

WINSLOW UNIFIED SCHOOL DISTRICT
P.O. BOX 580, 600 E. CHERRY ST.
WINSLOW, AZ 86047

REQUEST FOR STUDENT RECORDS

School _____

Address _____

City _____ State _____ Zip _____

Phone Number (if available): _____ FAX Number (if available) _____

Attention: Registrar

In accordance with the Education Amendments of 1974, "Production of the Rights and Privacy of Parents and Students", Section 438, subsection (B) (1), Parts A & B, Page 97; School officials, including teachers within the educational institution and officials of other school systems in which the student may intend to enroll, may receive a student's records without written consent for such release. In the event certain records being asked for require parental consent, such authorization by parent or legal guardian is below.

Student's Name (Please Print)

Date of Birth

Current Grade

Parent or Guardian Signature

Date

SAIS Number (AZ Only)

PLEASE FORWARD THE FOLLOWING RECORDS:

- | | |
|--|---|
| <input type="checkbox"/> Transcript of Grades | <input type="checkbox"/> Official Withdrawal Slip |
| <input type="checkbox"/> Immunization/Health Records | <input type="checkbox"/> Withdrawal Grades (in %) |
| <input type="checkbox"/> Birth Certificate | <input type="checkbox"/> Achievement Test Scores |
| <input type="checkbox"/> Certificate of Indian Blood (CIB) | <input type="checkbox"/> Discipline Report |
| | <input type="checkbox"/> Attendance Report |

IF AVAILABLE, PLEASE INCLUDE THE FOLLOWING CONFIDENTIAL RECORDS:

- Psychological & Special Education Records including current Individual Education Plan (IEP)
 Testing Results for Gifted Programs

CHECK IF STUDENT WAS IN THE FOLLOWING PROGRAMS:

- Title I Reading ELL Special Education Speech Therapy Gifted

Clearance Record: Teacher _____ Textbooks _____ Library _____ Cafeteria _____

Please send all special education records -- ATTN: Special Education Director
Phone (928) 288-8108 FAX (928) 288-8295

PLEASE SEND ALL STUDENT RECORDS TO:

WINSLOW HIGH SCHOOL
ATTN: COUNSELING OFFICE
P.O. BOX 580
WINSLOW, AZ 86047
(928) 288-8282 FAX (928) 288-8284

Authorized Signature

Title

Date

WPS 650 (High School)