

SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

Regular Meeting of the Governing Board

Regularly Scheduled Public Meetings:

3rd Thursday of each month: 9:00 a.m.

12850 Muscatel St, Hesperia, CA 92345

AGENDA

February 16, 2017

CONVENE PUBLIC SESSION

9:00 a.m.

A. Call to Order

Pledge of Allegiance

Roll Call

Board Chairman Colleen Kuhn

Board Vice Chairman Dale Lintner

Board Member Cindy Joris

Board Member Robert Jackson

Board Member Kenneth Courtney

Executive Director/Commandant Randy Wormmeester

Business Manager Desirée Gardner

B. Public Comment – *This is an opportunity for the public to speak on any issue related to the school. Commentary from the public is limited to three minutes per individual. Please notify the Board Chairman of your desire to speak before the public meeting is convened; and be prepared to state your name and city of residence for the record prior to making your statement.*

Under the provisions of the Brown Act, the Board of Directors is prohibited from taking action on oral comments/requests. However, the Board Chairman may respond briefly or refer the communication to staff. The Board Chairman may also request an item related to your communication to be placed on a future Board Meeting agenda.

Note: *Members who wish to notify the Board of a perceived confidential issue may do so by sending a letter directly to Board Chairman Colleen Kuhn, c/o Summit Leadership Academy, 12850 Muscatel Street Hesperia, CA 92344. The Board Chairman will evaluate the communiqué and determine the appropriate administrative action.*

C. Items to be Removed from Consent or Action Agendas – *Board members may request that an item be removed from the current Consent or Action Agendas for clarification, discussion, or correction purposes; or if additional research or information is requested.*

D. Consent Agenda – *The consent agenda is reserved for routinely scheduled business of the board; for operational and/or planning reports; and for the review and approval of standard operational and administrative procedures/assignments, protocols, and forms necessary for the efficient operation of the school.*

1. Approval of Board minutes for the December 1, 2016 regular board meeting.
2. Approval of Expenditure Report for November and December 2016 and January 2017, including the General, Reserve, Donations, Revolving, and Fundraising Accounts.
3. Approval of December 2016 and January 2017 Credit Card Statements.
4. Petty Cash reimbursements for November and December 2016 and January 2017.

E. Business Manager Report – *The Business Manager will report on current standing of budget and personnel.*

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F. Executive Director/Commandant Report - *The Executive Director/Commandant will report on pertinent topics related to the Leadership, Academic, and Operations aspects of the school.*

G. Charter Advisory Report – *A member of the Charter Advisory Committee will report on pertinent topics related to the operation of the school and other events and activities.*

H. Action Agenda – *The action agenda is reserved for items, issues, and topics that require public notification and/or the opportunity for public comment: including but not limited to revisions of Board Policy and School Administrative Regulations, the award of service and maintenance contracts to outside vendors, and other items not appropriate for the Consent Agenda.*

Public Comment – *This is an opportunity for members of the public to speak on any issue/topic contained in the current action agenda, unless that item has been previously removed from the agenda in open session for clarification, discussion, etc. (refer to item D, above) The guidelines set forth on page one of this meeting agenda also apply to public comments offered at this time.*

1. APPROVAL OF COLLEGE READINESS GRANT - The Board may approve the expenditure of College Readiness funds.
2. APPROVAL OF 2ND INTERIM BUDGET – The Board may approve the 2016-2017 second interim budget to be submitted to the authorizer and county office of education.
3. APPROVAL OF 2016-2017 SINGLE PLAN FOR STUDENT ACHIEVEMENT – The Board may approve the 2016-2017 Single Plan for Student Achievement.
4. APPROVAL OF 2015-2016 AUDIT– The Board may approve the 2015-2016 audit prepared by SquarMilner.
5. APPROVAL OF 2016 990 CHECKLIST – The Board may approve the 2016 990 checklist to for tax filing.
6. APPROVAL OF AUDITOR CONTRACT – The Board may approve the Vicenti, Lloyd & Stutzman contract for auditing and tax filing services for the 2016-2017 fiscal year.
7. APPROVAL OF SBCSS AUTHORIZED AGENT - The Board may approve the removal of Shannon Brandner and addition of Desirée Gardner as the authorized agent for the Financial District Services division of San Bernardino County Superintendent of Schools.
8. APPROVAL OF SBCSS BOARD DELEGATION - The Board may approve the removal of Shannon Brandner and addition of Desirée Gardner and Randy Wormmeester to attest to Board action for San Bernardino County Superintendent of Schools.
9. APPROVAL OF 2017-2018 CERTIFICATED TEACHER SALARY SCHEDULE – The Board may approve the 2017-2018 certificated teacher salary schedule.
10. APPROVAL OF 2017-2018 MANAGEMENT-CLASSIFIED SALARY SCHEDULE – The Board may approve the 2017-2018 management-classified teacher salary schedule.
11. APPROVAL OF 2017-2018 PRELIMINARY BUDGET – The Board may approve the 2017-2018 preliminary budget.

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MOVE TO CLOSED SESSION *

A closed session of the Board is required when considering staff personnel matters, employment contracts, student disciplinary issues, litigation issues, and/or the acquisition of land, facilities, or fixed assets.

1. PERSONNEL MATTERS – This is for the Board to discuss issues related to personnel.
2. BOARD ELECTIONS – This is for the Board to elect members and officers.

RECONVENE PUBLIC SESSION *

I. Board Member Comments – *Individual Board members may share general information related to topics not on the agenda, such as school activities, training, conferences, etc.*

J. Items for Future Board Meetings – *Board members may request items to be placed on future Board meeting agendas.*

K. Next Meeting Date – Regular Meeting: March 16, 2017 at 9:00 a.m.

L. Adjournment of Meeting