

St. Marys Area School District
Board of School Directors
Regular Meeting
October 13, 2014, 7:00 P.M.
Library, St. Marys Area High School

Minutes

- I. The St. Marys Area Board of School Directors held their regular meeting October 13, 2014 at 7:00 PM in the Library of the St. Marys Area High School. The meeting was called to order by board president Robert Luchini.
- II. Pledge of Allegiance
- III. Directors Present: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy (arrived 7:01 PM), Matthew Quesenberry, Patricia Rezmerski. Directors Absent: Charles Liptak, Robert Sorg.

Others Present: Dr. G. Brian Toth, Josh Williams, Ginger Williams, Robin Johnson, Joe Schlimm, James Wortman, Christine Kuhar, Noel Petrosky, Karen Haberberger, Terry Straub, Mark Romain, Dan Elder, Atty. Richard Brown, a representative from *The Daily Press*, *The Bradford Era*, *The Du-Bois Courier* and no (0) visitors.

An executive session was called 7:01 PM; meeting resumed 7:03 PM.
- IV. Comments from visitors including comments on federal programs.
- V. Superintendent's Comments
- VI. Minutes of the workshop meeting held on September 4 2014 and the regular meeting on September 8, 2014 and the Buildings and Grounds Committee meeting held on September 22, 2014 were approved.

Motion by Patricia Rezmerski, seconded by John Mulcahy – motion carried by a voice vote of all members present.
- VII. The treasurer's report and cafeteria report for August 2014 was approved.

Motion by John Mulcahy, seconded by Bryan Chiappelli – motion carried by a voice vote of all members present.
- VIII. Approved Payment of Bills

General Fund	October 2014 and office checks for September 2014
Payroll Fund	September 2014
Cafeteria Fund	September 2014

Motion by Bryan Chiappelli, seconded by Matthew Quesenberry; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.
- IX. Board Procedures
 - A. Board Policy

First reading of revised Policy #121, Field Trips. (Attachment No. 1)

X. Business Affairs

A. Resolution

The resolution authorizing the St. Marys Area School District's membership in the Pennsylvania Public Entity Energy Consortium was approved. There was no cost to the district to become a member. (Attachment No. 2)

Motion by John Mulcahy, seconded by Dr. Clythera Hornung; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

B. St. Marys Area High School Stadium Renovation/Alterations Project

Approval was given to KTH Architects for architectural services and bid procedure for proposed stadium renovation/alterations project at the St. Marys Area High School Dutch Country Stadium in the amount of eight percent (8%) of the construction cost designed by KTH Architects plus reimbursable expenses. (Attachment No. 3)

Motion by Patricia Rezmerski, seconded by John Mulcahy; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

C. Asbestos Inspection and Management Plan

A contract between Volz Environmental Services, Inc. and St. Marys Area School District in the amount of \$5,425.00 to perform asbestos inspection was approved. This inspection is required to be performed every three years by EPA Asbestos Hazard Emergency Response Act. (Attachment No. 17)

Motion by Bryan Chiappelli, seconded by John Mulcahy; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

D. Fox Township Elementary School Playground

The revised budget for the Fox Township Elementary School Playground was approved. District share to be reduced to \$21,875.70 with the remainder to come from fund raising.

Motion by Patricia Rezmerski, seconded by Matthew Quesenberry; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

E. Middle School Gym Lights

A recommendation to replace Middle School gym lighting not to exceed \$10,070.00 was approved. (Attachment No. 18)

Motion by John Mulcahy, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

XI. General School Affairs

A. Comprehensive Plan

Approved the St. Marys Area School District Comprehensive Plan. The plan will be available on the District website and in the Business Office.

Motion by Patricia Rezmerski, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry,

Patricia Rezmerski – motion carried.

B. Support Organization (For Information Only)

The following support organization has submitted necessary information for the 2014-2015 school year as required under Policy No. 915.

St. Marys Area Quarterback Club (Attachment No. 4)

C. St. Marys Area School District Foundation (For Information Only)

John Mulcahy volunteered to be the Board Representative for the St. Marys Area School District Foundation.

D. 2014-2015 School Calendar Revision

Approved revision to the 2014-2015 school calendar as follows: change the August 22nd, October 13th and January 19th Teacher Inservice days to Act 80 days.

Motion by Dr. Clythera Hornung, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

XII. Transportation

A. Bus Stops

Approved the new bus stops as listed below:

1025 Windfall Road, St. Marys
1678 Bucktail Road, St. Marys
4631 Boone Mountain Road, Kersey
742 Brandy Camp Road, Kersey
550 Toby Road, Kersey

Motion by John Mulcahy, seconded by Patricia Rezmerski; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

XIII. Student Activities

A. Field Trips

1. Approved the St. Marys Area High School annual band trip to Wildwood, New Jersey to participate in the Wildwood Indoor Competition on April 29 to May 3, 2015. Approximately fifty-five (55) students will participate. St. Marys Area Band Parents Booster Club will fund all expenses.

