

**Montour School District
Board of School Directors
Regular Board Meeting
Thursday, July 28, 2016
Place: Administrative Board Room #361
Time: 6:30 p.m.**

Call to Order The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Barclay at 6:30 p.m.

Pledge The Pledge of Allegiance was said at the beginning of the meeting.

Roll Call ROLL CALL: **The following members were present:**
Mr. Barclay, Mr. DiClemente, Mr. Dudash,
Mr. Hutter, Mrs. Moore, Mr. Rippole, and Mrs. Snell

The following members were absent:
Mr. Barth, and Mr. Young

Also present at the Board Meeting:
Janet Burkardt, Solicitor Dr. Ghilani, Superintendent of Schools
Tiffani Doyle, Recording Secretary/Board Secretary

Reports Mr. Barclay presented the following under the Reports section and made a motion to approve items 1 through 4:

President

1. Approve the minutes of the Montour Board of School Directors Regular Monthly Meeting of June 23, 2016 and the Special Meeting of July 21, 2016.

Superintendent

2. Approve a three hour work session with Dr. Bill Englert at a cost of \$250 for training on developing and implementing effective improvement plans for staff and on-going consultation with participants, via email, for the first half of the 2016-2017 school year.
3. Approve a three hour work session with Mark Miller at a cost of \$250 for professional development on creating and implementing effective professional learning communities.
4. Approve Kelly Beck, MS, CRC for a half day training session for professional development on Mindfulness & Self-Care at a total cost of \$280.

Mr. Dudash made the motion to approve the Reports, seconded by Mrs. Snell.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

**Treasurers
Report/
Budget &
Finance**

Mr. Barclay called upon Dr. Ghilani to present the Treasurers Report/Budget & Finance and once the information was reviewed and discussed he requested a motion to approve the following:

Treasurer's Report

1. Approve the Treasurer's Report for June of 2016 as follows:

FUND

10 GENERAL FUND

YTD TOTALS

Revenues Year to Date	\$ 59,053,677.87
Expenditures Year to Date	\$ 60,818,740.94

FNB Bank Balance as of 6/30/16	\$ 5,953,093.95
PSDLAF Bank Balance as of 6/30/16	\$ 4,639.57

Fund Balance as of 6/30/15	\$ 4,238,772.00
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30 CAPITAL PROJECTS FUND

YTD TOTALS

Athletic Center Project #3550

FNB Bank Balance as of 6/30/16	\$ 1,565.00
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Fund Balance as of 6/30/15	\$ 184,739.00
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32 CAPITAL RESERVE FUND

YTD TOTALS PTD TOTALS

Driveway/Parking Site Work

Elementary Project	\$ 1,660,841.10	\$ 3,334,496.26
Driveway Project	\$ 32,993.82	\$ 2,039,166.60

Construction Dollars Spent – Site Work	\$ 1,489,884.81	\$ 3,929,512.67
Change Orders Approved - Site Work	\$	\$ 1,013,554.17
Change Orders Pending - Site Work	\$	\$ (19,611.14)

First Niagara Bank Balance as of 6/30/16	\$ 473,537.65
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Fund Balance as of 6/30/15	\$ 2,312,947.00
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39 CAPITAL PROJECTS FUND - ELEM

YTD TOTALS

PTD TOTALS

Elementary Project #3777:

Total Value of Contracts	\$	\$ 36,675,028.08
Construction Dollars Spent to Date	\$ 15,986,173.84	\$ 16,909,419.30
Soft Costs Spent to Date	\$1,106,428.06	\$ 2,401,180.90

Approved Change Orders	\$	\$ 43,398.29
PCOs Under Review	\$	\$ 74,269.63
PCOs Pending MSD Approval	\$	\$ 0

PLGIT-2015 Bond Balance of 6/30/16	\$ 27,463,068.08
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Fund Balance as of 6/30/15	\$ 43,425,747.00
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50 CAFETERIA FUND**YTD TOTALS**

Revenues Year to Date	\$ 1,096,795.26
Expenditures Year to Date	\$ 1,163,605.80
 FNB Bank Balance as of 6/30/16	 \$ 40,697.73
Fund Balance as of 6/30/15	\$ (120,443.00)

MONTHLY TOTALS

# of Breakfast served in June 2016	203
# of Lunches served in June 2016	1,007
June 2016 Ala Carte dollar sales	\$ 1,218.50

70 FIDUCIARY FUND**YTD TOTALS**

FNB Bank Balance as of 6/30/16	\$ 37,420.63
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BUDGET & FINANCE

