

OFFICIAL MINUTES

**Long-Range Facilities Master Plan  
Oversight Committee**

San Gabriel Unified School District  
San Gabriel, CA

July 15, 2010

7:00 p.m.

The Long-Range Facilities Master Plan Oversight Committee of San Gabriel Unified School District in Los Angeles County met in a regular session at the time and on the date above with attendance as follows:

Present:	Jerry Schwartz	Chairman
	Cynthia Juvinall	Member
	Michael Cammarano	Member
	Carolyn Richie	Member
	John Eccleston	Member
	Wayne San Filippo	Member
	Eric Kirchhoff	Member

Others Present:

Marla Nadolney	District Project Manager
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Absent:	Hugo Correa	Member
	Cody DeCamp	Member
	Matthew Najera	Member
	David Smith	Member
	Carolyn Weirick	Member
	John Wu	Member

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7:00 p.m.  
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**I. GENERAL FUNCTIONS**

**A. Call to order**

Chairman Jerry Schwartz called the meeting to order at 7:05 p.m. Chairman Schwartz asked community member Nathan Kirchhoff to lead the Pledge of Allegiance.

**B. Minutes of the April 29, 2010, May 27, 2010, and June 24, 2010 Meetings**

Chairman Schwartz called a vote to approve the minutes of the April 29, 2010, May 27, 2010, and June 24, 2010 meetings. The minutes were approved with a 7-0 vote with amendments to both the April 29, 2010 and May 27, 2010 minutes.

**C. Requests to address the Committee; Public Comment:**

There were none.

**D. Next Meeting**

The next meeting is tentatively scheduled for September 16, 2010 at 7:00 p.m. DEC – Board Room.

**II. ACTION ITEMS**

**A. Approve a Ribbon Cutting Ceremony for the start of the 2010/2011 school year at Jefferson Middle School for the Jefferson Library and Media Center.**

Eric Kirchhoff moved and Mike Cammarano seconded to recommend a Ribbon Cutting ceremony for the Jefferson Middle School Media Center during the start of the 2010-2011 school year and encourage donations by contractors, businesses, and community groups. The committee wanted to make sure that the ceremony did not use funds that could be used for teacher salaries or other aspects of classroom instruction. The motion was approved with a 7-0 vote.

**III. DISCUSSION ITEMS**

**A. Update on Current Construction Projects by Site**

An update was provided by Marla Nadolney, District Project Manager. The work on the restrooms at Roosevelt is using the 2002 Measure S funds. The other projects are all 2008 Measure A funds. There was a question about how much 2008 Measure A bond funds had been spent and encumbered and how much of the first issuance is left.

**B. Information on Panel Interview for Architectural Services – Request for Qualifications (RFQ)**

Wayne San Filippo represented the Committee during the review of the qualifications and at the interviews, and provided an report that the review committee interviewed six firms, and all agreed on their top two – LPA Architects and Dougherty & Dougherty. Both will present to the Board at its July 21 meeting and a decision will be made about hiring a new architect. The committee expressed its appreciation to Wayne for representing the Committee throughout the process.

**C. Set Date for New Member Orientation**

The tentative date was set for Thursday, September 2 from 7:00 – 9:00 p.m. The Chairman will notify members if the date will be kept.

**IV. ADJOURNMENT**

Chairman Schwartz adjourned the meeting at 8:25 p.m.