

St. Marys Area School District
Board of School Directors
Regular Meeting
September 14, 2015, 7:45 P.M.
Library, St. Marys Area High School

Minutes

Prior to the start of the regular meeting board Interviews were held.

- I. The St. Marys Area Board of School Directors held their regular meeting September 14, 2015 at 7:45 PM in the Library of the St. Marys Area High School. The meeting was called to order by board president Dr. Clythera S. Hornung.
- II. Pledge of Allegiance
- III. Directors Present: Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg. Directors Absent: Bryan Chiappelli.

Others Present: Dr. G. Brian Toth, Dr. Joshua Williams, Ginger Williams, Robin Johnson, Joseph Collins, Joe Schlimm, James Wortman, Christine Kuhar, Terry Straub, Mark Romain, Dan Elder, Atty. Richard Brown, and a representative from *The Daily Press*, *The Courier-Express* and three (3) visitors.
- IV. Comments from visitors including comments on federal programs.
- V. Presentations
 - a. Cen-Clear – New school based program for South St. Marys Street Elementary and Middle School
- VI. Superintendent Comments
 - a. Terry Straub/Joseph Schlimm – implementation of Athletic Manual
 - b. Videos
- VII. Minutes from the special meeting held on August 3, 2015, the workshop meeting held on August 3, 2015 and the regular meeting held on August 10, 2015 were approved.

Motion by John Mulcahy, seconded by Robert Luchini – motion carried by a voice vote of all members present.
- VIII. The treasurer’s report for July 2015 was approved.

Motion by Patricia Rezmerski, seconded by John Mulcahy – motion carried by a voice vote of all members present.
- IX. Approved Payment of Bills

General Fund	September 2015 and office checks for August 2015
Bond Fund	September 2015 and office checks for August 2015
Capital Reserves	September 2015
Payroll Fund	August 2015

Motion by John Mulcahy, seconded by Robert Luchini; voting yes: Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

X. Board Procedures

A. Policy

1. Approved the following new and/or revised policies:

Revised Policy 246, Student Wellness	(Attachment No. 1)
Revised Policy 222, Tobacco Use (Pupils)	(Attachment No. 2)
Revised Policy 323, Tobacco Use (Employees)	(Attachment No. 3)
Revised Policy 800, Records Management	(Attachment No. 4)
Revised Policy 815, Acceptable Use of Internet, Computers and Network Resources	(Attachment No. 5)
Revised Policy 916, Volunteers	(Attachment No. 6)
New Policy 816, Use of Video Surveillance Cameras	(Attachment No. 7)
New Policy 236.1, Youth Suicide Awareness and Prevention	(Attachment No. 8)

Robert Luchini requested a discussion on these items before voting.

Motion by Patricia Rezmerski, seconded by John Mulcahy; voting yes: Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

2. First reading of the following new and/or revised policies:

Revised Policy 123, Interscholastic Athletics	(Attachment No. 9)
New Policy 346, Workers' Compensation	(Attachment No. 10)

B. PSBA Board Officers

Voting of PSBA Board officers.

XI. Business Affairs

A. Letters of Agreement

1. Approved the Agreement between St. Marys Area School District and Cen-Clear Child Services, Inc., to enroll eligible children of the St. Marys Area School District in the Pre-K Counts program. (Attachment No. 11)

Motion by John Mulcahy, seconded by Robert Luchini; voting yes: Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

2. Approved the Agreement between St. Marys Area School District and Lancaster-Lebanon Intermediate Unit 13 to participate in the Multi-Tiered System of Support (MTSS) program at Fox Township and Bennetts Valley Elementary Schools. The District will receive \$10,000.00 per school for participating. (Attachment No. 12)

Motion by Matthew Quesenberry, seconded by Patricia Rezmerski; voting yes: Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

B. School-Based Access Program Agreements

Motion by Board President to combine section B (1-2) under Business Affairs as one vote.