1. Approve the payment of bills and ratify the payment of bills:

MONTOUR BOARD OF SCHOOL DIRECTORS**BILLS FOR APPROVAL**

7/28/2016

General Fund 10		Totals
Bills to be Approved	\$ 2,516,733.17	
Bills to be Ratified	\$ -	
 Capital Projects Fund 30		Totals
Bills to be Approved	\$ -	
Bills to be Ratified	\$ -	
 Capital Reserve Fund 32		Totals
Bills to be Approved	\$ -	
Bills to be Ratified	\$ -	
 Capital Project Fund 39		Totals
Bills to be Approved	\$ 2,142,080.63	
Bills to be Ratified	\$ 5,000.00	
 Cafeteria Fund 50		Totals
Bills to be Ratified	\$ 9.15	
 Activity Fund 70		Totals
Bills to be Ratified	\$ 522.00	

2. Exonerate Ingram Township for 2015 real estate school taxes.
3. Approve American Management Advisors, Inc. for 2016-2017 school year to cover interscholastic sports at a cost of \$12,825.
4. Adopt a resolution approving a (20) year municipal lease with Municipal Leasing Consultants for the financing of an ACT 39 Energy Performance Contract with Trane as presented and to release the first construction payment for mobilization in the amount of \$520,000.00.

Mr. Rippole made the motion to approve the Budget & Finance items, seconded by Mr. Dudash.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Education

Mr. Barclay called on the administration to present their section under Education and made a motion to approve the following:

Assistant to the Superintendent, Jason Burik

1. Approve the revised registration packet as submitted.

Pupil Services Dept., Dr. Robert Isherwood

2. Approve a contract with Glade Run Lutheran Services to provide educational programming and related services for a high school student at a total cost of \$24,500 for the 2016-2017 school year.

High School Principal, Mr. Todd Price

3. Approve the Marching Band course description, as an addition to the 2016-2017 Montour Courses of Study. Ms. Cyndi Mancini, Spartan Marching Band Director, will serve as the teacher of record for the course.
4. Approve the purchase of a one year subscription for student e-book stie licenses for the Holt Modern Chemistry textbook at an approximate cost of \$1,200.
5. Approve Braden Jasin, Technology Education Department Teacher, to participate in two Project Lead the Way online courses that will certify him to teach Digital Electronics and Engineering Development and Design for the 2016-2017 school year. The cost of participation is \$2,530.00.

David E. Williams Middle School Principal, Mr. Dominic Salpeck

6. Approve the hosting of the 2016-2017 PMEA District 1 West Junior High Chorus Festival at the Montour High School on May 5th and May 6th of 2017.

Mrs. Snell made the motion to approve the Education Agenda, seconded by Mrs. Moore.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Facilities

Mr. Barclay called upon Mr. Burik to present the Facilities report and made a motion to approve the following:

1. Approve a five year (5) agreement with Trane for Equipment Coverage and Services at the high school for the following:
 - Chillers - at an annual cost of \$5,725.00 to be paid in 4 equal billings of \$1,467.03 each.
 - Mechanical Towers - at an annual cost of \$2,014.00 to be paid in 4 equal billings of \$516.09 each.
2. Approve City Lighting Products Company to provide forty (40) new light fixtures at the high school for the main entrance and the cafeteria entrance at a total cost of \$2,200.00. The new retrofit 38 watts is a 45% energy savings to the District.
3. Approve LeWay Enterprises to provide 237 uniform shirts for the custodial staff at a total cost of \$1,244.27.
4. Approve Robinson Township the use of the Burkett Elementary School parking lot on Saturday, September 17, 2016 for the Robinson Township Autumn Festival.

Construction Mr. Barclay called upon Dr. Ghilani to present the Construction agenda and then made a motion to approve the following:

1. Award the Commissioning Services Contract on the New Elementary School Project, pending final approval by the Solicitor and Superintendent.
2. Award the design & survey of the foundation drain system for the athletic center to Gateway Engineering at a cost not to exceed \$15,000.

Mrs. Moore made the motion to approve the Facilities & Construction agenda, seconded by Mr. Dudash.

