



221 Park Place
 Libertyville, Illinois 60048
 847.362.0730
 www.sjscatholic.org

**St. Joseph Catholic School
 Tuition Contract
 2018-2019 School Year**

Family Last Name _____

Please indicate parishioner status: Participating Parishioner Non-Parishioner

Student Enrollment Information: (Indicate the grade for each child in the 2018-2019 school year)

Student #1: _____ Grade: PK3 PK4 K-8 Grade _____

Student #2: _____ Grade: PK3 PK4 K-8 Grade _____

Student #3: _____ Grade: PK3 PK4 K-8 Grade _____

Student #4: _____ Grade: PK3 PK4 K-8 Grade _____

Parent/Guardian Signature: _____ Date: _____

**St. Joseph Catholic School Tuition Contract Terms & Conditions
 2018-2019 School Year**

A \$150.00 non-refundable application fee per family is required to begin the admissions process. Please make checks payable to St. Joseph Catholic School. A tuition down payment is not required at the time of enrollment.

Little Knights Preschool Tuition and Fees

	Parishioner	Non-Parishioner
3 year old (3 days)	\$2,835	\$3,905
4 year old (5 half days)	\$3,805	\$5,245
4 year old (3 half days, 2 full days)	\$4,325	\$5,950
4 year old (5 full days)	\$4,830	\$6,655
3 Year Old Preschool Fee: \$70		
4 Year Old Preschool Fee: \$95		
Lunch Bunch: \$8 per day, billed monthly		

Grade K-8 Tuition (Parishioner Rate)

1 child	\$ 4,830
2 children	\$ 8,705
3 children	\$11,845
4 children	\$14,570
Fees: Students in Grades K-8: \$450 per child	
Chromebook fee: \$150 per student in Grades 4-8	
Technology fee for Students in Grades K-3: \$50 per child	

Grade K-8 Tuition Non-Parishioner Rate (This applies to families not registered in St. Joseph Parish)
 \$ 6,655 for each child

Parent/Guardian Acknowledgement: The ability to operate St. Joseph Catholic School is based upon its ability to meet financial obligations that are dependent on the collection of tuition and fees in a timely manner, successful fundraising and the support of the parish. My signature on this contract is an acknowledgement of my agreement to meet all obligations according to the terms stated here and in the St. Joseph Catholic School Tuition Contract/Enrollment Terms and Conditions.

- I understand that the total cost of educating each child is \$6,655. The difference between the total cost and the tuition rate is made, in part, by fundraising. I pledge to **contribute to school fundraising efforts, including the Knight Fund**, to the best of my ability.
- I understand that St. Joseph Parish subsidizes the school by over \$900 per child in order to cover the difference between total cost and money raised. I acknowledge that if I am a Parishioner that it is my responsibility to **participate through my attendance at weekly mass and to offer my financial support of the parish.**
- I understand that it is my responsibility to **notify the Parish Director of Operations** to request alternative tuition payment arrangements, if an unforeseen financial hardship arises.
- I understand that the school relies on parent volunteers to support many school programs that enrich my child's school experience. I pledge to **volunteer my time** to activities associated with the school. These opportunities are available during the day and during the evening or weekends. The complete catalog of volunteer opportunities can be found on the school website.

Financial Aid/Tuition Assistance

Financial Aid Applications are available for parents of St. Joseph Catholic School students. Applications are available by logging on to your FACTS account; click on "Apply for Financial Aid with FACTS". To be considered for financial assistance, all financial aid applications must be completed in full by May 1, 2018. NEW THIS YEAR, qualifying families should apply for a Tax Credit Scholarship through Empower Illinois (empowerillinois.org).

Parishioner Status

Involvement in the St. Joseph community is critically important for the spiritual development of our students. The following guidelines have been developed to categorize the participation of school families:

- **Participating Parishioner:** Is a registered parishioner at St. Joseph Parish; Participates in the Parish Community; Attends Mass weekly; Contributes financially to the Parish
- **Non-Parishioner:** Is not a registered parishioner at St. Joseph Parish or is a non-Catholic family

Tuition Collection Policy

A family whose tuition account becomes delinquent is subject to the consequences of a tuition exclusion policy as recommended by the Archdiocese of Chicago. The following tuition policy has been adopted and approved by SJCS Administration and by the School Advisory Committee:

- Parent will be contacted by the principal when tuition reaches 45 days delinquent.
- If a step toward a resolution isn't made after the 60th day of delinquent status, a written notice from the Director of Operations will inform the parent of consequences being implemented as listed below:
 - Interruption of PowerSchool access
 - Non release of progress report/report card at next grading term.
 - Student(s) attendance denied due to a financial suspension (specific date will be set for family).
 - Non release of student records if unpaid balance for graduating or transferring students.
- Families whose accounts have a delinquent balance may not pre-register in the spring for the new school year.
- Families whose delinquent account is not paid by June 30th will be asked to reconcile the balance, in full, from the previous year before reenrolling for the new school year. Special arrangements for seriously delinquent tuition payment plans need to go through the Director of Operations and/ or pastor.

