

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

MINUTES OF REGULAR BOARD MEETING

August 8, 2017

BOARD MEMBERS PRESENT:	Bonnie Castrey Dr. Duane Dishno Susan Henry Kathleen Iverson Dr. Michael Simons
BOARD MEMBERS ABSENT:	None
ADMINISTRATIVE PERSONNEL PRESENT:	Dr. Clint Harwick, Superintendent Dr. Carolee Ogata, Deputy Superintendent, Human Resources Dr. Owen Crosby, Assistant Superintendent, Educational Services Carole Thomas, Executive Assistant
ADMINISTRATIVE PERSONNEL ABSENT:	None
PLACE AND DATE OF MEETING:	District Office August 8, 2017
CHROMEBOOK WORKSHOP: (I)	A workshop was held at 5:30 p.m. to introduce Trustees to Chromebooks.
CALL TO ORDER:	The Board President, Dr. Simons, called the meeting to order at 6:37 p.m.
CLOSED SESSION: (I)	The Board recessed to Closed Session at 6:38 p.m. to consider Student Expulsions: Education Code section 48918; and Public Employee Appointment/Assignment/Reassignment/Discipline/Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951; Public Employee Evaluations: Superintendent – Government Code section 54957; Hearing regarding Complaint Against Public Employee: Board Policy 1312.1, Administrative Regulation 1312.1, and Government Code section 54957; and Negotiations - Conference with Labor Negotiators concerning DEA, CSEA, HBPSA and non-represented contracts – Government Code section 54957. Present were Dr. Clint Harwick, Dr. Carolee Ogata and Dr. Dan Bryan.

RECONVENED: The meeting was reconvened at 7:46 p.m. Dr. Simons announced that the Board had considered the five items above in Closed Session.

PLEDGE OF ALLEGIANCE: (II) The Pledge of Allegiance was led by Dr. Simons.

APPROVAL OF MINUTES: (III-A) It was moved by Mrs. Henry, seconded by Mrs. Iverson, to approve the minutes of the June 27, 2017 Board meeting as presented.

Motion unanimously carried.

BOARD COMMITTEE REPORTS AND ACTIVITIES: (III-B) Board members representing the district on various committees presented reports and discussed activities.

SUPERINTENDENT'S REPORT: (III-C) Dr. Harwick reported on a successful summer school at both Edison and Westminster high schools. He was pleased that the student representative to the Board will be leading the charge with the other site student representatives on how to put together a philanthropic project to bring fresh produce to the Food Bank.

Plans are underway in preparation for the start of school. Dr. Harwick introduced the new Director of Fiscal Services, Barbara Morini.

PRESENTATION – PERSONNEL COMMISSION ANNUAL REPORT: (III-D) Mr. Anthony Ramirez, Chairperson of the Personnel Commission, presented highlights of the annual Personnel Commission Report 2016-2017.

SOLAR PRESENTATION: (III-E) A representative from Opterra, Suzanne Gentilini, gave an overview of solar panel possibilities, including projected cost savings and electricity generation. Three other members of the Opterra team were introduced.

PUBLIC COMMUNICATION TO THE BOARD: (III-F) None.

CONSENT CALENDAR: (IV) It was moved by Mrs. Iverson, seconded by Ms Castrey, to approve the Consent Calendar as presented.

Motion unanimously carried.

PURCHASE ORDERS: (IV-A) Approval was granted for purchase orders in the amount of \$10,874,461.61 as presented.

PERSONNEL REPORT: (IV-B)	Approval was granted for the Certificated and Classified Personnel Report No. 1 as presented.
PROFESSIONAL AND OFFICIAL BUSINESS ACTIVITIES: (IV-C)	Approval was granted for the Professional and Official Business activities as presented.
FIELD TRIPS: (IV-D)	Approval was granted for the field trips as presented.
CONTRACTS AND CONSULTING AGREEMENTS: (IV-E)	The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.
NON-PUBLIC SCHOOL/AGENCY CONTRACTS/ AMENDMENTS WOCCSE: (IV-F)	Approval was granted to enter into the non-public school/agency contracts and amendments as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.
PART C RESPITE COSTS REIMBURSEMENT CONTRACTS/ AMENDMENTS WOCCSE: (IV-G)	Approval was granted for the Huntington Beach Union High School District to reimburse a parent of an infant for respite care. Respite care is determined to be an appropriate service under Part C criteria of the infant's Individual Family Service Plan.
CONFIDENTIAL GENERAL RELEASE AND SETTLEMENT AGREEMENT – SPECIAL EDUCATION STUDENT CASE NO. Y38-17/18: (IV-H)	Approval was granted for the confidential General Release and Settlement Agreement between the Huntington Beach Union High School District and a special education student and the parent. Under the terms and agreement, the district agreed to change the student's placement outside of the IEP process.
CONFIDENTIAL GENERAL RELEASE AND SETTLEMENT AGREEMENT – SPECIAL EDUCATION STUDENT CASE NO. Y39-17/18: (IV-I)	Approval was granted for the confidential General Release and Settlement Agreement between the Huntington Beach Union High School District and a special education student and the parent. Under the terms and agreement, the district agreed to provide the student with 10 hours of 1:1 reading instruction.

APPLICATION FOR FUNDING - GRANT APPLICATION – AGRICULTURAL VOCATIONAL EDUCATION INCENTIVE GRANT (WHS): (IV-J)

Approval was granted for Westminster High School to submit an application to the California Department of Education for continued Agricultural Vocational Education Incentive Grant funding in the amount of \$7,280 for the 2017-2018 school year. The funds will be used to support the Agricultural program at the high school. No matching funds were required. Authorization to expend funds upon receipt was granted.