1. Approved the Agreement between the Pennsylvania Department of Education and the St. Marys Area School District to participate in the School-Based ACCESS Program and to contract with Public Consulting Group to process fees for ACCES claims. (Attachment No. 13)

2. Approved the Agreement between the Pennsylvania Department of Education and the St. Marys Area School District to participate in the School-Based ACCESS Administrative Claims Program. (Attachment No. 14)

Motion by John Mulcahy, seconded by Robert Luchini; voting yes: Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

C. Exoneration of Real Estate Taxes

Approved the exoneration of the City of St. Marys and Benezette, Fox and Jay Township tax collectors from the collection of real estate taxes in the amount of \$572,521.76 for the 2014 tax year. These taxes have been returned to the county for collection. (Attachment No. 15)

Motion by Robert Luchini, seconded by John Mulcahy; voting yes: Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

D. Substitute Teacher Incentive

Approved elimination of the \$500.00 incentive for 30 days of work for substitute teachers as Source 4 Teacher administers the substitute program and offers substitutes incentives.

Motion by Robert Luchini, seconded by John Mulcahy; voting yes: Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

Motion by Board President to combine sections E and F under Business Affairs as one vote.

E. LERTA Application

Approved the LERTA application from Keystone Powdered Metal Co., 251 State Street, St. Marys, for an addition of a pole building and concrete retaining wall for an estimated cost of \$95,600.00. (Attachment No. 16)

F. KOZ/KOEZ Program Extension

Approved extending KOZ/KOEZ benefits for an additional ten (10) years from January 1, 2016 to December 31, 2025 for prior approved properties in the City of St. Marys that have not yet been developed. (Attachment No. 17)

A discussion was held prior to the vote.

Motion by Robert Luchini, seconded by John Mulcahy; voting yes: Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Patricia Rezmerski, Robert Sorg. Matthew Quesenberry abstained from voting – motion carried.

XII. General School Affairs

A. Cooperative Agreements

Motion by Board President to combine all sections under B (1-2); General School Affairs as one vote.

1. Approved the Cooperative Agreement between Saint Francis University and the St. Marys Area School District for the College in High School Programs for the 2015-2016 school years. (Attachment No. 18)
2. Approved the Cooperative Agreement between Mount Aloysius College and the St. Marys Area School District for the College in High School Programs for the 2015-2016 school years. (Attachment No. 19)

Motion by John Mulcahy, seconded by Robert Luchini; voting yes: Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

B. Support Organizations (For Information Only)

The following support organizations have submitted the necessary information for the 2015-2016 school years as required under Policy No. 915.

St. Marys Area High School Soccer Boosters (Attachment No. 20)
Bennetts Valley Elementary School PTO (Attachment No. 21)

XIII. Transportation

A. Bus Stops

Approved the following bus stops:

Iron Run Road/Service Road, St. Marys
22434 Quehanna Highway, Weedville
277 Old Byrnedale Road, Weedville
1021 Trout Run Road, St. Marys
139 Laurel Lane, Kersey

Motion by John Mulcahy, seconded by Robert Luchini; voting yes: Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

B. School Vehicle Drivers

Approved school vehicle drivers for Anthony Muccio School Transportation for the 2015-2016 school year. (Attachment No. 22)

Motion by John Mulcahy, seconded by Robert Luchini; voting yes: Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

XIV. Personnel

Approved personnel actions as listed. All employment approvals are provisional for thirty days pending receipt of Act 151 clearance documentation.

Motion by the School Board President to combine all sections under A Personnel as one vote.

A. Resignations

Name: Andrea Gerber
Position: Cafeteria Monitor; Fox Township Elementary School
Effective: August 10, 2015 (Attachment No. 23)

Name: Pamela Patterson
Position: High School Biology Teacher
Effective: August 11, 2015 (Attachment No. 24)

Name: Meghan Schmader
Position: High School Learning Support Teacher
Effective: August 11, 2015 (Attachment No. 25)

Name: Chase Skrzypek
Position: Cafeteria Monitor; Fox Township Elementary School
Effective: August 26, 2015 (Attachment No. 26)

Motion by Patricia Rezmerski, seconded by Matthew Quesenberry; voting yes: Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew

Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

B. Name: Colby Rooker
Position: Computer Technician
Degree: Bachelor's Degree in Information Science and Technology
University: Penn State University

1. Approved an increase to Colby Rooker's weekly number of work hours from twenty-five (25) to forty (40) for a period of six (6) weeks effective September 1, 2015.
2. Approved a salary increase for Colby Rooker from \$8.71/hour to \$11.50/hour effective September 1, 2015.

