

MINUTES - May 20, 2009

A. CALL TO ORDER

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:00 p.m. with Ms. Dansbury presiding.

Sunshine Law Statement

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 6, 2009 through March 17, 2010 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on April 8, 2009.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Mr. Dalton, Ms. Gens, Mr. Lynch, Mr. MacEwan, Mr. Potts, Ms. Zablow, and Ms. Dansbury. ABSENT: Ms. Hoffman (arrived at 6:07 p.m.), Mr. Sirak, Ms. Wehrman (arrived at 6:50 p.m.).

Also attending: Dr. Constance Bauer, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary.

Staff attending: J. McCue, Liz Brotherton, Sally Craig, Shannon Ramirez, Uthra Parthasarathy, Peggy VanMater, Carol Parkerson, Craig E. Patterson, L. Sullivan, Kathy Siegfried.

Visitors attending: Austin J. Kruger, Dana Tapera.

D. EXECUTIVE SESSION

Ms. Zablow read the following resolution, seconded by Mr. Potts and unanimously approved at 6:05 p.m.:

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D. EXECUTIVE SESSION (continued)

Executive Session Resolution

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subject shall be discussed on this date in the session of the Board closed to the public:

NEGOTIATIONS/PERSONNEL

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 7:00 p.m.

E. PUBLIC FORUM - for Agenda Items only

No public comment

F. RECOGNITION - CELEBRATION OF STAFF AND STUDENTS

- Student Council Members
- Ms. Diane Ryan - Secretary since 1986
- Ms. Linda Alexander
- Ms. Bette O'Malley
- Mr. Michael "Doc" Nolan
- Ms. Mary Lou Jensen
- Ms. Geraldine Anderson - Teacher since 1986
- Ms. Marianne Smith

G. STUDENT REPRESENTATIVE - Mr. Austin Kruger

Choir performance tonight

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H. CONSENT AGENDA APPROVAL

(**New Hanover Votes)

A motion was made by Ms. Wehrman, seconded by Ms. Gens to approve the Consent Agenda as follows:

1. Motion to approve Minutes from May 6, 2009
2. Motion to approve Substitute Personnel List**
(BRSD & Source 4 Teachers)

Approval of Substitute Personnel
Resolution: Criminal History Check

The following substitute staff, student teachers, positions, and rates of compensation as previously adopted are appointed for emergent hiring pending completion and certification of the State of New Jersey Criminal History Check. Affidavits are attached from the applicants attesting to no criminal record (Substitutes to whom this applies are noted in **bold/black** type)

Add Manish Sharma - N

3. Motion to approve Out of District Placements**
4. Special Education Report (March & April)
5. Motion to approve Travel Requests**
6. Motion to accept Enrollment, Fire Drill, and Suspension Reports** (March & April)

<u>Enrollment (March)</u>		<u>Fire Drills (March)</u>	
BRHS	764	03/25/2009,	03/27/2009
BRMS	534	03/16/2009,	03/25/2009
MIS	348	03/25/2009,	03/27/2009
CBS	227	03/17/2009,	03/18/2009
PMS	576	03/10/2009,	03/25/2009
	<u>2,449</u>		

<u>Enrollment (April)</u>		<u>Fire Drills (April)</u>	
BRHS	764	04/24/2009,	04/30/2009
BRMS	532	04/23/2009,	04/28/2009
MIS	346	04/02/2009,	04/24/2009
CBS	228	04/27/2009,	04/28/2009
PMS	574	04/24/2009,	04/27/2009
	<u>2,444</u>		

7. Motion to accept Board Secretary's Report** (March & April)
8. Motion to accept Treasurer's Report** (March & April)
9. Motion to accept List of Bills** (March & April)

ON A ROLL CALL VOTE: AYES: Mr. Dalton, Ms. Gens, Ms. Hoffman, Mr. Lynch, Mr. MacEwan, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Ms. Dansbury. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Sirak (New Hanover).
Motion unanimously approved.

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H. CONSENT AGENDA APPROVAL (continued)

(**New Hanover Votes)

A motion was made by Mr. Potts, seconded by Ms. Wehrman to approve the following:

10. Motion to rescind the appointment of Holman and Frenia as district auditor and appoint John J. Maley, Jr., CPA to the position effective July 1, 2009 through June 30, 2010.

ON A ROLL CALL VOTE: AYES: Mr. Dalton, Ms. Gens, Mr. Lynch, Mr. MacEwan, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Ms. Dansbury. NOES: Ms. Hoffman. ABSTENTIONS: None. ABSENT: Mr. Sirak (New Hanover).

Motion approved by a majority vote.

I. PERSONNEL REPORT

(**New Hanover Votes)

A motion was made by Ms. Gens, seconded by Ms. Zablow, to approve the following:

Appointments per the Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

- a. Motion to approve Resolution for School Physician** - appointment of Bordentown Family Medical as Physician for the 2009-2010 school year at a cost not to exceed \$20,000**.
- b. Motion to approve Mr. Leonard Kelly to do observation at BRMS in partial fulfillment of college course requirements.
- c. Motion to approve Ms. Lauren Sbarro to do observation in Ms. Jacobsen's class at BRHS in partial fulfillment of college course requirements**.
- d. Motion to approve Ms. Christina Colangelo as math teacher at BRHS, effective September 1, 2009 through June 30, 2010, MA Step 1, Salary \$48,000, to be adjusted in accordance with negotiated agreement**
- e. Motion to approve Ms. Dana Tapera as math teacher at BRHS, effective September 1, 2009 through June 30, 2010, BA Step 3, Salary \$48,200 to be adjusted in accordance with negotiated agreement**.