ROLL CALL: All Present Voted "YES"
MOTION CARRIED

Personnel

Mr. Barclay called upon Mrs. Sinicki to present the Personnel Agenda and made a motion to approve the following:

1. Approve the following personnel items pending all clearances:

Support Staff – Elections

Name	Location	Assignment	Effective	Salary
Mazzotta, Francesco	Transportation	Extra Bus Driver	8/16/16	\$20.94/hour

Extra-Curricular Activities – New Appointments

Name	Position	Effective	Salary
Grilli, Ben	Volunteer Assistant Girls Volleyball Coach	7/29/16	N/A
Hall, Nicole	Assistant Girls Volleyball Coach	7/29/16	\$3,485 (contractual rate)
Krzywiecki, Teddy	Assistant DEW Boys Soccer Coach	7/29/16	\$1,655 (contractual rate)
Martin, Nick	Volunteer Football Coach,	7/29/16	N/A

	DEW		
Reed, Aaron	Volunteer Football Coach, High School	7/29/16	N/A
Tournay, Zachary	Head Wrestling Coach, High School	7/29/16	\$7,005 (contractual rate)

Professional Staff – Leave of Absence

Name	Location	Position	Type of Leave	Leave Dates
Buglak, Lori	DEW	Teacher	Unpaid	8/23/16-6/9/17
Stacy, Jennifer	DEW	Counselor	Unpaid	8/23/16-6/9/17

Professional Staff – Return from Leave of Absence

Name	Location	Effective Date
Byrom, Bruce	High School	8/23/16

Retirements

Name	Position	Effective Date
Dettling, Marie	Secretary, Districtwide, Payroll and Benefits	10/14/16

Resignations

Name	Position	Effective Date
DePetro, Bryan	Teacher	7/29/16
Matarazzo, Frank	Custodian	7/29/16

Professional Status

2. Approve the following temporary professional employees who have rendered satisfactory service for three (3) years and are entitled to professional status effective on the date indicated below:

Name	Location	Effective Date
Brown, Kristen	Burkett	7/1/16
Budda, Bridget	High School	7/1/16
Christiansen, Jessica	DEW	7/1/16
Holderny, Joelene	DEW	7/1/16
Jasin, Braden	High School	7/1/16
Ligouri, Gina	High School	7/1/16
O’Shea, Tiffany	High School	7/1/16
Ritchey, Ehrin	Forest Grove	7/1/16
Laura Showman	Burkett	7/1/15

3. Approve the July conference grid as submitted.
4. Approve the furlough of 1.5 employees.
5. Approve the annual salary increase for Administration, Act 93 and Contracted employees.
6. Approve the payment of the MAMA stipend of \$1,250 for the first semester of the 2015-16 school year.
7. Approve independent contractor Rachel Huey to provide psychological services from August 1, 2016 until June 17, 2017 at a cost of \$60,000.

8. Approve the resolution pertaining to employee #2719.
9. Approve the revised Warehouse Custodian Job Description as submitted.
10. Approve the settlement agreement regarding employee #2512.
11. Approve the settlement agreement regarding employee #274.

Mrs. Snell made the motion to approve the Personnel Agenda, seconded by Mr. Dudash.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Athletics

Mr. Barclay called upon Mrs. Bostick to present the Athletics agenda and made a motion to approve the following:

Approve the Montour Dance Team trip to the National Dance Team Championship in Orlando, Florida - Friday, Feb. 3rd - Tuesday, Feb. 7th (travel home Feb. 8th). Expenses to be paid for by parents and fundraising.

Mr. Dudash made the motion to approve the Dance Team trip, seconded by Mrs. Snell.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

**Comments/
Adjourn**

Mr. Barclay asked if there were any comments from the public:

Judy Reed, Robinson Twsp – Commented on the District outsourcing for a Supervisor of Custodial and Maintenance and suggested it would be less expensive to hire a person to do the job. Dr. Ghilani responded that it was actually a cost savings to utilize an outside company and provided an explanation of details.

Kimberly Roehn, Kennedy Twsp. – Commented that the 1.5 employees furloughed does not include teachers that were demoted. She then questioned the Board why there was a salary increase approved for Administration, Act 93 and Contracted employees? Dr. Ghilani and Mr. Barclay explained that the group of contracted employees were evaluated and all salary increases were based on that evaluation. Mr. Barclay clarified that it is procedure to honor the contract.

Mr. Barclay then asked for a motion to adjourn the meeting:
 Mr. Dudash made the motion to adjourn, seconded by Mrs. Moore.

VOICE
 ROLL CALL: All Present Voted "YES"
MOTION CARRIED

Meeting adjourned at 7:32 p.m.

Thomas Barclay, President

Tiffani Doyle, Secretary