

Magnolia School District

Citizens' Oversight Committee Bond Measure 'I' Meeting Minutes

Date: Wednesday, January 28, 2015

Location: Maxwell School
PDC - West
2613 W. Orange Ave.
Anaheim, CA 92804

The meeting was called to order at 9:35 a.m.

Members Present

Phyllis Greenberg, Job Jimenez, Lety Jimenez, Jackie Kharazi, Jasmine LaBurn, Leonard Lahtinen, and Heidi Lazarte

District Staff Present

Alejandro (Alex) Flores, Assistant Superintendent Business & Administrative Services, Richard Schwartz, Director, Maintenance, Operations, Transportation & Facilities, Cheryl Blount, Sr. Admin. Assistant

Members Absent

None

Visitors

None

Introductions

New members were introduced, and Alex asked all members and District staff to share their connection to the District and involvement in the community.

Minutes

Minutes from the 5/8/2014 meeting were reviewed and approved.

Committee Membership Update

Term of Members

Alex addressed the term for committee members. Current members have 2-year terms. The Bylaws state members may serve no more than 3 consecutive terms. Leonard and Jasmine's second term will end on 6/30/2015. They are eligible for one more term of 2 years, if interested and able to serve. Jasmine said she is willing to serve another term. Leonard will consider the option.

Committee Chair and Vice-Chair Positions Open

Alex informed the Committee that the positions of Chair and Vice-Chair are open. Former Chair, Gary Shields, term ended 6/30/2014, and Former Vice-Chair, Alyson Crockett, is no longer able to serve on the Committee.

Committee Chair: Leonard Lahtinen made the motion to nominate Jasmine LaBurn for Committee Chair, Jackie Kharazi seconded the motion. The motion carried 7-0.

Committee Vice-Chair: Phyllis Greenberg made the motion to nominate Leonard Lahtinen for Committee Vice-Chair, Jasmine LaBurn seconded the motion. The motion carried 7-0.

Required Forms

Cheryl Blount distributed 700 Forms “Statement of Economic Interests” to Committee members to complete. Heidi Lazarte submitted the Ethics Statement. All members have now submitted their Ethics Statements.

Updated Contact Information

Cheryl asked Committee members to review their contact information, and to provide updates, including email addresses. This information will be shared with all members of the Citizens’ Oversight Committee, per agreement of membership.

Update on Current Projects

School Office Remodel

Richard Schwartz discussed the school office remodel projects and noted that we are creating a “safety room” in the front office for each school, to protect students and staff, with no public access to the campus unless and until staff provides access. The Disney School office was completed last year. The Marshall School office was completed over Winter Break, staff has moved back in and are still settling in. Work was started on the Walter School office during Winter Break. Work is scheduled to begin on the Maxwell School office this summer. Alex mentioned that he and Richard conduct pre and post construction meetings with office staff, for feedback, and implement suggestions for improvement.

Fencing Project

Richard informed the Committee that we have completed the 2nd phase of the security fencing. This phase included removing the low brick wall between wings at Maxwell and Salk Schools, and installing 6’ wrought iron fencing. He noted vandalism has dropped since the brick walls were removed.

Project Photos

Richard distributed photos of completed projects:

- 1) Disney School office entrance and fencing in front of school.
- 2) Marshall School office interior
- 3) Security “safe” area in the Marshall School office.
- 4) Another picture of the “safe area” at Marshall’s office.
- 5) Maxwell School – the red brick removed, marquee set back, to open up the front of the school.
- 6) Fencing/walkway at Maxwell School. Richard explained this walkway will be a new drop-off area at Maxwell. We will be re-configuring the traffic flow/student drop-off site at Maxwell this summer.
- 7) Fencing at Maxwell on the Magnolia side of campus. Red brick walls removed.
- 8) Fencing at Maxwell.
- 9) Baden-Powell Ortho Unit – renovated the interior classrooms, including new flooring.
- 10) Baden-Powell Ortho Unit – new cabinets, casework, tackable wall surface, suspended ceilings.

Richard mentioned all work at the Ortho Unit was done last summer, in-house, to maximize money spent. He said he was thankful to the community for supporting Measure I so that we could afford these projects.

Alex asked the Committee if they had any questions on any projects. Job Jimenez asked about bollards at Low School’s parking area. Richard said we are in the process of completing this project, to add bollards (sand-filled posts) around the perimeter of the Low School parking lot/sidewalk, for traffic control. The bollards will be 4” in diameter and 4’ tall.

Phyllis Greenberg said she had a safety question and asked if teachers have phones in their rooms to make/receive calls. Alex informed her that all classrooms have phones, and that we just installed a new VOIP (voice over internet protocol) system, noting all staff can make calls, receive calls, and it also has an intercom feature. However, it has been noted the intercom volume is not loud enough to be heard over

a classroom of students. Alex said we need a separate PA system for all sites, to be heard in the classrooms and outside, on campus.

Alex told the Committee he plans on taking them on a field trip at the next meeting, to see some of the projects, first hand. He mentioned a lot of money gets spent on things that cannot be seen (infrastructure, plumbing, wiring, for example). Richard explained that a big expense is the new ADA access requirement for restrooms, now almost double in size (7 1/2 ' x 6') and two in each office, which requires additional plumbing expense. Title 24 requires new lighting.

Update on Bond Audit

Alex informed the Committee that we are required to provide them with an independent audit of the Bond funds by 3/31/2015. We have an outside agency currently working on the audit, and will present the audit to them once it has been completed.

New Business

Leonard thanked everyone for being a part of the Citizens' Oversight Committee. He is very pleased to see that we have a full committee this year.

Alex encouraged Committee members to bring a friend to the next meeting, to join in on the field trip. We will have a bus drive everyone to the schools. He said the more people that know what is going on with the Bond projects, the better.

Future Meeting Dates

Alex said he'd like to have 2 more meetings this year, one in March, to share the Bond Audit, and one in June to share the Annual Report.

Wednesday, March 18 or 25, 2015, at 9:30 a.m. (need to confirm date)

Monday, June 1, 2015, at 9:30 a.m. (good for all)

Meeting adjourned (10:32 a.m.)

Jasmine motioned to adjourn the meeting, Heidi seconded the motion. Motion carried 7:0.