulaney as an extra football coach funded by the Quarterback Club. Second by Mrs. Voytek - 9 ayes; 0 nays.

3. ASSISTANT FOOTBALL COACH POSITION.

Mr. Ganocy moved to offer the assistant football coach position to Shawn Dulaney with salary and terms per the professional contract effective the 2017-18 season. Second by Mr. Voithofer - 9 ayes; 0 nays.

4. ASSISTANT FOOTBALL COACH POSITION.

Mr. Ganocy moved to offer the assistant football coach position to Ron Gallagher with salary and terms per the professional contract effective the 2017-18 season. Second by Dr. Krause - 8 ayes; 0 nays; 1 abstain (Ganocy).

5. FIELD TRIP.

Mr. Ganocy moved to approve the request for field trip items a. to f., h. and i. below as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

a. STEPPINGSTONES SWIMMING -> Morgantown - March 8, 2017.

b. PITT CHEER & DANCE DAY -> Pittsburgh - February 18, 2017.

c. INVENTIONLAND TOUR -> RIDC Park - April 26, 2017.

d. STEPPINGSTONES ARTS FESTIVAL -> Morgantown - April 7, 2017.

e. ROLLING MEADOWS NURSING HOME -> Waynesburg - Spring 2017.

f. HARRISBURG UNIVERSITY OF SCIENCE & TECHNOLOGY -> Harrisburg - May 10, 2017.

h. NATIONAL ANTHEM PERFORMANCE -> PNC Park - April 26, 2017.

i. LANGUAGE DAY -> Bentworth HS - February 16, 2017.

Mr. Ganocy moved to approve the request for field trip item g. below as presented. Second by Mr. Shlosky - 8 ayes; 1 nay (Ganocy)

g. DISNEY VOLLEYBALL TOURNAMENT -> Orlando, FL - August 30 to September 3, 2017.

6. VOLUNTEER ATHLETIC TRAINER.

Mr. Ganocy moved to approve Andrew Barrish as a volunteer athletic trainer for home games only during the absence of Dawn Ward-Malik retroactive to February 7, 2017 through the end of the season. Second by Mr. Voithofer - 9 ayes; 0 nays.

7. TRAVEL - FOOTBALL COACHING CLINIC.

Mr. Ganocy moved to approve six (6) football coaches attending a football clinic in Pittsburgh from March 3 to 5, 2017 as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

8. EXTRA BASEBALL COACH POSITION - BOOSTER FUNDED.

Mr. Ganocy moved to approve an extra baseball coach position funded by the Baseball Boosters for Charles Gasti with terms per district guidelines effective the 2016-17 season, pending receipt of required documents. Second by Mr. Shlosky - 9 ayes; 0 nays.

DIRECTIVE.

The Superintendent was directed to assign Ryan Krull to the position of Assistant Athletic Director effective immediately with no compensation for the position.

D. TRANSPORTATION & BUILDING/GROUNDS (Voithofer, May, Shlosky).

1. FACILITIES.

Mr. Voithofer moved to approve the request for facilities items a. to f. below as presented. Second by Mr. Ferek - 9 ayes; 0 nays.

a. EXTENDED SCHOOL YEAR -> Elementary classroom - June 14 to July 20, 2017.

b. STEELERS BASKETBALL GAME -> MSH gym & cafeteria - March 8, 2017.

c. TEA PARTY FUNDRAISER -> MSH cafeteria - February 25, 2017.

d. MASON DIXON SOFTBALL MEETINGS -> MSH cafeteria - February 26 & March 26, 2017.

e. LIP SYNC CHALLENGE -> auditorium - April 11, 2017.

f. KING COAL YOUTH BASEBALL SIGNUP -> Elementary library - February 23, 2017.

2. CONSTRUCTION PROJECT CHANGE ORDER (Exhibit XII).

Mr. Voithofer moved to approve the construction project Change Order item a. below as presented. Second by Mrs. Voytek - 9 ayes; 0 nays.

a. CHANGE ORDER EC-01 -> A-1 Electric (\$11,451.00)

X. BUSINESS MANAGER / BOARD SECRETARY REPORT.

A. BILLS FOR PAYMENT (Exhibit XIII).

Mr. McIntire moved to approve the bills for payment in the amount of \$2,015,502.80 as presented. Second by Mr. Ferek - 9 ayes; 0 nays.

B. SECRETARY / TREASURER / FINANCIAL REPORTS (Exhibit XIV).

Mr. Ferek moved to approve the secretary, treasurer and other financial reports as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

XI. OTHER REPORTS.

A. FEDERAL PROGRAMS (Morecraft).

B. LEGISLATIVE REPORT (Krause).

C. PUBLIC RELATIONS (Ricco, May, McIntire, Krause, Gallagher, Morecraft, Zdravecky).

D. STRATEGIC PLAN REPRESENTATIVE (Voytek).

E. GCC&TC REPRESENTATIVE (May).

XII. ADJOURNMENT.

Mr. McIntire moved to adjourn the meeting at 8:20 p.m. Second by Mr. Ferek - 9 ayes; 0 nays.

John Menhart, Superintendent

Thomas M. Ricco, Board President