

St. Marys Area School District
 Board of School Directors
 Regular Meeting
 June 13, 2016, 7:00 P.M.
 Library, St. Marys Area High School
 Minutes

I. The St. Marys Area Board of School Directors held their regular meeting June 13, 2016 at 7:00 PM in the Library of the St. Marys Area High School. The meeting was called to order by board president Dr. Clythera S. Hornung.

II. Pledge of Allegiance

III. Directors Present: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman.

Others Present: Dr. G. Brian Toth, Ginger Williams, Robin Johnson, Joe Schlimm, Warren Beck, James Wortman, Karen Haberberger, Noel Petrosky, Terry Straub, Mark Romain, Dan Elder, Atty. Richard Brown, a representative from *The Daily Press*, *The Courier-Express*, and three (3) visitors.

IV. Comments from visitors including comments on federal programs.

V. Presentations

- a) Kara Vollmer and Lori Leuschel – Autism Classroom
- b) Mark Romain – construction update
- c) Aaron Simbeck – technology update

VI. Superintendent Comments

- a) Received a \$17,000 grant from Stackpole-Hall Foundation for the Certified Nurse Aide program.

VII. Minutes from the workshop meeting held on May 3, 2016 and the regular meeting held on May 9, 2016 were approved.

Motion by Bryan Chiappelli, seconded by Robert Sorg – motion carried by a voice vote of all members present.

VIII. The treasurer's report for April 2016 was approved.

Motion by Eric Wonderling, seconded by Danielle Abrahamson – motion carried by a voice vote of all members present.

IX. Approved Payment of Bills

General Fund	June 2016 and office checks for May 2016
Bond Fund	May 2016 and June 2016
Capital Reserve	May 2016
Cafeteria Fund	June 2016
Athletic Fund	May 2016
Payroll Wire Fund	May 2016
Payroll Fund	May 2016 and office checks for May 2016

Motion by Bryan Chiappelli, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling. Jerry Zimmerman abstained from voting – motion carried.

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X. Board Procedures

A. Board Policy

First reading of changes to Policy No. 304, Employment of District Staff (Attachment No. 1), Policy No. 210, Use of Medications (Attachment No. 2) and Policy No. 352, Pre-Employment Drug Testing (Attachment No. 3).

B. Appointment of Solicitor

Approved appointment of Richard R. Brown, Jr., as the solicitor for the St. Marys Area School District for the 2016-2017 school year. (Attachment No. 4).

Jerry Zimmerman requested a discussion be held prior to voting.

Motion by Stacy McKee, seconded by Eric Wonderling; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Eric Wonderling. Voting no: Robert Sorg, Jerry Zimmerman – motion carried.

XI. Business Affairs

A. LIFE/Incredible Years Program Letter of Agreement

Approved the LIFE/Incredible Years Program Letter of Agreement between Dickinson Mental Health Center and the St. Marys Area School District for the 2016-2017 school year. (Attachment No. 5)

Motion by Bryan Chiappelli, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

B. S4Teachers Addendum

Approved the Addendum to Extend Agreement between S4Teachers LLC, and the St. Marys Area School District to provide substitute services for the District. (Attachment No. 6)

Eric Wonderling requested a discussion be held prior to voting.

Motion by Danielle Abrahamson, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

C. Raptor Subscription and Purchase Agreement

Approved the agreement between Raptor Technologies, LLC and St. Marys Area School District for a visitor registration system. (Attachment No. 7)

Motion by Bryan Chiappelli, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

D. 2016-2017 School Budget

Approved the 2016-2017 general fund budget with expenditures in the amount of \$27,931,997.00. (Attachment No. 8) Tax levies are as follows:

1. 33.12 mills on real estate
2. 65.12 mills on assessed value of oil, gas and minerals
3. 1.450 mills on occupational assessment
4. A \$10.00 local services tax to be shared with Fox, Jay & Benezette Townships
5. A \$5.00 local services tax from the City of St. Marys
6. A 1% earned income tax to be shared with all municipalities

7. A 1% real estate transfer tax to be shared with municipalities
8. A \$5.00 Section 679 per capita tax for residents of all municipalities
9. A \$5.00 Section 511 per capita tax for residents of all municipalities

Tax bills for real estate taxes will be printed by the County and sent out July 1, 2016, or as soon as possible. Tax bills for occupational assessment, Section 679 per capita and Act 511 per capita taxes will be printed by Charles Bloam, III, and sent out July 1, 2016, or as soon as possible.

Robert Sorg requested a discussion be held prior to voting.

Motion by Bryan Chiappelli, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Homung, Stacy McKee, Eric Wonderling. Voting no: Robert Sorg, Jerry Zimmerman – motion carried.

E. Reserve Funds

Approved amending the Retirement Reserve Fund Resolution to structure annual budgets and transfers as needed to address PSERS annual contributions mandated by PSERS Board of Trustees. (Attachment No. 9)

Motion by Bryan Chiappelli, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Homung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

F. 2016-2017 Reserve Fund Budgets

Motion by board president to combine 1 & 2 under F. 2016-2017 Reserve Fund Budgets as one vote.