Motion by John Mulcahy, seconded by Robert Luchini; voting yes: Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Robert Sorg. Patricia Rezmerski abstained from voting – motion carried.

C. Hire, Personnel

Name: Billie Jo Coudriet
Position: Student Activities Secretary
Terms: \$10.50/hour, 4 hours/day
Effective: September 15, 2015
Building: St. Marys Area High School

Name: Fawn Kline
Position: Cafeteria Monitor
Terms: \$7.50/hour, 2 hours/day
Effective: August 26, 2015
Building: Fox Township Elementary School

Name: Melissa Lundin
Position: Library Aide/In School Suspension Monitor
Terms: \$13.33/hour, 7.5 hours/day
Effective: August 25, 2015
Education: Bachelor's; English Education; Masters Equivalency
Experience: 1 Year: St. Marys Area School District; Long Term Substitute
Experience: 2 Year: St. Marys Area School District; In School Suspension Monitor
Building: St. Marys Area High School

Name: Ashley Swartzlander
Position: Long-Term Substitute Teacher
Terms: Step 1, Bachelor's
Effective: August 24, 2015
Degree: Bachelor of Science
Certification: Elementary K-6
University: Penn State University
Experience Present: St. Marys Area School District; Substitute Teacher
Experience: 1 Year: St. Marys Area School District; Substitute Teacher
Experience: 2 Year: St. Marys Area School District; Teacher's aide
Building: South St. Marys Street Elementary School

Name: Janice Wonderly
Position: Cafeteria Monitor
Terms: \$7.50/hour, 2 hours/day
Effective: August 26, 2015
Building: Fox Township Elementary School

Motion by John Mulcahy, seconded by Robert Sorg; voting yes: Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

D. Hire, Supplemental Contracts, 2015-2016 School Year

Name: Weston Challingsworth
Position: 2nd Asst. Soccer Coach
Terms: \$500.00 (New)

Name: Katy Daly
Position: 1st Asst. Volleyball Coach
Terms: Volunteer (New)

Name: Dawn Erich
Position: Middle School Yearbook Co-Advisor
Terms: \$400.00 (Renew)

Name: Francis Fox
Position: Boys' Soccer Coach
Terms: Volunteer (New)

Name: Martin Haines
Position: Intramural Jr. High Soccer Coach
Terms: \$500.00 (New)

Name: Ron Lion
Position: 1st Asst. Girls Tennis Coach
Terms: Volunteer (New)

Name: Beth Penn
Position: Middle School Yearbook Co-Advisor
Terms: \$400.00 (Renew)

Name: Theresa Prechtl
Position: Cheerleading Coach – Junior Varsity
Terms: \$1,260.00 (Renew)

Name: Joseph Schlimm
Position: Varsity Football Coach
Terms: Volunteer (New)

Name: Dana Smith
Position: Middle School Student Council Advisor
Terms: \$400.00 (Renew)

Name: Catherine Zimmerman
Position: Freshman Class Advisor
Terms: \$250.00 (Renew)

Motion by John Mulcahy, seconded by Stacy McKee; voting yes: Dr. Clythera S. Hornung, Charles Liptak, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg. Robert Luchini abstained from voting – motion carried.

E. Approved twelve (12) student workers for the 2015-2016 school year at a special student minimum wage of \$6.16 per hour for a maximum of four (4) hours per week.

Motion by Patricia Rezmerski, seconded by Robert Sorg; voting yes: Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

F. Hire, Homebound Teachers, 2015-2016 – Contract Pay Rate

See Attachment No. 27.

Motion by John Mulcahy, seconded by Patricia Rezmerski; voting yes: Dr. Clythera S.

Hornung, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg. Charles Liptak abstained from voting – motion carried.

XV. Board Discussion

XVI. Executive Session

An executive session to discuss personnel was held immediately following adjournment.

XVII. Adjournment

Meeting adjourned 9:05PM

Board President, Dr. Clythera S. Hornung

Board Secretary, Ginger Williams