



Safety Committee Meeting Minutes

March 25, 2014

3:30 pm to 4:30

In attendance: Neil Rauschhuber, Kevin Baker, Yolanda Jauregui, Jasmine Miguel, Jeannette Edwards, Kathy Harris, Sylvia Alvarez, Kevin Fuller, Josie Carrillo-Johnson

Absent: Miguel Cruz, Chris Jew, Keiko Mizuno, Karen Lemm, Sheila McConville, Angela White, Joyce Millner, SIG Rep, Colleen Fanciullo, Diane Vertullo

Since Steve Hosler has retired, we are awaiting notice of his replacement (until further notice minutes will continue to be emailed to his email address).

Kevin Fuller and Diane Vertullo have joined the Safety Committee, both are AFSCME.

Neil Rauschhuber opened the meeting, thanked those in attendance and asked for motion to approve the Safety Committee's February 25, 2014 minutes. Kathy Harris approved and Jeanette Edwards second the motion. Neil shared that were looking for the SIG contract (to align or compare their services with Colleen Fanciullo's and Keenan's, when we have their contract). Neil introduced Kevin Fuller and announced that an OGSD email has been set up for him (he can receive OGSD emails on his cell if he would like). Diane Vertullo, also has an OGSD email address. As soon as the OGSD intranet is set, all minutes and policies will be posted so employees can access them at any time.

Jasmine Miguel, **Site Liaison**, reported ventilation problems at Edenvale. She informed us that a Work Order had been filed and the ducts had been cleaned in October 2013. She reported there is dust and grime all over the place. She expressed concern because the children are complaining of headaches and nose bleeds. A teacher is going to have sinus surgery and it is believed that this is due to the ventilation problem. Neil said he has read emails from the sites and the Health Clerks had not mentioned some of the health issues that were brought out today. Jeannette Edwards said that it should not be assumed that the Health Clerks are aware of the health issues. Jasmine expressed that we are forgetting our roles. At this point Neil is trying to explain what the Safety Committee is. Jasmine said the principals have contacted the DO but feels nothing is being done. Jasmine indicated we have a severe communication issues. Once an incident is reported, it is not known when/if the issue was taken care of or what the status is. We need to get away from anecdotal information. Perhaps the cleaning wasn't done in time. The mess was not cleaned up. Black dust keeps showing up. Teachers are taking samples of the black dust. Kevin said, he, Neil, and Ryan went out to do a walk at the site. Josie Carrillo-Johnson said, we're having stressed out people. Kevin did observe that dusting could have been performed better and contracted an outside vendor to change filters. However; when they we were there Kevin Baker said they didn't see any black dust. Ryan emailed and said he wanted to meet with Josie but that day he went home ill. Someone asked, "What is the teacher's illness"? Is it the dust? We have a lot of dander.

It was repeated that the children are getting headaches, and the teacher had not had previous sinus issues. There has been no change in the condition since October 2013. Josie would like to see a flow chart. Kathy Harris said principals only report issues. Neil re-iterated that we're all in this together, so we must press on to work together to get issues resolved. Neil talked about Cool School Dude, a new work order system. This should facilitate for anyone to view status of Work Orders. The new program is expected to be up and running July 1st, 2014.

Josie Carrillo-Johnson asked about the mice and rats issue. It was discussed that we should have fierce conversations with our colleagues about food, as that is one of the biggest reasons the rodents are attracted to our work areas. Jeannette Edwards says varmints are attacking; so we must stop bringing food. Traps do not work. It was suggested that perhaps we should have a clean-up day. Neil said bins will be delivered to the sites and said "if you can fill 'em we can dump 'em". There will be a special Newsletter on May 20th to include the bin suggestion. Maintenance will provide and pick up. Josie will work to coordinate. Josie will provide calendar to Kevin Baker for delivery of dumpsters. We must make sure to communicate that plants are a water source for the rats.

Neil will be requesting Karen Lemm, **Risk Management**, for Financial Reports from SIG and Keenan.

Neil Rauschhuber/**5 Year Plan committee** stated he wants to establish a DO Safety Office Plan for more parity, he is working on a draft. Kathy Harris asked if there is a plan for the person sitting at front desk (lobby). Jeannette raised the same thing. Josie asked if there is a way to send a (automated) message to/from our cell phones. Neil talked about staging area and/or a secret code. We could go out to the VTA parking area as our staging area. Since we now have the Solar panels, we want to avoid any chance of them falling on us.

The Newsletter was emailed; please know that opinion/suggestions do matter. We'll sink or swim together.

Hazard Communication was approved last month.

We need to approve the Respiratory Protection Program. We want to make sure all rules and regulations are being followed. How to dispose, quantities. Neil and Kathy Harris talked about science labs. They are complaints that will Carol Munn – Herman. Kathy Harris to accompany Kevin Baker. Kathy will ask Barb Rossen to join them in the visit to see Carol Munn at Herman and to visit all science labs by May 20th. Josie and Jeannette approved the motion.

Kathy requested to take a look at School Dude during the next meeting, Kevin Baker agreed.

Next meeting is May 20th at 3:30.

Meeting adjourned at 4:31.