

GARVEY SCHOOL DISTRICT

Rosemead, California

Minutes of Regular Meeting

October 13, 2016

The Garvey Board of Education met in regular session on October 13, 2016, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:30 p.m., by Board President Maureen Chin.

ROLL CALL

Present at the meeting were Ms. Maureen Chin, Mr. Henry Lo (arrived at 6:35 p.m.), Ms. Keilley Meng, Mr. Ronald Trabanino, and Superintendent Anita Chu.

Not present at the meeting was Mr. Bob Bruesch

Also in attendance were Mr. Genaro Alarcon, Ms. Grace Garner, and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Keilley Meng led the recitation of the Pledge of Allegiance.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of Ronald Trabanino, seconded by Keilley Meng, and carried by a vote of 3 to 0, the Board adjourned at 6:31 p.m. to closed session and addressed those items posted on the agenda.

Vote:	Bob Bruesch	Not Present
	Maureen Chin	Yes
	Henry Lo	Not present for the vote
	Keilley Meng	Yes
	Ronald Trabanino	Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 7:02 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Maureen Chin indicated there was no action taken during closed session.

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

Anita Chu talked about a recent visit of the Deputy Minister of the Ministry of Education and his staff from Myanmar (formerly Burma). The team visited three schools, Bitely, Garvey Intermediate, and Williams Schools and had the opportunity to observe a variety of programs, including computer science, language arts, math, music, and art. The Deputy Minister was very impressed by the quality of teaching and learning in the classrooms and the

school facilities. They expressed their heartfelt appreciation to our Board and our staff for the hospitality.

Ms. Chu shared a book written by Jerlene Hales, former director of Special Education, titled: "*Alfred the Monarch Butterfly*" The book is dedicated to Garvey School District and the story is situated in the city of Rosemead, including a few prominent places, such as the San Gabriel Mission and the Garvey Ranch Park. The story celebrates the richness of cultural diversity.

Henry Lo stated he had the opportunity to visit with the officials from Myanmar and he is pleased to hear that they liked the tour.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**

Ken Tang, President of Garvey Education Association, addressed the Board stating that he recently made a visit to Washington, D.C., representing the State on the National Education Association for discussion on the implementation of the Every Student Success Act (ESSA) and to seek fair and equitable funding. Thereby, hoping that many states would follow what California did in terms of the Local Control Formula Funding (LCFF) and student tests allowing for more flexibility for teachers to teach in classrooms rather than spending time worrying about test scores as the only indicator for successful student. There was also a discussion about social security offset (H.R. Bill 711).

Mr. Tang recognized this month's celebrations of Hispanic Heritage Month, Filipino American History Month, Gay, Lesbian, Bisexual and Transgender (GLBT) History Month, and Breast Cancer Awareness Month. Mr. Tang congratulated all the principals in celebration of Boss's Day, October 16th.

Mr. Tang spoke about Measure GA and Measure 55. He encouraged everyone to register to vote for the November 8th election.

Mr. Tang suggested that the District work in collaboration with GEA as stakeholders with the implementation of ESSA (state requirements to be released in January 2017) and the Local Control and Accountability Plan (LCAP). The work would ensure the inclusion programs that are student focused such as the computer science and the Leader in Me programs.

Mr. Tang invited everyone to participate in the phone banking activities in support of Proposition 55 and Measure GA. Anyone interested, can call GEA for information on the phone banking schedules.

- **California School Employees Association (CSEA):** None

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA**

Martha Ruvalcaba, president of Garvey Council PTA, thanked Bob Bruesch and Anita Chu for joining all ten school PTA's. Ms. Ruvalcaba invited everyone to participate in the PTA Reflections Arts Program. The student drawings and paintings can be submitted from each school before October 19th and the winning artwork will be submitted to 1st District PTA for the state and national competition. Ms. Ruvalcaba reminded everyone of the 1st District PTA's Superintendent and Administrators Conference being held on Monday, October 24th at Almanson Court.

- **SELPA Community Advisory Committee (CAC):** None

REPORT FROM HEAD START REPRESENTATIVE

Anita Chu, administrator in charge of Head Start/State Preschool Program, reported that the Head Start Program is still maintaining full enrollment. Ms. Chu recognized the hard work of the Facilities staff who have made tremendous progress with the new Head Start building at Bitely School that includes new classrooms, a new playground and artificial turf. It is expected to be completed in about a week. Ms. Chu stated that Head Start teaching staff will participate in extensive professional development and coaching activities, focusing on the quality of classroom interactions and instruction, with the support of various grants received from LACOE. Staff recruitment continues to be a challenge. Positions to be filled include: Director, accountant, health specialist, and office assistant.

