



BUENA PARK SCHOOL DISTRICT

BOARD BITS

Highlights of the Regular Meeting
of March 10, 2014

COMMON CORE PROGRESS REPORT

Dr. Deanna Glenn presented a Common Core Update to the Governing Board. Common Core State Standards (CCSS) for ELA and Math were adopted by the State in August 2010. The CCSS include K-12 standards and assessments for grades 3-8 and 11 and were designed to prepare students to be college and career ready. Dr. Glenn reviewed student expectations in ELA and Math for knowledge retention and higher order thinking. The CCSS implementation plan is divided into six phases from October 2012 through May 2015; Dr. Glenn discussed the contents of each phase noting that Phase 4: Pilot Implementation will occur April 2014-May 2014. Every school site has created a schedule for taking the SBAC assessment, primarily in the computer labs with some iPad usage. Each student must use an internet capable device to complete the exam which is expected to take about 5-7 hours to complete. Buena Park School District has been proactive and supportive of staff through extensive professional development and the gift of time to develop units and lessons of which by May 2014, the first half of the 2014-15 school year units will have been planned.

CHARLES G. EMERY SCHOOL REPORT

Principal Debbie Diaz and Emery School teachers' Leanne Crawford and Jennifer Ferrara presented an overview of Charles G. Emery's Common Core Journey "Planting the future of our students one seed at a time." A Common Core Steering Committee (CCSC) was formed and provided training by Pearson, Mary Beckelheimer, Christy Luckey and District ELA trainers. A Professional Development Plan was crafted by the CCSC and presented to the Emery staff; Pearson trainer Vivian Cullen assisted the CCSC working with grade level teams to talk standards, learning progressions, questioning techniques, and performance tasks. Structured collaboration has now progressed to grade levels who are developing lesson plans and learning new ways to implement math with new processes and vocabulary. Common lesson plans are being developed with staff input for continuity across the grade levels which include standards, essential questions and Mathematical Practices. Teachers are working on honing their skills to empower students in the classroom to facilitate their learning, demonstrate their learning, and provide positive productive struggle time to articulate their learning and thinking process.

SECOND INTERIM BUDGET REPORT, 2013- 2014

Education Code 42130 requires the Governing Board to certify within 45 days of the close of the period ending January 31 (second interim reporting period) that the District will be able to meet its financial obligations for the budget year and two subsequent years.

The District has made the following key budget changes for Second Interim reporting purposes:

- LCFE revenues have been increased by \$121,770, a 0.4% increase over First Interim projections
- salaries have been reduced by \$340,617 (approximately 1.1%)
- spending for books and supplies has been lowered by \$104,208
- services and other operating expenditures were increased by \$99,870 primarily due to higher electricity costs
- Deferred Maintenance Fund contribution of \$119,000 eliminated
- unrestricted IMFRP reserve has been increased by \$150,000.

At Second Interim the District reports an overall General Fund (unrestricted and restricted combined) operating deficit of \$1,171,551. The deficit is a result of unrestricted and restricted deficits of \$922,316 and \$249,235 respectively. The restricted deficit spending is attributable to funding carryovers that were credited as revenues in the prior year, but are budgeted as expenditures in the current year. In comparison to First Interim, the deficits for the General Fund Combined and for the Unrestricted have been reduced. The General Fund Combined deficit has improved by \$384,039 while the Unrestricted improved by \$411,274. The projected Unrestricted General Fund ending balance of \$4,571,205 is comprised of \$2,626,781 in Designation for Economic Uncertainties to provide sufficient funding to allow for a 3% economic reserve for uncertainty, revolving cash of \$55,000, and \$1,889,424 for designated amounts including reserves for: IMFRP, Kid Connection program surplus, and provisions for Other Post Employment Benefits (OPEB).

Multi-year projections (MYP) cover the period 2013-14 through 2015-16. The following assumptions are incorporated into the MYP:

**SECOND INTERIM
BUDGET REPORT, 2013-
2014 (continued)**

- LCFF Funding Rate: 11.78% in 2013-14, 28.05% in 2014-15, 7.80% in 2015-16
- Unduplicated Student Percentage Assumption: 80.48% in 2013-14, 80.48% in 2014-15, 80.48% in 2015-16
- MYP assumes District enrollment loss in 2013-14 but presumes enrollment to be flat for the remaining two years.
- Five furlough days (for BPTA, CSEA, and management staff) are negotiated for 2014-15; the MYP assumes these five furlough days are restored
- LCFF provides additional funding for grades K-3. Per the negotiated settlement with our teachers' association, effective with the 2014-15 school year and continuing for all subsequent school years until full implementation of LCFF, an alternative annual average class size enrollment for each school site was agreed to. Due to this agreement, it is assumed that hiring of additional teachers for grades K-3 is not required during the period covered by the MYP and the average class size for grades K-3 is at a ratio of 30:1 or less.
- For the 2013-14 school year, BPSD has obtained from the State Board of Education (SBE) a waiver to increase class sizes up to 34:1 for grades 4-8. The MYP assumes class size at 32:1 for 2013-14. Given projected additional State funding, it is assumed that BPSD will not submit a request to the SBE to extend the class size waiver for these grades for 2014-15 and/or 2015/16 and that class sizes for grades 4-8 will revert back to 29.9:1.
- IMFRP revenues are now funded as part of LCFF. It is assumed that we will continue to fund a portion of these revenues to increase our IMFRP reserves to pay for future textbook adoptions.
- For 2014-15 and 2015-16, we have set aside reserves of \$2.08 million and \$3.25 million respectively for program restoration/enhancements.
- Per SSC's recommendation, in 2015-16 BPSD set aside \$1,007,191 (i.e., the equivalent of the projected increase in LCFF funding for the year) in reserves.