Motion by Dr. Clythera Hornung, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

2. Approved the St. Marys Area High School annual AP Economics class trip to New York City on March 26 and 27, 2015. Approximately fifty-five (55) students will participate.

Motion by John Mulcahy, seconded by Patricia Rezmerski; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

3. Approved St. Marys Area High School Ski Club trips to Holiday Valley Ski Resort, Ellicottville, New York on January 4, 11, 18, 25 and February 1, 8, 15, and 22, 2015. Approximately twenty-five (25) students participate.

Motion by Bryan Chiappelli, seconded by John Mulcahy; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

4. Two (2) students were approved to participate in the PSBA Student Delegate Program in Harrisburg, Pennsylvania on October 22-24, 2014.

Motion by John Mulcahy, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

5. Six (6) chorus members were approved for attendance at the PMEA District Chorus in Meadville, Pennsylvania on January 20 through 24, 2015.

Motion by Matthew Quesenberry, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

B. Student Clubs

Approved organization of the following new High School student clubs.

Entrepreneur Club	(Attachment No. 5)
National Honor Society	(Attachment No. 6)
Pay It Forward/Student United Way	(Attachment No. 7)
Photography Club	(Attachment No. 8)

Motion by Matthew Quesenberry, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

XIV. Buildings and Grounds

A. Use of Facility Approval

1. The Drama Club was approved to use the St. Marys Area High School Auditorium and Auditorium hall from 12:00 noon – 5:00PM on Sunday, November 16, 2014.

Motion by John Mulcahy, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

2. The HOSA Club was approved to use the St. Marys Area High School Field House concession stand and the trail behind the field house for a haunted forest from 7:00PM – 10:00PM on Sunday, October 26, 2014.

Motion by Dr. Clythera Hornung, seconded by Stacy McKee; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

3. Members of the National Honor Society were given approval to use the St. Marys Area High School cafeteria for breakfast prior to their highway cleanup day from 9:30AM – 11:00AM on Sunday, October 19, 2014.

Motion by Bryan Chiappelli, seconded by Matthew Quesenberry; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

4. The Rotary Club was approved to use the South St. Marys Street Elementary School gym for a Halloween parade from 12:00 noon – 3:00PM on Sunday, October 26, 2014.

Motion by John Mulcahy, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

5. The Juvenile Diabetes Research Foundation was approved to use the St. Marys Area High School track, concession stand and gym if it rains for their Walk to Cure Diabetes from 11:00AM – 5:00PM on Sunday, April 26, 2015.

Motion by Patricia Rezmerski, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

6. The request from the Bennetts Valley Lions Club to use Bennetts Valley Elementary School Gym and restrooms for a Halloween parade on Sunday, October 26, 2014 from 12:30PM to 3:30PM was approved.

Motion by Bryan Chiappelli, seconded by John Mulcahy; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

XV. Personnel

Approved personnel actions as listed. All employment approvals are provisional for thirty days pending receipt of Act 151 clearance documentation.

A. Job Description

The job description for the Superintendent of Schools as per attachment No. 9 was approved.

B. Superintendent Evaluation

The Superintendent Evaluation and Performance Standards as per Attachment No. 10 was approved.

C. Resignations, Support Personnel

Name: Stacey Urton
Position: Personal Care and Vehicle Aide – Bennetts Valley Elementary
Effective: October 6, 2014

D. Leaves of Absence

Name: Michelle Casey
Position: Personal Care Aide – South St. Marys St. Elementary
Request: Unpaid Leave: October 31, November 2 and November 24, 2014
Reason: Personal (Attachment No. 11)

Name: Jessica Erich
Position: Health Aide – Fox Township Elementary School
Request: Unpaid Leave: October 16 and 17, 2014
Reason: Personal (Attachment No. 12)

Name: Karen Horner
Position: Health/Personal Care Aide – South St. Marys St. Elementary
Request: Unpaid Leave every Tuesday and other intermittent days
Reason: Personal (Attachment No. 13)

Name: Melissa Sharrow
Position: Cafeteria Worker – Middle School
Request: Unpaid Leave: November 4, 2014 through January 5, 2015
Reason: Personal (Attachment No. 14)

Name: Angela Wegemer
Position: Cafeteria Cashier – South St. Marys St. Elementary
Request: Unpaid Leave: November 24-26, 2014
Reason: Personal (Attachment No. 15)

Name: Jamie Williams
Position: Teacher: South St. Marys Street Elementary School
Request: Unpaid leave extension to January 19, 2015
Reason: Article XIV, Section C-3a of teacher contract