HEARING OF PERSONS IN THE AUDIENCE: None

CONSENT AGENDA

On the motion of Ronald Trabanino, seconded by Henry Lo, and carried by a vote of 4 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Bob Bruesch	Not Present
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

A. Board/Superintendent

1. Approval of Minutes
Regular Meeting – September 22, 2016
Approved.
2. Conference/Convention Attendance
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
3. Williams Quarterly Report on Uniform Complaints
It is recommended that the Board of Education receive the District’s Williams Quarterly Report on Uniform Complaints for the quarter ending September 30, 2016, to be submitted to the Los Angeles County Office of Education. Approved.
4. Head Start Budget Adjustment/Request for Advance Approvals (BAR/RAA) – Change of Position from Bookkeeper to Accountant
It is recommended that the Board of Education approve the Head Start Budget Adjustment/Request for Advance Approvals (BAR/RAA) to change the Bookkeeper position to Accountant position. The estimated increased cost of \$18,924 for remaining part of 2016-17 school year is to be paid from Head Start Basic funds. Approved.
5. Job Description Revisions – Accountant (Head Start State Pre-School/Child Development Program)
It is recommended that the Board of Education approve the revisions to Job Description for Accountant (Head Start State Pre-School/Child Development Program) to align with Los Angeles County Office of Education requirements. Approved.
6. Contract – Professional Development Partner of Lakeshore Learning Materials
It is recommended that the Garvey School District Board of Education approve the contract with Professional Development Partner of Lakeshore Learning Materials to provide a half-day training to the Head Start/State Preschool staff on October 21, 2016, at a total cost of \$1,500.00, to be paid from Head Start/State Preschool Training and Technical Assistance (T & TA) funds. Approved.

7. Contract Amendment #3 – Assistant Superintendent, Human Resources
It is recommended that the Board of Education approve Amendment #3 to the contract for the Assistant Superintendent, Human Resources correcting an error in the salary rate of Amendment #2 approved on June 30, 2016. Approved.

B. Human Resources

1. Personnel Assignment Order 16-17-05 - Revised
It is recommended that the Board of Education approve the Personnel Assignment Report 16-17-05 as presented. Approved.

C. Learning Support Services

1. Agreement – Document Tracking Services (2016-17)
It is recommended that the Board of Education approve the Licensing Agreement with Document Tracking Services to create, edit, update, print and track specific SARC (School Accountability Report Card) documents and data from November 1, 2016 through November 1, 2017, at a cost of \$7,340 to be paid from General Fund. Approved.
2. Memorandum of Understanding – UCLA Project WILD (Working for Immigrant Literacy Development)
It is recommended that the Board of Education approve the 2016-2017 Memorandum of Understanding between the Garvey School District and the University of California Los Angeles (UCLA) Project WILD to establish an English tutoring and mentoring program at Temple Intermediate School. Approved.

D. Student Support Services

1. Settlement Agreement and General Release – OAH Case No. 2016080047
It is recommended that the Board of Education approve the settlement agreement and general release for OAH Case No. 2016080047. Approved.
2. Contract – PlaySense (Occupational Therapy Evaluation)
It is recommended that the Board of Education approve the 2016-17 contract with PlaySense to provide one Occupational Therapy Evaluation to a student who requires this service as part of the settlement agreement for the Office of Administrative Hearings (OAH) Case No. 2016080047. Total contract cost is not to exceed \$1,000.00; to be paid from Special Education funds. Approved.
3. Contract Ratification – Cornerstone Speech and Language (Speech and Language Therapy)
It is recommended that the Board of Education ratify the 2016-17 contract with Cornerstone Speech and Language to provide speech and language therapy services to a student who requires this service as part of the settlement agreement for the Office of Administrative Hearings (OAH) Case No. 2016080047. Total contract cost is not to exceed \$9,035.00; to be paid from Special Education funds. Approved.
4. Settlement Agreement – OAH Case No. 2016050914
It is recommended that the Board of Education approve the settlement agreement for OAH Case No. 2016050914. Approved.
5. Contract Amendment – Dynamic Therapies, Inc. (Non-Public Agency Services)
It is recommended that the Board of Education amend the 2016-17 contract with Dynamic Therapies, Inc. to include the provision of clinic based Occupational Therapy services to two students who require this service as written in their Individualized Education Programs during Academic School Year 2016-17 and June of Extended School Year 2017. Total contract cost is not to exceed \$8,600.00; to be paid from Special Education funds. Approved.

6. Nomination of Community Advisory Committee (CAC) Representative
It is recommended that the Board of Education ratify the nomination of Ariadna Banuelos as the parent representative to the West San Gabriel Valley Special Education Local Plan Area (SELPA) Community Advisory Committee (CAC) for the Garvey School District. This is a two-year term of service beginning July 1, 2016 and ending on June 30, 2018. Approved.