1. The 2016-2017 budgets for Retirement Reserve Fund, Technology Reserve Fund and Health Insurance Reserve Fund were approved. (Attachment No. 10)
2. The 2016-2017 Capital Reserve Fund budget was approved. (Attachment No. 11)

Motion by Stacy McKee, seconded by Danielle Abrahamson; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Homung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

G. Series A of 2015 Bond Proceeds Budget for 2016-2017

Approved the 2016-2017 Bond project budget in the amount of \$3,414,547.00. (Attachment No. 12)

Motion by Bryan Chiappelli, seconded by Eric Wonderling; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Homung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

H. Homestead and Farmstead Exclusion Resolution

The Homestead and Farmstead Exclusion Resolution was approved. (Attachment No. 13)

Motion by Robert Sorg, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Homung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

I. Budgetary Transfers

The business manager has been given approval to make budgetary transfers as needed pending final audit. These transfers will be presented to the board upon completion of the audit.

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Motion by Bryan Chiappelli, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

J. Commitment of Fund Balance

In accordance with Policy 620 of the St. Marys Area School District's Policy Manual, the district will strive to maintain an unassigned general fund balance of not less than 6% and not more than 8% of the budgeted expenditures for that fiscal year. Therefore any monies in excess of the unassigned general fund balance shall be committed to the Retirement Reserve Fund and the Health Insurance Reserve Fund in equal amounts to prepare for future costs associated with planned and potential increased rates.

Motion by Danielle Abrahamson, seconded by Bryan Chiappelli; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

K. Procurement Cards

Motion by board president to combine 1&2 under K Procurement Cards as one vote.

1. Approved resolution for PFM Financial Services LLC to administer and issue individual procurement cards to authorized employees. (Attachment No. 14)
2. Approved member account agreement for BMO ePurchasings Solutions Corporate MasterCard Program with the initial monthly credit limit to be determined upon credit evaluation. (Attachment No. 15)

Motion by Bryan Chiappelli, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

L. Removal of Shed

Ben Schneider was given approval to dismantle and remove fully depreciated lumber shed at no cost to the district to allow space for construction of the multi-use building.

Jerry Zimmerman requested a discussion be held prior to voting.

Motion by Bryan Chiappelli, seconded by Robert Sorg; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

M. District EBay Account

The district was given approval to create a District EBay account for sale of depreciated technology supplies. Proceeds will go back into the technology budget.

Motion by Robert Sorg, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

N. Dental Service Providers

Approved a fifty cent (\$.50) per student increase in the dental exam rate for the 2016-2017 school year. The current rate is \$9.50 per exam.

Motion by Bryan Chiappelli, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

O. Asbestos Removal

The proposal from Penoco for removal and disposal of asbestos containing materials in the cafeteria, kitchen and storage room at Bennetts Valley Elementary School was approved. (Attachment No 19)

Motion by Bryan Chiappelli, seconded by Robert Sorg; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XII. General School Affairs

A. Administrative Job Description

Approved the job description for Senior Information Technology Coordinator. This position will be a Level 5 of the Administrative Compensation Plan. (Attachment No. 16)

Motion by Eric Wonderling, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

B. Cafeteria Prices for 2016-2017

In accordance with federal guidelines regarding the equity in school lunch pricing, each school district is required to increase their lunch prices at least \$0.10 per lunch every year until the federal reimbursement rate per meal is reached. Approved the following increase in lunch prices for the 2016-2017 school year:

Lunch
Elementary from \$1.90 to \$2.00
Middle School/High School from \$2.15 to \$2.25

Motion by Eric Wonderling, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

C. Professional Development Presentation

Approved a contract with Thomas C. Murray, one of the leaders of the Future Ready School initiative, in the amount of \$4,500.00 plus travel expenses to present at the October 10, 2016 shared inservice for St. Marys, Johnsonburg and Ridgway school districts, cost prorated between districts accordingly. The St. Marys Area School District Ready-to-Learn funds will be used for our portion of the cost. (Attachment No. 20)

Motion by Bryan Chiappelli, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XIII. Transportation

Motion by board president to combine A&B under XIII. Transportation as one vote.

A. School Vehicle Drivers

Approved Mary Hayes as school vehicle driver for Muccio School Transportation.

B. Transportation Contract

Approved the transportation contract with Joseph Muccio for the 2016-2017, 2017-2018, and 2018-2019 school years to provide transportation to the Western Pennsylvania School for Blind Children and Western Pennsylvania School for the Deaf at a rate of \$438.60 per trip, and \$456.32 per trip, respectively per school years. (Attachment No. 18)

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Motion by Bryan Chiappelli, seconded by Danielle Abrahamson; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XIV. Personnel

Approved personnel actions as listed. All employment approvals are provisional for thirty days pending receipt of Act 151 clearance documentation.

A. Support Substitute Rates for 2016-2017

Approval was given to set wages at \$9.00 per hour for aides and secretarial staff for the 2016-2017 school year.

