

## **CAREER AND TECHNICAL EDUCATION**

### **PURPOSE:**

The Career and Technical Education (CTE) programs offered in the North Kingstown School District allow students expanded options to participate in courses that are related to career choices that they are interested in pursuing. This policy establishes the guidelines that govern the requirements needed to enroll in these programs.

### **PHILOSOPHY:**

The North Kingstown School Committee supports all students who wish to pursue career and technical courses and welcomes both resident and non-resident students who wish to attend the CTE programs. All students must be prepared to participate in these career specific programs in order to be successful candidates and will be required to apply and be accepted into these programs.

### **POLICY STATEMENT:**

The following requirements are necessary for acceptance into the CTE programs:

- a. All students must complete and follow eligibility requirements identified in the application forms for their selected program;
- b. Applications to the CTE programs must be submitted to the Director for Career and Technical Programs on or before March 1<sup>st</sup> for preferential placement.
- c. After March 1<sup>st</sup>, applications will be reviewed on a space-available basis until the program is filled.

### **APPEALS**

In the case that a student is denied acceptance into any CTE program by the Director, the following appeal process will be followed:

1. An appeal will be submitted in writing to the high school Assistant Principal of Teaching and Learning.
2. If the decision of the Assistant Principal of Teaching and Learning does not resolve the matter, a second written appeal can be made to the Assistant Superintendent.
3. If the decision of the Assistant Superintendent does not resolve the matter, an additional written appeal may be made to the North Kingstown School Committee.
4. If the School Committee's decision does not resolve the matter, a final appeal may be made to the RIDE Commissioner of Education.

Detailed descriptions and course sequence of the CTE programs offered are available in the High School Program of Studies handbook or on the high school website at [www.nksd.net](http://www.nksd.net).

Eligibility requirements for each CTE program will be updated and approved annually by the North Kingstown School Committee and listed in the North Kingstown High School Program of Studies.

First Reading: 1/9/18

Second Reading: 1/23/18

Adopted: 1/23/18