

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Minutes
Thursday, April 7, 2016
Bay Haven Charter Academy
Media Center
4:00 pm

Board Members Attending: Dr. Jeremy Hatcher, Mr. Mark Graham, Mr. Waylon Thompson, Mr. Scott Reeve, Mrs. Sandy Porter, Mrs. Scotti Haney, Mrs. Tiffany Ennis, Mr. Jon McFatter, Mr. David Haight

Others in Attendance: Mr. Larry Bolinger, Mr. Tim Sloan

- I. Call to Order – 4:00 p.m.
- II. Pledge of Allegiance – Dr. Jeremy Hatcher
- III. Prayer – Mr. David Haight
- IV. Approval of Agenda – Mr. McFatter made a motion to approve the agenda with changes noted. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes 03/10/16, 03/18/16 – Mr. Haight made a motion to approve the 3/10/16 minutes. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries. Mr. McFatter made a motion to approve 3/18/16 minutes. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.
- VI. Presidents Report – Dr. Hatcher indicated that things seem to be moving in a positive direction. He mentioned that a few issues have come up, but those have been handled well and he looks forward to the changes Mr. McLaughlin will bring to this. Dr. Hatcher asked the Board consider, over the next few weeks or months, possibly having fewer members, decreasing to 7 or even to 5.
- VII. CEO Report – Mr. Bolinger mentioned that he spent the day over at HS/MS since two administrators are at Grad Bash. He spoke about the Bay Education Foundation Arts Alive last weekend and how well our students represented us. TOY and SEOY process is going well. GAC will sponsor the TOY/SEYOY this year. Mr. Bolinger commended Ms. Graham and the culinary folks for providing the refreshments for the TOY/SEYOY. Everyone is to come to the ceremony.
- VIII. Principals' Report (Vickers, McLaughlin, Gainer) Mr. McLaughlin had nothing new to report. Mrs. Vickers mentioned that Bay Haven had three students to place at the state Science Fair competition. Also, in county track, Bay Haven had two students who broke county records. Mrs. Vickers also recognized Bay Haven's media specialist, Jaycee Holland, who was named by Barnes and Nobel as Bay County Librarian of the Year.

Mrs. Gainer referred to three highlights on the calendar of events which included the production of Pirates of Penzance at GCSC, April 20 – 22 and senior awards on April 26 at 8:30 a.m. in the NBH Gym.
- IX. CFO Report – An amended budget request was sent to board members. Mrs. Ennis made a motion to adopt the amended budget as presented by Mr. Ramsey. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.

S&P was to do our new issue ratings for us and had started the process for phase 2. We need to pay them for the work they have done thus far which amounts to \$16625. S&P is indicating that with the annual update that is due this summer, they are thinking that they can do both at the same time which can cut down on the time and the cost. Mr. Thompson made a motion to authorize Mr. Ramsey to pay S&P for their work thus far. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.

Mr. Ramsey stated there would be a budget workshop in June. He is asking the board to approve ESE positions requested by the campuses with a request to ask for the principal at Hawks Landing to look at this again since the increase at the BHCA site is greater than others. Mr. Ramsey is asking for additional input from Principals. Mrs. Porter made a motion to advertise the proposed additional positions, including the three teachers needed for FTE growth at the high school (7 for BH, 2 for NBHE, 4 for 390) with exception of Stem and Administrator at the high school (13 positions). Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.

X. HR Report - none

XI. Items for Discussion

- A. Request to return donation – The donor’s attorney sent a letter to Mr. Sloan requesting the return of the donation. The donor would like to sit down with Mr. McLaughlin and Mr. Bolinger and work out something else. The Board wishes no response until Mr. Bolinger and Mr. McLaughlin can speak with the donor. Mr. Haight mentioned that Mr. Dave Dyell contributed fully and exhaustively to the STEM Aquaculture lab. We do appreciate that and him.
- B. E-Mail Migration Project (CIO) – Mr. Rottero presented a proposal to migrate from BDS Google apps for education domain to our own domain and the process can move forward immediately. Mr. Rottero stated that the root of the situation came up when it was obvious that BDS was having to spend time answering public records requests on behalf of Bay Haven since we are on their email domain. Mrs. Haney made a motion to approve the email migration project to Google Apps for Education as proposed with a provision of up to \$6000 if we need to reimburse BDS for services. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- C. Costa Rica Trip – High School – Mrs. Porter made a motion to approve going forward with the trip. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.
- D. Image copyright (Sloan) – Mr. Sloan’s recommendation on the Battle for the Paddle image, since there is a conflict, is to have them try for an hour or two to see if we can register ours as well and if the company in CA is not amenable, then abandon the application. Mr. Haight made a motion to allow Mr. Banner, attorney for the copyright, to proceed with the attempt to get the trademark for a couple of hours. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.
- E. Board Elections – Mr. Graham declared he was not running for re-election on the board. Mrs. Haney, Mr. Reeve and Mrs. Porter declared that they are

running for re-election. The Nominating committee will meet on April 25th at 4:00 p.m. at Bay Haven.

XII. Action Items

- A. Authorization to expend no more than \$300K on architectural and civil engineering work in preparation for NBH Elementary construction – Mr. Haight made a motion not to approve the \$300K for the architect and civil engineering fees by Haight. There was no second, so that motion is off the floor. Mr. Haight is concerned about spending money without knowing it will be used. Mrs. Scotti Haney made a motion to approve expenditure of \$300K for the work. Mrs. Ennis seconded the motion pursuant to a written agreement that Mr. Sloan will bring back for signature. Further discussion by Mr. Haight. Vote: All were in favor except for Mr. Haight who voted no. No further discussion. Motion carries.
- B. Deputy CEO Job description and compensation – Mr. Thompson made a motion to table this item until the next meeting. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.
- C. CEO Hiring Committee – Mr. Sloan is concerned that the board would be divesting duties to a committee. The Board needs to interview. The interviews will be April 25th 2:00 p.m. in Media Center with tech support if needed for Skype.
- D. Ratification of Settlement and authorization – Mr. Sloan is currently responding to complaint. Mrs. Haney made a motion to ratify the Feb 26th settlement agreement and authorize Mr. Sloan to take whatever actions are appropriate to pursue actions or remedies on behalf of BHCA Inc. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.
- E. Appointment of Investigator – Mr. Sloan felt BHCA, Inc. needed a process or investigator that could help out that was not aligned with any part of the Bay Haven community, that was not from here and that could give us an independent opinion. He received some input from the state on persons who have done these investigations. A firm which does this type of work is Sniffen and Spellman in Tallahassee. Mr. Logan, with this firm, will work on an “as needed” basis and he will do the work on an hourly basis. With this, we will have the assurance that the investigation is done by an expert and is completely objective. Mr. Haight made a motion to authorize retention of Mr. Logan to do investigations of identified complaints on behalf of BHCA Inc. on an as needed basis at the rate of \$185 plus travel. Mrs. Haney seconded the motion.

XIII. Announcements

- A. Next Board meeting will be held on Thursday, May 5th at 4:00 p.m. at the Bay Haven Charter Academy Media Center

XIV. Public Comments

XV. Board Comments – NBH Sail pinning April 28th 6 p.m.

XVI. Adjournment – 7:30 p.m.