Building off of the assumptions above coupled with our 2013-14 projections, we anticipate the unrestricted General Fund to have a shortfall (revenues vs. expenditures) of \$1,171,551 but surpluses in subsequent years of \$1,733,778 and \$2,353,766 in 2014-15 and 2015-16 respectively. We further estimate District reserves (i.e., Designation for Economic Uncertainties) for 2013-14 through 2015-16 as follows: 5.9%, 6.0% and 6.0%.

**CERTIFICATION THAT
CERTIFICATED
EMPLOYEES ARE
PROPERLY ASSIGNED**

The District is required to file with the California Commission on Teacher Credentialing an annual resolution to certify that reasonable efforts to recruit fully prepared teachers for assignments were made. The California Commission on Teacher Credentialing requires this document prior to accepting any emergency permit or waiver applications or renewals for the 2014-15 school year. The Declaration of Need for Fully Qualified Educators form lists the number of permits the District estimates may be needed for the 2014-15 school year.

**DECLARATION OF
NEED FOR FULLY
QUALIFIED
EDUCATORS**

In accordance with the Education Code requirements of the Commission on Teacher Credentialing, certificated employees working outside their credential authorization must be identified on an annual basis. BPSD has identified three teachers that have been certified as "highly qualified" under the provisions of the federal No Child Left Behind legislation, if applicable, for the assignment/subject area.

BOARD POLICIES

The Governing Board approved the following board policies for approval/review/revision/deletion:

- BP1114 District-Sponsored Social Media
- BP1325 Advertising and Promotion
- BP3100 Budget
- BP3514.1 Hazardous Substances
- BP3551 Child Nutrition Cafeteria Fund
- BP3553 Free and Reduced Price Meals
- BP5030 Student Wellness
- BP5141.3 Health Examinations
- BB9220 Governing Board Elections

**CONTRACT/SERVICE
AGREEMENT(S)**

The Governing Board approved the contract with Newman, Aaronson, Vanaman for attorney fees per a Special Education legal settlement.

“News You Can Use”

Beatty School	<ul style="list-style-type: none"> • Sixth grade teacher, Roxann Bogart has been selected as Beatty’s 2013-14 Teacher of the Year. Congratulations to her on this well-deserved recognition. • A shout out to Beatty’s speech and language teachers’ Lisa Arceta and Lauren Mock for organizing the 5th and 6th grade speech contest. Thank you for working with our finalist in preparation for the district wide speech contests.
Corey School	<ul style="list-style-type: none"> • Congratulations to Andrew Osborn, Corey’s 2013-14 Teacher of the Year. • Thank you to David Mauldin, Heather Guay, Christine Kai, Debbie Treadway, Lisa Neve, Bryant Hunt and Kay Hunt for all of your work with the Corey Running Club. We were excited that several of our students participated in the Coaster Run. • Kudos to the Corey staff for your dedication and enthusiasm during the transition to CCSS.
Emery School	<ul style="list-style-type: none"> • Condolences to Emery health clerk Laurie Traphofner on the loss of her mother who passed away on March 9, 2014. Our thoughts and prayers are with her. • Thank you to the Common Core Steering Committee members’ Michelle Henderson, Debbie Garriga, Bob Mize, Jean Gerard, Chantell Pettitt, Leanne Crawford, Jennifer Ferrara and Christy Njust for their presentation to the Governing Board on March 10th. A special thank you to Leanne Crawford and Jennifer Ferrara for presenting that evening. • Congratulations to Emery’s 2013-14 Teacher of the Year, Jean Gerard. • Congratulations to Tara Cochrane and her husband on the birth of their daughter, Ava Leigh, on March 7th. Both mother and baby are doing great!
Gilbert School	<ul style="list-style-type: none"> • Gilbert would like to congratulate Felicia Clark, Gilbert’s 2013-14 Teacher of the Year. AWESOME! • Congratulations to Georgina Bacchous and Suzanne Huerta on your contract renewal, well deserved!
Pendleton School	<ul style="list-style-type: none"> • A huge thank you to Wes and Richard for keeping our campus clean and safe. It was a huge job after the rain and you did a great job. • Great job to Jan Smith for organizing the annual speech contest. It was a huge success. • Congratulations to Pendleton’s 2013-14 Teacher of the Year, Amie Maya.
Whitaker School	<ul style="list-style-type: none"> • Congratulations to Stephanie Williamson for being chosen as a “Classroom Hero.” She was recognized in the OC Register on March 11. We are so proud of you. • Congratulations to Whitaker’s 2013-14 Teacher of the Year, Julie Blodgett. • Thank you to Suzanne Doucette for organizing the 6th Grade Speech Contest. • Thank you to Lauren Swanberg and Kelly Bone for organizing the “Read Across America” activities. Students and staff enjoyed dressing in their Storybook Character costumes. • Thank you to Nancy Brooks for organizing the 4th grade Field Trip to Mission San Juan Capistrano. Everyone had a great time.
B.P.J.H. School	<ul style="list-style-type: none"> • Congratulations for BPJH’s 2013-14 Teacher of the Year, Vanessa Gomez.
District Office	<ul style="list-style-type: none"> • A big thanks to Seri Hwang for stepping in as Director of Student Programs & Staff Development and doing a great job! Best wishes to you as you return to BPJH. You will be missed! • Welcome to Kevin Vanderwest, our new Maintenance II Worker.