APPLICATION FOR FUNDING - CARL PERKINS VOCATIONAL AND APPLIED TECHNOLOGY EDUCATION ACT: (IV-K)

Approval was granted to submit an application to the California Department of Education for continued funding under Section 131 of the Carl D. Perkins Vocational and Applied Technology Education Act. Preliminary funding allocation for the 2017-2018 school year is in the amount of \$256,924. Funds will be used to support business education, industrial technology, family and consumer sciences, and agricultural programs. No district matching funds were required. Authorization to expend funds upon receipt was granted.

CARL PERKINS – DISTRICT ADVISORY COMMITTEE MEMBERS: (IV-L)

Approval was granted for the list of committee members on the District Career Technical Education (CTE) Committee to be approved. The Carl D. Perkins Vocational and Applied Technology Education Act requires that the district approve the committee members as part of the funding requirements. The list of committee members was available in Educational Services.

NOTICE OF COMPLETION: (IV-M)

Approval was granted to accept the project as complete and authorize the Notice of Completion to be filed with the County Recorder.

AWARD OF BID NO. 1159 – GYM FLOOR REFINISHING – UNIT PRICE CONTRACT: (IV-N)

Approval was granted to award Bid No. 1159 – Gym Floor Refinishing – Unit Price Contract.

PIGGYBACK BIDS AND CONTRACTS: (IV-O)

Approval was granted to utilize the public agency contracts as presented. Contracts to be used on an as-needed basis through the term of the contract.

RECLASSIFICATION AND DESTRUCTION OF RECORDS: (IV-P)

Approval was granted that the records listed be classified as Class 3 (disposable) and their destruction authorized.

JUNE 2017 DISBURSEMENTS: (IV-Q)

A recap of payments processed during the month of June 2017 was presented.

SALARY
SCHEDULES FOR
CONFIDENTIAL
EMPLOYEES – 2017-
2018 SCHOOL YEAR:
(IV-R)

Per agreement between CSEA and the district, approval was granted to add the Public Information Coordinator to the Confidential Employees’ Salary Schedule, effective July 27, 2017.

RESOLUTION -
UPDATE OF
AUTHORIZED
SIGNATURES -
COUNTY: (IV-S)

Approval was granted to adopt a resolution updating authorized signatures for the District, Cafeteria and/or WOCCE accounts as required by the County. Staff changes have made this update necessary.

RESOLUTION NO. 1:

AYES: IVERSON, DISHNO, HENRY, CASTREY, SIMONS
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION-
ELECTRONIC
VENDOR
CLAIMS/ORDERS:
(IV-T)

Approval was granted to adopt a resolution authorizing the designated district employees to approve vendor payments electronically effective August 8, 2017.

RESOLUTION NO. 2:

AYES: IVERSON, DISHNO, HENRY, CASTREY, SIMONS
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION-
ELECTRONICALLY
PRINTED CHECKS:
(IV-U)

Approval was granted to adopt a resolution authorizing the designated district employees’ signatures to be printed electronically on vendor checks produced by the Orange County Superintendent of Schools effective August 8, 2017.

RESOLUTION NO. 3:

AYES: IVERSON, DISHNO, HENRY, CASTREY, SIMONS
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

STUDENT
EXPULSIONS: (IV-V)

Approval was granted for the expulsion and enrollment following the expulsion period for the cases as presented. It was further moved that the students be placed within a Huntington Beach Union High School District program, placed in an Orange County Department of Education alternative education program, or, in the case of a Special Education student, an IEP team will convene to determine placement.

Materials had been given individually to all Board members for review and consideration. Student confidentiality required that discussion, if needed, take place in Closed Session.

PROFESSIONAL
GROWTH STIPENDS:
(V-A)

It was moved by Mrs. Iverson, seconded by Ms Castrey, to award \$800, or \$1,600, to classified employees who earned 10 or 20 approved growth points in accordance with article 12.11 of the CSEA contract and Board Policy 4331.5.

Motion unanimously carried.

SUPERINTENDENT'S
CONTRACT: (V-B)

It was moved by Dr. Dishno, seconded by Mrs. Henry to enter into a four-year contract with Dr. Clint Harwick, Superintendent, for the period July 1, 2017 to June 30, 2021, unless terminated earlier pursuant to the provisions of the contract.

Dr. Simons stated that the Board had met in Closed Session and had reviewed the Superintendent's Performance Evaluation. It was unanimous to sign the letter of performance as the Board was very pleased with Dr. Harwick's performance in the very short period of time he has been with the district.

Motion unanimously carried.

NEW BUSINESS: (VI) Mrs. Iverson requested consideration of a workshop in January concerning summer school. Dr. Harwick indicated that this could take place for one hour prior to Closed Session. Additional information can be discussed at the next Board meeting.

Ms Castrey asked for permission to attend the NSBA Advocacy Workshop in D.C. on February 2-5, 2018. This was approved.


Dr. Simons stated that the district has been looking at solar power for a long time and the Board would be most interested in pursuing this in order to finalize plans to take the district into solar energy. If Board members had questions, they were asked to provide them to Dr. Harwick.

Dr. Simons announced that the September 12 regular Board meeting would begin at the new time of 6:00 p.m. He stated that the intent is to make our meetings more available to students, staff and the community.

ANY OTHER PUBLIC COMMUNICATION TO THE BOARD: (VII) None.

CLOSED SESSION: (IX) There was no closed session.

ADJOURNMENT: The meeting was adjourned at 8:55 p.m. with no need for a further closed session.


Clerk


Secretary