

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - March 16, 2016

A. CALL TO ORDER

The Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: The date, the time, and the purpose of scheduled meetings were conveyed to the Burlington County Times and the Trenton Times on January 11, 2016. The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Tyler, Ms. Zablow, Mr. Creegan, and Mr. Drew. ABSENT: Mr. Roselli and Mr. Mercantini (Arrived 7:04).

Also attending: Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary. Staff attending: Tammy Anderson, Peggy Goldenbaum, Joy Odri, Colette Campellone, Jackie Chen, Christina Kittel, William Moore, Kimberley Walder, Traci Redler, Anna Swiniuchowski, Doug Corbin, Melanie Stoles, Lisa Hudik, Patty Ridolfi, Ray Snook, Kristian Rivera, Chris O'Leary, Ann Marie O'Leary, Laurie Gambogi, Jane Porter-Bond, Andrea Minster, Dianne Mizerak, Mary Lynn Morino, Dorothy Romano, Britlyn Greimel, Rob Walder, Liz Brotherton, Gail Katz, Renee' Eugene, Liz Mitchell, Jess Borek, and Linda Eaton.

Visitors attending: Elain Moore, Billy Moore, Bob & Margo Moole, Stephen Morales, Walter Kosul, Killian Melecio, Isabel Melecio, John Moynihan, Mary Klama, Busra Efil, Canan Kilic, Chris Papp, Marsha Caldwell, Dorothy Valles, Isaac Trammell, Nadine Jacobs, Maryann Papp, Stacy Solera, Janette Mendez, Claire Kerr, Doug Kerr, Jerry Caci, James Caci, Jim Brotherton, and Mia Brown.

D. EXECUTIVE SESSION RESOLUTION - None

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy _____);

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public

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1. +Motion to accept HIB Report & Determinations:

School	# of Reports	# of HIB
CBS	<u>2</u>	<u>0</u>
PMS	0	0
MIS	0	0
BRMS	0	0
BRHS	0	0
TOTAL:	<u>2</u>	<u>0</u>

INFORMATION

2. One eighth grade student to be homeschooled by parent at parent request, effective March 1, 2016.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Tyler, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Roselli.

Motion approved by majority.

L. CURRICULUM REPORTS

A motion was made by Mr. Fausti, seconded by Mr. Mercantini to approve the following:

1. +Motion to approve children of out-of-district staff members to attend BRSD for the 2016-2017 School Year.
2. +Motion to approve Jasper T. Daniels, Jr. 2016 Summer Youth Program to use CBS from July 5 - 22, 2016 as has been approved in the past.
3. Motion to amend a field trip for MIS, Field day originally approved to be held at BRMS, changed to be held at Liberty Lakes on June 7, 2016. There is no cost to the students or district. Money was contributed by the PTO and parents.
4. Motion to approve a field trip for the MIS 5th graders on May 25th and 31st to Fern Brook Farms. There is no cost to the students or district. Money was contributed by the PTO and parents.
5. Motion to approve the Princeton Tennis Program to come to BRMS to hold a free instructional tennis camp for the middle school students during the spring semester, after school on Thursdays, effective March 17, 2016. Parents will be required to provide transportation each week.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling (Aye only for student of employees Bryan & Liz Mitchell), Mr. Fausti, Mr. Schiano, Mr. Tyler, Ms. Zablow, Mr. Creegan, Mr. Mercantini (Aye only for student of employees Bryan & Liz Mitchell), and Mr. Drew.

NOES: Mr. Heberling (For all employees listed except as noted above) and Mr. Mercantini (For all employees listed except noted above). ABSTENTIONS: None. ABSENT: Mr. Roselli.

Motion approved by majority.

ON A ROLL CALL VOTE (Items 2-5):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Tyler, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Roselli.

Motion approved by majority.

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M. PERSONNEL REPORT

Appointments, Per Superintendent's Recommendation:
Resolution: Criminal History Check

*ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2014-2015 RATES AND
WILL BE ADJUSTED PENDING NEGOTIATIONS*

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

A motion was made by Mr. Fausti, seconded by Mr. Schiano to approve the following:

1. Be it resolved that the commencement of leave of absence requested by employee #5218, effective May 9, 2016 through June 20, 2016 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
2. Be it resolved that the commencement of leave of absence requested by employee #5499, effective April 4, 2016 through June 20, 2016 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
3. Be it resolved that the commencement of leave of absence requested by employee #4791, effective May 9, 2016 through June 20, 2016 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
4. Be it resolved that the commencement of leave of absence requested by employee #5097, effective April 18, 2016 through April 29, 2016 and October 17, 2016 through November 11, 2016 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
5. Motion to approve Ms. Traci Redler, BRHS Nurse, to work summer hours in order to process physicals for the Fall Athletic Season. Ms. Redler will be compensated at her hourly contracted rate for approximately 40 hours during the 2016 summer.
6. Motion to approve Ms. Kim Sarnese, BRMS Nurse, to work summer hours in order to process physicals for the Fall Athletic Season. Ms. Sarnese will be compensated at her hourly contracted rate for approximately 20 hours during the 2016 summer.
7. Motion to approve Ms. Dawn Craft to provide 1:1 aide support for a student to attend the BRMS concert, Music in the Parks festival, at Six Flags Great Adventure on May 6, 2016 from 6:45 am to 6:00 pm. Ms. Craft will be compensated at her hourly

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contracted rate prorated for hours in excess of her typical work day.

8. Motion to approve Ms. Carol Norton as an emergency Childcare/BSAS sub for CDA, effective March 15, 2016 with an hourly salary of \$12/hr. Ms. Norton is a BRSD staff member so her paperwork is on file. This was approved between meetings.