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I. PERSONNEL REPORT (continued)

f. Motion to approve Mr. Bryan Mitchell for leave of absence. He will be on Family Medical Leave from September 1, 2009 through November 23, 2009. This will be paid through the State for 6 weeks and we will carry his benefits until November 23, 2009. He will then be on unpaid leave without benefits from November 24, 2009 through January 4, 2010.

ON A ROLL CALL VOTE: AYES: Mr. Dalton, Ms. Gens, Ms. Hoffman, Mr. Lynch, Mr. MacEwan, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Ms. Dansbury. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Sirak (New Hanover).

Motion unanimously approved.

INFORMATION

g. JOB POSTINGS: Bus Mechanic; 2nd Shift Custodian; BRHS Head Football Coach; BRSD Extra Curricular Coaching Positions; English Teacher; 2 Math Teachers; Health/PE Teacher; High School Guidance Counselors Summer; Summer ESL

J. BUSINESS AND FINANCE

A motion was made by Ms. Wehrman, seconded by Mr. Dalton to approve the following:

1. Support Services Reorganization:

a. Operations Group Report

b. Motion to approve Job Descriptions: District School Security Officer; Utility Custodian; Assistant School Bus Mechanic

2. Motion to approve Sodexo to provide food services for the district for 2009-2010:

District shall pay Sodexo a Management Fee in an amount equal to Twenty Eight Thousand Eight Hundred Forty Dollars (\$28,840.00) per year payable in ten equal installments of Two Thousand Eight Hundred Eighty Four Dollars (\$2,884.00), September through June for the 2009-2010 contract year. The Management Fee shall be calculated at the end of each Accounting Period during the school year and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

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J. BUSINESS AND FINANCE (continued)

Sodexo guarantees that District shall receive an annual financial return of Twenty Eight Thousand Three Hundred Fifty Dollars (\$28,350.00) for the 2009-2010 school year. If the annual financial return for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to District in an amount not to exceed one hundred percent (100%) of Sodexo's annual Management Fee. Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's Surplus on a monthly basis.

3. Motion to approve Transfers
 4. Completed Work Orders March 2009
- Motion unanimously approved.

K. POLICY

No report

L. CURRICULUM REPORTS

A motion was made by Mr. Lynch, seconded by Ms. Wehrman to approve the following:

1. Motion to approve student to attend CBS for 09-10 due to program needs
2. Motion to approve MIS 5th grade to go to Clare Estates for a Social Studies Event
3. Motion to approve Grant: Personalized Student Learning Plans
4. Motion to approve Field Trip for BRHS to go to Burlington County College
5. Motion to approve Field Trip for BRMS Team FAD
6. Proposal to appoint two 25.5 hour aides to support library programming at CBS and MIS for 2009-2010

Motion unanimously approved.

7. Summer Curriculum Committee recommendations will be made June 3, 2009
8. We will slightly increase ESL staffing from 2.72 to 3 full time teachers

M. COMMITTEE REPORTS

1. Update on field project - Mr. Blatchley - June 3rd approval of referendum question
2. Negotiations meetings are scheduled for May 18, June 2, June 15, and July 16, 2009

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N. SUPERINTENDENT'S REPORT

1. Kindergarten enrollment projections for 2009-2010:
we will need to open another section based on
current enrollment projections
2. Committee meetings need to be scheduled for 2009-
2010:
 - a. Policy
 - b. Job descriptions
 - c. NJQSAC
 - d. Facilities/Athletics
3. Participation at Kean University's Virtual
Learning Community program - administrators wish
to attend

O. DISCUSSION/INFORMATION ITEMS

1. Summer Board of Education meetings: cancel summer
conference meetings for July 1, 2009 and August 5,
2009
2. Correspondence items
3. Township notice to property owners
4. Football fundraiser flyer

P. NEW HANOVER REPORT - Mr. Chris Sirak

Not present

Q. UNFINISHED BUSINESS

None

R. BOARD AND PUBLIC FORUM

Mr. John Maley expressed his appreciation at the
continued support of the board.

S. EXECUTIVE SESSION

Ms. Zablow read the following resolution, seconded
by Mr. Lynch and unanimously approved at 8:40 p.m.:

Open Public Meetings Act

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public
Meetings Act) provides that the Bordentown Regional
Board of Education may exclude the public from that
portion of the meeting at which the Board of
Education discusses certain matters as set forth in
N.J.S.A. 10:4-12; and,

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WHEREAS, the following subject shall be discussed on this date in the session of the Board closed to the public:

PERSONNEL

NOW, THEREFORE, BE IT RESOLVED that the aforestated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 9:30 p.m.

T. ADJOURNMENT

A motion was made by Ms. Wehrman, seconded by Mr. Potts to adjourn the meeting at 9:10 p.m.
Motion unanimously approved.

Respectfully submitted,

Joann Dansbury
President

Peggy A. Ianoale
School Business Administrator/Board Secretary