E. Business Services

1. Purchase Order Report 16-17-05
It is recommended that the Board of Education approve Purchase Order Report 16-17-05 as presented. Approved.
2. Contract Amendment – Castlerock Environmental, Inc.(Emergency Abatement Work at Dewey)
It is recommended that the Board of Education amend the contract with Castlerock Environmental Inc. to increase the contract cost by \$16,950 due to additional emergency abatement work at Dewey School. The total cost of \$41,950 will be paid from Modernization Fund. Approved.
3. Contract – Massadi Enterprises, Inc. (DSA Inspection)
It is recommended that the Board of Education approve the contract with Massadi Enterprises, a licensed Division of State Architect (DSA) inspection company, to examine projects handled by the District for DSA compliance and approval, at a cost of \$75 per hour, not to exceed \$50,000 to be paid from Facilities Fund. Approved.

REPORTS AND INFORMATION ITEM

- A. Economic Development in the City of Rosemead (by Mr. Bill Manis, Rosemead City Manager)
Rosemead City Manager, Bill Manis and Parks and Recreation Director, Jason Chacon, gave a Power Point presentation on the developments in the City of Rosemead. Many will be mixed use (commercial and residential) projects along Valley Avenue, Garvey Avenue, Del Mar Avenue, Delta Avenue, Glendon Way, and Montebello Town Center Drive. Mr. Manis spoke of the various stages of approval and construction for the different projects.

Mr. Manis stated that the Rosemead City Council has asked him to initiate discussion with our district for the approval of an expanded joint use agreement regarding Duff School. The City plans to do some improvements on this site.

Jason Chacon described the improvements on the landscaping and the buildings around Garvey Park with different sports components that would be of public interest, such as the construction of a tennis court, outdoor basketball, volley ball court, picnic areas, a badminton area, and outdoor amenities along with the design of new bathrooms.

Mr. Manis stated that funding for these projects will be from a grant of over a million dollars which is in the application process at this time. He asked if the Board would be open to starting a dialogue looking at the improvements through a joint-use agreement.

Henry Lo stated that he personally welcomed this proposal. Ronald Trabanino asked to continue the dialogue on this matter.

The Board presented a certificate of recognition to the Rosemead City Council and administrative staff for the leadership in promoting economic development in the City of Rosemead.

- B. Local Educational Agency (LEA) Plan – Evidence of Progress (2015-2016)
Anita Chu gave the annual progress report on the LEA Plan for 2015-2016. She indicated this annual report is required for Districts identified as Program Improvement Year 3 under the No Child Left Behind (NCLB) Act (which will be phased out this year). Ms. Chu stated that the report includes the evidence of

effective implementation of the District's LEA Plan strategies, particularly in ELA, math, and English Language Development (ELD) and student assessment data such as Smarter Balanced Assessment (SBAC), and the California English Language Development Test (CELDT). Ms. Chu asked Board members to submit to her any questions related to the LEA plan.

ACTION ITEMS

A. Board Policy 1312.3 – Uniform Complaint Procedures

On the motion of Ronald Trabanino, seconded by Keilley Meng, and carried by a vote of 4 to 0, the Board adopted the newly revised Board Policy 1312.3 – Uniform Complaint Procedures.

Vote:	Bob Bruesch	Not Present
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

B. Board Policy/Administrative Regulation 3230 – Federal Grant Funds

On the motion of Henry Lo, seconded by Ronald Trabanino, and carried by a vote of 4 to 0, the Board adopted Board Policy/Administrative Regulation 3230 – Federal Grant Funds, recognizing the District's responsibility to maintain fiscal integrity and transparency in the use of all funds awarded through federal grants.

Vote:	Bob Bruesch	Not Present
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

C. Public Hearing on Sufficiency of Instructional Materials

A public hearing opened at 7:42 p.m., and closed at 7:43 p.m., regarding the sufficiency of instructional materials. There were no requests to speak.

D. Resolution No. 16-17-09 Sufficiency of Instructional Materials for 2016-17 School Year

On the motion of Henry Lo, seconded by Keilley Meng, and carried by a vote of 4 to 0, the Board adopted Resolution No. 16-17-09 verifying compliance with the requirements of Education Code, Section 60119 on the sufficiency of Instructional materials in core subjects for all students that are aligned to the academic content standards.

Vote:	Bob Bruesch	Not Present
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

OTHER ITEMS OF INTEREST TO THE BOARD

Henry Lo stated he has been invited to serve on a committee of the County Board of Supervisors to discuss anti-bullying ideas.

Keilley Meng asked if a solar panel system at Bitely School can be a priority Bond project. Anita Chu stated that if Measure GA passes, the Board will discuss the list of priorities.

PUBLIC AGENDA ITEMS: None

The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
November 10, 2016 (moved from 11/3)	
December 8, 2016	

ADJOURNMENT

There being no additional items, the meeting was adjourned at 7:54 p.m.



Maureen Chin, President



Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Ken Tang