Name: Stacy Yetzer
Position: Teacher – Fox Township Elementary
Request: Unpaid Leave: October 31, 2014
Reason: Personal (Attachment No. 16)

E. Transfer, Support Personnel

Name: Ronda Beigel
Transfer from: 5 hours week/Personal Care Aide High School
Transfer to: 5 hours day/5 days week/Personal Care Aide High School
Effective: August 26, 2014

F. Hire, Professional Personnel

Name: Shannon Eckels
Position: Elementary Teacher
Terms: Step 1, Bachelors
Effective: October 20, 2014
Degree: Bachelors
Certification: Elementary K-6
University: Clarion University of Pennsylvania
Point Park University - Education
Experience Present: Title I Tutor, Bennetts Valley Elementary School
Experience: 1 Year: Title I Tutor, Bennetts Valley Elementary School
Building: Bennetts Valley and Fox Township Elementary Schools

G. Hire, Long-Term Substitute Professional Personnel

Name: Ann Hart
Position: Long-Term Elementary Teacher
Terms: Step 1, Masters (pro-rated)
Effective: October 14, 2014
Degree: Bachelors-Nutrition/Masters-Education
Certification: Elementary, Mid-Level Science, Mid-Level Math
University: Penn State University - Nutrition
Grand Canyon University - Education
Experience Present: Substitute Teacher – St. Marys Area School District
Building: South St. Marys Street Elementary School

H. Hire, Support Personnel

Name: Elizabeth Davis
Position: Personal Care Aide/Life Skills
Terms: \$7.50/hour 7.5 hours/day
Effective: August 26, 2014
Experience Present: Substitute teacher – New York State
Building: South St. Marys Street Elementary School

Name: Crystal Etaliano-Garthwaite
Position: Title I Tutor
Terms: \$9.00/hour 5 hours/day 150 days
Effective: October 6, 2014

Experience Present: Agape Preschool – Teachers Aide
Experience: 1 Year: Elk Haven Nursing Home – Kitchen Aide
Experience: 2 Year: Elk Regional Health Center – Registration Clerk
Building: South St. Marys Street Elementary School

Name: Joyce Solada
Position: Cafeteria Aide/Cook/Cashier
Terms: \$7.50/hour 7 hours/day
Effective: September 9, 2014
Experience Present: DuBois Nursing Home – CAN
Experience: 1 Year: Burke's Home Center – Advertising Manager
Building: St. Marys Are High School

I. Hire, Supplemental Contracts, 2014-2015 School Year

Name: Scott Asti
Position: Asst. Boys Basketball Coach
Terms: Volunteer (Renew)

Name: Warren Beck
Position: JV Head Boys Basketball Coach
Terms: \$1,680.00 (Renew)

Name: Julie Bish
Position: Math Department Chairperson
Terms: \$365.00 (Renew)

Name: T. J. Breindel
Position: 8th Grade Head Boys Basketball Coach
Terms: \$1,764.00 (Renew)

Name: C. Adam Brooks
Position: Marching Band Director
Terms: \$2,315.25 (Renew)

Name: C. Adam Brooks
Position: Musical-Vocal Director
Terms: \$1,020.00 (Renew)

Name: C. Adam Brooks
Position: SMAHS Choral Director
Terms: \$638.00 (Renew)

Name: Bryan Chiappelli
Position: 6th Grade Girls Basketball Coach
Terms: Volunteer (New)

Name: Mark DeMuro
Position: Head Swimming Coach
Terms: \$3,422.00 (Renew)

Name: Christopher Gankosky
Position: Concert/Stage Band Director
Terms: \$1,436.00 (Renew)

Name: Christopher Gankosky
Position: Musical Director
Terms: \$1,870.00 (Renew)

Name: Zachary Hoh
Position: Asst. Wrestling Coach
Terms: Volunteer (Renew)

Name: Jennifer Ingram
Position: Bennetts Valley Yearbook Coordinator
Terms: \$100.00 (Renew)

Name: Michelle Jackson
Position: Senior Class Advisor
Terms: \$347.55 (Renew)

Name: Michelle Jackson
Position: Business Department Head
Terms: \$330.75 (Renew)

Name: Michelle Jackson
Position: DECA Advisor
Terms: \$510.00 (Renew)

Name: Kelly Johnson
Position: Asst. Gymnastics Coach
Terms: \$1,200.00 (Renew)

Name: Anthony Mastrogiacomo
Position: 7th Grade Boys Basketball Coach
Terms: \$1,852.00 (Renew)

Name: Joshua Meyer
Position: Asst. Wrestling Coach
Terms: Volunteer (Renew)

Name: William Meyer
Position: Asst. Wrestling Coach
Terms: Volunteer (Renew)