Motion by Bryan Chiappelli, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

B. New Supplemental Positions

Approved the following new supplemental positions starting with the 2016-2017 school year:

Indoor Color guard	Minimum - \$900, Maximum - \$1,800
Indoor Percussion	Minimum - \$900, Maximum - \$1,800

Motion by Danielle Abrahamson, seconded by Eric Wonderling; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

C. Resignations, Personnel

Name: Robert J. Schreiber, Jr.
Position: Science/Social Studies Teacher – Middle School
Effective: July 4, 2016 (Attachment No. 17)

Motion by Bryan Chiappelli, seconded by Jerry Zimmerman; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

D. Furlough, Personnel (Position was outsourced.)

Name: Kevin Gilmore
Position: Technology Director
Effective: June 14, 2016

Motion by Bryan Chiappelli, seconded by Jerry Zimmerman; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

E. Hire, Personnel

1. Name: James E. Wortman
Position: Supervisor of Curriculum, Instruction and Assessment
Terms : As per Act 93 Agreement
Effective: July 1, 2016

Motion by Jerry Zimmerman, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

2. Name: Michael Belovesick
 Position: Senior Information Technology Coordinator
 Terms : \$45,000.00 per year
 Effective: June 14, 2016

Motion by Bryan Chiappelli, seconded by Kathryn Blake voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Homung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

F. Hire, Supplemental Contracts, 2015-2016 School Year

Motion by board president to combine all sections under F. & G. as one vote.

1. Name: Amy Reed
 Position: Advisor – 8th Grade
 Terms: \$400.00 (Renewal)

G. Hire, Supplemental Contracts, 2016-2017 School Year

1. Name: Andrew Agosti
 Position: Football – 2nd Asst. Jr. High
 Terms: \$926.00 (New) (Split)
2. Name: Jason Ryan
 Position: Football – 2nd Asst. Jr. High
 Terms: \$926.00 (New) (Split)
3. Name: James Allegretto
 Position: Football – 2nd Asst.
 Terms: Volunteer (New)
4. Name: Raymond Benjamin
 Position: Football – 1st Asst. Varsity
 Terms: \$1,985.00 (New)
5. Name: Shad Boschert
 Position: Football – 2nd Asst. Varsity
 Terms: \$1,945.00 (Renew)
6. Name: Aaron Bowes
 Position: Football – 2nd Asst. Jr. High
 Terms: \$1,800.00 (New)
7. Name: Michael Kunes
 Position: Football – 1st Asst. Varsity
 Terms: \$1,985.00 (New)
8. Name: James McGonnell
 Position: Football – 1st Asst. Varsity
 Terms: \$2,793.00 (Renew)
9. Name: Mark Morelli
 Position: Football – 1st Asst. Varsity
 Terms: \$2,531.00 (Renew)
10. Name: James Swanson
 Position: Football – 2nd Asst. Varsity
 Terms: Volunteer (New)
11. Name: James Werner
 Position: Football – 2nd Asst. Jr. High

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- Terms: \$800.00 (New) (Split)
12. Name: Thomas Werner
Position: Football -- 2nd Asst. Jr. High
Terms: \$1,600.00 (New)
13. Name: David Lion
Position: Tennis -- Head Coach
Terms: \$1,470.00 (Renew)
14. Name: Frank VanAistine
Position: Volleyball -- Head Coach Varsity
Terms: \$2,000.00 (New)
15. Name: Michael Kunes
Position: Weight Room Supervisor
Terms: \$7.50/hour (New)
16. Name: Nicholas Cunningham
Position: Weight Room Supervisor
Terms: \$7.50/hour (New)
17. Name: Ann Defilippi
Position: Advisor -- Media Club
Terms: \$1,596.00 (Renew)
18. Name: Amy Reed
Position: Advisor -- 8th Grade
Terms: \$400.00 (Renew)
19. Name: Jennifer Tamburlin
Position: Advisor -- Freshman Class
Terms: \$256.00 (Renew)
20. Name: Ann Defilippi
Position: Music - Choreographer
Terms: \$1,200.00 (Renew)
21. Name: Jennifer Tamburlin
Position: Music -- Dance Team
Terms: \$1,465.00 (Renew)
22. Name: Irene McCandless
Position: Gymnastics - Head Coach
Terms: \$4,000.00 (Adjustment)
23. Name: Irene McCandless
Position: Intramural Gymnastics
Terms: \$978.00 (Adjustment)

Motion by Robert Sorg, seconded by Danielle Abrahamson; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman -- motion carried.

H. Transfer, Personnel (For Your Information)

Name: Tracie Dempsey
Position: Elementary Teacher
Transfer from: Fox Township Elementary School
Transfer to: South St. Marys Street Elementary School
Effective: August 22, 2016

I. Tenure (For Your Information)

Krista Klein

XV. Board Discussion

XVI. Executive Session

An executive session to discuss personnel and negotiations was held immediately following adjournment.

XVII. Adjournment

Motion by Eric Wonderling; seconded by Kathryn Blake - meeting adjourned 7:20PM

Board President, Dr. Clythera S. Hornung

Board Secretary, Ginger Williams