

PLUMAS COUNTY SCHOOLS BUDGET TRANSFER

Plumas County Office of Education

Plumas Unified School District

(PLEASE CHECK ONE)

FOR MONTH ENDED: _____

DATE COMPLETED: _____

(TO DISTRICT OFFICE BY 25TH OF MONTH)

FROM: _____

SITE: _____

SUBJECT: _____

COST CENTER DESCRIPTION: _____

(ONLY ONE COST CENTER PER PAGE)

COST CENTER NUMBER (4 DIGIT): _____

⇨⇨ FOR EACH BOX, INDICATE FULL ORGANIZATIONAL KEY (i.e., 12-1-3010-1110-A)

ORG KEY: _____

1	INCREASE	DECREASE
OBJECT	\$ AMOUNT	\$ AMOUNT

ORG KEY: _____

2	INCREASE	DECREASE
OBJECT	\$ AMOUNT	\$ AMOUNT

ORG KEY: _____

3	INCREASE	DECREASE
OBJECT	\$ AMOUNT	\$ AMOUNT

ORG KEY: _____

4	INCREASE	DECREASE
OBJECT	\$ AMOUNT	\$ AMOUNT

ORG KEY: _____

5	INCREASE	DECREASE
OBJECT	\$ AMOUNT	\$ AMOUNT

ORG KEY: _____

6	INCREASE	DECREASE
OBJECT	\$ AMOUNT	\$ AMOUNT

ORG KEY: _____

7	INCREASE	DECREASE
OBJECT	\$ AMOUNT	\$ AMOUNT

PLEASE TOTAL INCREASES AND DECREASES FROM ALL PAGES IN COST CENTER AND VERIFY THEY ARE EQUAL

Use second page for additional transfers within this cost center.

TOTAL INCREASES	TOTAL DECREASES
\$	\$