Name: Charles Miller
Position: 4th Grade Boys Basketball Coach
Terms: \$422.00 (Renew)

Name: George Neubert
Position: Asst. Boys Basketball Coach
Terms: Volunteer (Renew)

Name: Adam Resch
Position: 1st Asst. Wrestling Coach
Terms: \$1,932.00 (Renew)

Name: Seth Rhed
Position: 9th Grade Boys Basketball Head Coach
Terms: \$2,144.00 (Renew)

Name: Jason Schreiber
Position: Head Varsity Basketball Coach
Terms: \$3,045.00 (Renew)

Name: Steven Simchick
Position: 2nd Asst. Wrestling Coach
Terms: \$1,600.00 (Renew)

Name: Dominic Surra
Position: Head Wrestling Coach
Terms: \$3,525.00 (Renew)

Name: Dominic Surra

Position: Student Government Advisor
Terms: \$183.75 (Renew)

Name: Douglas Surra
Position: Asst. Wrestling Coach
Terms: \$1,600.00 (New)

Name: Michele Tripodi
Position: Science Department Head
Terms: \$365.40 (Renew)

Name: Amanda Vollmer
Position: Fox Township Yearbook Coordinator
Terms: \$100.00 (New)

J. Hire, Professional Substitute Personnel, 2014-2015 Contract Pay Rate

Name: Samantha Ferragine
Effective: September 23, 2014
Degree: Elementary and Special Education
University: Clarion University of Pennsylvania
Building: All

Name: Rochelle Stewart
Effective: September 29, 2014
Degree: Masters in Special Education
Certification: Elementary Education
University: Penn State Harrisburg; Saint Josephs University
Experience Present: Substitute – DuBois Area School District
Experience: 1 Year: Substitute – Johnsonburg Area School District
Building: All

Name: Douglas Surra
Effective: September 24, 2014
Degree: BS Health and Physical Education
Certification: Health and Physical Education
University: West Liberty University
Experience Present: Substitute – Johnsonburg Area School District
Experience: 1 Year: Substitute – Brockway School District
Building: All

K. Hire, Homebound Teachers, 2014-2015 Contract Pay Rate

Name: Erin M. Liptak
Effective: October 10, 2014
Degree: Masters Degree in Education
University: Gannon University
Experience Present: Teacher Bennetts Valley Elementary School

L. Hire, Support Substitutes 2014-2015 \$7.25 per hour

Name: Dustin Burgoon
Position: Cafeteria Aide
Effective: September 30, 2014
Experience Present: Custodian; First United Methodist Church
Experience: 1 Year: Head Cook; Bucktail Council Boy Scouts
Experience: 2 Year: Cook and Driver; Fox's Pizza Den
Building: All

Name: Karen Dick
Position: Cafeteria Aide
Effective: September 17, 2014

Experience Present: Cafeteria; South St. Marys Street Elementary
Building: South St. Marys Street Elementary School

Name: Sara Eckert
Position: Classroom and Cafeteria Aide
Effective: September 18, 2014
Experience Present: Elk Haven Nursing Home; Business Manager Retired
Building: All

Name: Beth Gornati
Position: Cafeteria Aide
Effective: September 18, 2014
Experience Present: P.C. Systems Assembly Worker
Experience: 1 Year: Home Care Giver
Building: All

Name: Kathleen Morton
Position: Cafeteria, Secretarial, Classroom Aide
Effective: October 2, 2014
Experience Present: Administrative Asst.; Law Office of Shawn McMahon
Experience: 1 Year: Administrative Asst.; Lakeview Senior Care & Living Center
Experience: 2 Year: Manager Trainee; Aarons Sales and Lease
Building: All

Name: Andrea Pistner
Position: Cafeteria Aide
Effective: September 1, 2014
Experience Present: General Laborer; Contact Technology
Experience: 1 Year: Packer and Inspector; MexAmerica
Building: Middle and High School

M. Hire, Health Aide Substitute, 2014-2015 Contract Pay Rate

Name: Darceia Gorlowski
Effective: October 13, 2014
Degree: BS, Nursing
University: Gannon University
Building: All

N. Hire, Student Co-Op Worker

Name: Alyssa Umstead
Terms: \$7.25/hour
Effective: September 17, 2014

O. Volunteers

Approved the volunteers as per Attachment No. 19

Motion by John Mulcahy, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski. Abstained from voting: Bryan Chiappelli, Robert Luchini – motion carried.

XVI. Board Discussion

XVII. Executive Session

An executive session was held immediately following adjournment to discuss personnel, student discipline and pending litigation.

XVIII. Adjournment

Motion by John Mulcahy, seconded by Bryan Chiappelli – meeting adjourned 7:13PM

Board President, Robert Luchini

Board Secretary, Ginger Williams