



A CALIFORNIA DISTINGUISHED SCHOOL

**REGULAR MEETING MINUTES  
BOARD OF DIRECTORS  
Tuesday, April 20, 2010  
5:00 PM, LIBRARY**

**I. PRELIMINARY**

A. CALL TO ORDER – The meeting was called to order at 5:00 pm.

B. ROLL CALL

Members Present

Amy Dresser Held     John Riley  
Alex Shuhgalter     Julia O’Grady  
Carole Osborne     Karen Perkins  
Jason Cutler     Patrice Fisher  
John Callas

Absent

James Paleno  
Susan Frank

Officers/Non-Voting Members Present:

Greg Wood     Marcia Haskin     Chyna Quarker

C. APPROVAL OF MINUTES

1. March 16, 2010 – Regular Meeting

*John Callas moved, and Carol Osborne seconded that the Minutes of the March 16, 2010 meeting be approved with corrections.*

**BOARD ACTION: MOTION PASSED**

**Yes – 8 (Mrs. Amy Dresser Held, Mr. Alex Shuhgalter, Ms. Carol Osborne, Mr. Jason Cutler, Mr. John Callas, Dr. John Riley, Miss Julia O’Grady, Dr. Karen Perkins)**

**No – 0**

**Abstain – 1 (Ms. Patrice Fisher)**

2. April 8, 2010 – Special Meeting

*Carol Osborne moved, and John Callas seconded that the Minutes of the April 8, 2010 meeting be approved as written.*

**BOARD ACTION: MOTION PASSED**

**Yes – 9 (Mrs. Amy Dresser Held, Mr. Alex Shuhgalter, Ms. Carol Osborne, Mr. Jason Cutler, Mr. John Callas, Dr. John Riley, Miss Julia O’Grady, Dr. Karen Perkins, Ms. Patrice Fisher)**

**No – 0**

**Abstain - 0**

3. April 10, 2010 –

*Jason Cutler moved and Julia O'Grady seconded that the Minutes of the April 10, 2010 meeting be approved with corrections.*

**BOARD ACTION: MOTION PASSED**

**Yes – 7 (Mrs. Amy Dresser Held, Mr. Alex Shuhgalter, Ms. Carol Osborne, Mr. Jason Cutler, Dr. John Riley, Miss Julia O'Grady, Dr. Karen Perkins)**

**No – 0**

**Abstain – 2 (Mr. John Callas, Ms. Patrice Fisher)**

**II. PUBLIC COMMENTS:**

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Use of names of individuals should be avoided when referring to accusations or wrongdoing (names should be presented to the Executive Director for follow-up action). Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

- Alison Cooper read from a letter regarding concerns about how the way the Board operates.
- Allison Holdorff expressed hope that the Board would adopt the Carver Model of governance in concept and that stakeholders would have an opportunity to comment on the details of the policies that Dr. Perkins presented at the April 8<sup>th</sup> meeting.
- Leslie Wooley expressed concern about how the hiring process of the interim ED would be conducted. She had questions about how long a contract would be offered and, if a good candidate is found early on, will Pali interview. She also wanted to know to whom parents can send their suggestions for an interim ED or long-term Principal.
- Nancy Babcock desired that the Minutes from the April 8<sup>th</sup> meeting be changed to reflect that she quite passionately spoke about the school community working together collaboratively.

**III. ORGANIZATIONAL REPORTS**

**A. EXECUTIVE DIRECTOR'S REPORT**

Mrs. Held updated the Board on Pali's leadership search (upcoming UCLA team meetings with faculty, classified staff, students and Board), the transportation agreement with LAUSD (LAUSD has approved the agreement and it will be signed along with the Charter, traveling student families have pledged \$100K so far, Pali looking at private busing for traveling students), the latest information on how to close the \$1.68 million budget shortfall (Budget and Finance Committee has found ways to reduce the gap by \$1.27 million, but \$410K needs to be raised or cuts need to be made to make up that amount) and the status of charter renewal (LAUSD has calendared Pali's Charter for its May 18, 2010 meeting).

**B. PRINCIPAL'S REPORT**

Mrs. Haskin reported that there will be period-by-period meetings with faculty on clarifying the roles and responsibilities of the ED and Principal on May 5<sup>th</sup> and 6<sup>th</sup>.

Mrs. Haskin then took the Board through a simulated teacher evaluation (STULL) process.