INFORMATION

9. +JOB POSTINGS: Summer ESL Program Instructor - Summer Basic Skills Program Instructors (multiple positions) - BRMS LA Teacher Leave Replacement

ON A ROLL CALL VOTE (Items 1-8):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Tyler, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Roselli.

Motion approved by majority.

N. BUSINESS, FINANCE & OPERATIONS

A motion was made by Mr. Heberling, seconded by Mr. Mercantini to approve the following:

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status at February 2016.
2. +Motion to approve Transfer of Funds.
3. +Motion to approve registration with WorkNet for after-hours drug and alcohol testing. [Note: There is no fee to register; there is only a charge if we need to send a student to be tested after hours.]
4. Motion to approve resolution for any private school for the disabled that received BRSD children to include the cost of meals provided in the annual tuition rate for the 2016-2017 school year.
5. +Motion to renew participation in NRGCS PowerPay Program with NRG Curtailment Solutions, Inc. for an additional 3 years, effective June 1, 2016 to September 30, 2016. [Note: This provides reimbursement for participation in energy curtailment programs].
6. +Motion to approve Agriculture Lease Agreement with Mr. Stephen Turgy and BRSD to farm the land behind the high school in the amount of \$40 per acre for a total of \$1,000; subject to no use of contaminants to the land.
7. +Motion to contract with Windstream Services for the district's phone land lines at an estimated minimum monthly fee below our experience with other carrier(s).
8. Motion to approve the district to provide shuttle service for the annual Bordentown Street Fair, May 21 and 22, 2016. Northern Burlington Chamber of Commerce is charged a total fee of \$409 for one van from 10:00 am to 4:00 pm.
9. Motion to approve 1:1 aide for two (2) out-of-district students at MCSSSD, effective 1/5/16 through 6/30/16, with a pro-rated tuition of \$36,075/each.
10. Motion to approve a maximum district wide travel reimbursement of \$105 per quarter for "regular business travel" to Mr. Zachary Rosario as permitted by Board Policy #9250 and NJAC 6A:23A-7.3(b).

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- 11.+Motion to submit FY 2016-17 Budget to the Executive County Superintendent, Resolution(s) below:

Resolutions for the FY 2016-17 Budget

- a) RESOLVED, to approve Bordentown Regional School District's tentative budget for the FY 2016-17 school year, as summarized below, for submission to the Executive County Superintendent of Schools, in accordance with statutory deadline(s):

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$ 39,331,732	\$ 27,980,272
Total Special Revenue Fund	\$ 904,764	N/A
Total Debt Service Fund	\$ 3,503,415	\$ 3,256,422
Totals	\$ 43,739,911	\$ 31,236,694

- b) BE IT FURTHER RESOLVED, that the proposed FY 2016-17 budget include an adjustment to the General Fund base tax levy in an estimated amount of \$233,145 to assist in paying for increased health benefits costs; and
- c) BE IT FURTHER RESOLVED, to approve transferring a total of \$ \$50,000 in unexpended funds in the Capital Project Fund, from prior years' completed new high school/other renovations project, to the Debt Service Fund to offset budgeted FY 2016-17 annual debt service repayments; and
- d) BE IT FURTHER RESOLVED, to advertise said tentative FY 2016-17 budget in the Burlington County Times newspaper, the Trenton Times newspaper, and the district's website, in accordance with the format suggested by the State Department of Education and by law; and
- e) BE IT FURTHER RESOLVED, that a public hearing be scheduled on May 4, 2016, at the Board's normal meeting site in the high school library at 7:00 PM, (unless indicated otherwise), for the purpose of conducting a public hearing on the FY 2016-17 budget.

NOTE: Budget presentation by Superintendent

Before vote on Motion for Items #1-#11

A motion was made by Mr. Heberling, seconded by Mr. Mercantini to
TABLE Item #6, Agriculture Lease Agreement with Mr. Stephen Turgyan:

ON A ROLL CALL VOTE to Table Item #6):

AYES: Mr. Heberling, Mr. Fausti, and Mr. Schiano.

NOES: Mr. Tyler, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.

ABSTENTIONS: None. ABSENT: Mr. Roselli.

Motion NOT approved to be Tabled.

ON A ROLL CALL VOTE (Items 1-5; 7-10):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Tyler, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Roselli.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 6 after NOT approved to be Tabled):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Tyler, Ms. Zablow, Mr. Creegan, and Mr. Drew. NOES: Mr. Mercantini.

ABSTENTIONS: None. ABSENT: Mr. Roselli.

Motion approved by majority.

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ON A ROLL CALL VOTE (Item 11):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Ms. Zablow,
Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: Mr. Tyler.

ABSTENTIONS: None. ABSENT: Mr. Roselli.

Motion approved by majority.

O. POLICY - None

P. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record:

1. Marsha Caldwell commented on the following: She's a retired teacher; opined the District is lucky to have a caring staff; hope for good faith negotiations.
2. Ann Marie O'Leary noted that a lot of teachers would like to have their children attend BRSD schools as it would enable staff to stay and work longer hours.

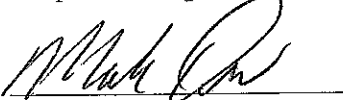
Q. NEW BUSINESS - None

R. ADJOURNMENT

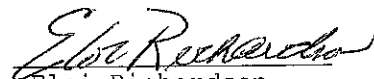
A motion was made by Mr. Heberling, seconded by Mr. Fausti to adjourn the meeting at 8:07 p.m.

Motion approved by majority.

Respectfully submitted,



Mark Drew
President



Eloi Richardson
SBA/BS