**C. CHIEF BUSINESS OFFICER'S REPORT**

Mr. Wood updated the Board on: the P2 Attendance Report filed with the State, predictions about the Governor's "May Revise" of the State budget and how this will impact education funding and Pali, cafeteria operations, pool funding information and the upcoming Budget and Finance Committee meeting on April 21<sup>st</sup>.

#### D. STUDENT REPORT

Chyna Quarker wanted the Board to clarify to the Leadership Class the term of the Student-Elected Board Representative (1 year) and whether or not Leadership can go ahead with the election in May. She also invited all Board and audience members to Poker Night, the Leadership Class' upcoming fundraiser to take place on April 30<sup>th</sup>.

#### E. POLICY COMMITTEE REPORT

Miss O'Grady, Policy Committee Chair, reported that the Policy Committee did not think that it was within its purview to write a "Posting of Open Positions Policy." The Committee had been tasked with this job by the Board earlier in the year, but generally only fully-formed drafts of policies are considered, the Committee does not write policies from scratch.

#### F. EDUCATIONAL PROGRAMS COMMITTEE REPORT

This item was tabled.

#### G. FACULTY REPORT

- Faculty member Sandra Martin updated the Board on a WASC visit she conducted at Vista Real HS in Oxnard. This successful independent charter school is an all-independent-study school which is open from 8 am-6 pm. Ms. Martin suggested that Pali might incorporate some of Vista Real's concepts for distant learning as a way to increase ADA without straining Pali's infrastructure.
- Faculty member Dan Kelly read an open letter to President Obama inviting the President to Pali for an afternoon of discussion and dialogue on education and invited all in attendance to sign the letter.

### IV. DISCUSSION ITEMS

#### A. INTERIM EXECUTIVE DIRECTOR

The Board had a lengthy discussion about how the interim ED will be chosen as well as the process for finding a new ED. It was decided that a small committee consisting of Amy Held, Marcia Haskin, Jennifer Eustice and Greg Wood would read resumes and come up with a short list of candidates. All stakeholders will be kept apprised of the process.

#### B. EXECUTIVE LIMITATIONS POLICIES

The Board discussed the 2 Executive Limitations Policies (ELP) regarding financials which were not approved several months ago. The Budget and Finance Committee was tasked with "filling in the blanks" on these limitations. None of the ELPs deal with a department which runs a deficit (such as the cafeteria) and the Budget and Finance Committee was tasked with advising the Board on how this part of the policies should be worded and what the limitations should be.

#### C. STATUS OF CHARTER RENEWAL

This was discussed earlier in the ED report.

**V. DISCUSSION AND/OR ACTION ITEMS**

**A. PRINCIPLES OF THE CARVER MODEL- FORMAL ADOPTION BY THE BOARD**

It was noted that the Board had previously adopted the Carver Model of governance. The current members were polled as to whether he/she still supports this model. All said "yes."

**B. BYLAWS CHANGE- ELIGIBILITY AND SELECTION OF ADMINISTRATOR/MANAGER POSITION BOARD SEAT AS SPECIFIED IN THE NEW CHARTER**

The ED, CBO and Principal will be excluded from being voting members of the Board in the new Charter. Discussion on how the Admin/Manager seat will be filled will be discussed at the May Regular Board Meeting which takes place on May 18th. John Riley will bring to that meeting a list of items which need to be looked at to so that the Board By-Laws are in agreement with the new Charter.

**C. DISCUSSION/ACTION ITEM: 2008-2009 PALISADES CHARTER HIGH SCHOOL FEDERAL/TAX TAX RETURNS**

Mr. Wood took the Board through the tax return. The Board authorized the ED to sign the 2008-2009 tax returns.

**VI. NEW BUSINESS**

None

*The Board Chair to announce agenda items for closed session.*

All Board members who are defined as "interested parties" (those employed by PCHS), as well as non-voting Board members, were required to leave at this time.( Alex Shuhgalter, Julia O'Grady, Karen Perkins, Greg Wood, Marcia Haskin, Chyna Quarker).

**VII. CLOSED SESSION**

**A. CONFERENCE WITH LABOR NEGOTIATOR**

PCHS Negotiator: Mrs. Amy Dresser Held, Executive Director  
EMPLOYEE ORGANIZATIONS: UTLA, PESPU

**VIII. PUBLIC SESSION**

IF REQUIRED, PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

**IX. ADJOURNMENT**