

**REGULAR BOARD MINUTES
BOARD OF TRUSTEES
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO
DISTRICT OFFICE**

June 23, 2014

7:00 p.m.

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office of Florence County School District No. Two on Monday, June 23, 2014.

Those present: **Mrs. Elleveen T. Poston**
 Mr. Thadis D. Calcutt, Jr.
 Mrs. Angela P. Keith
 Mrs. Mona Lisa M. Andrews
 Mr. Johnny R. Jenkins
 Mr. Bradford C. Poston
 Mr. Raleigh O. Ward, Jr.

Call to Order

Mrs. Elleveen T. Poston, called the meeting to order at 7:00 p.m. by welcoming the visitors. Mrs. Angela P. Keith served as secretary.

Recognition of Visitors

Mrs. Elleveen T. Poston recognized Ms. Connie Jackson, Florence County School District Two's Attorney (Childs & Halligan, P.A.). Attorney Jackson thanked the public forum for their participation. She reminded the audience of Policy BEDH - Public Participation. She stated the objective of the speakers' comments should be based on school operations and programs that concern them. She asks the participants to be mindful that in a public forum no personal comments or complaints could be made concerning school personnel or any person(s) connected with the school system.

Based on Policy BEDH - Public Participation, the following topics of The Florence School District 2 Citizen's Association were addressed to the Board - District and School Leadership, Finance and Budget, and Board of Trustees Oversight. The following members spoke on these topics:

- Mr. Tim Mays
- Mr. Shawn Conyers
- Mr. Brad Singletary - *Not Present for Address*
- Mrs. Elizabeth Boyle
- Mrs. Gina Poston - *Not Present for Address*
- Mrs. Kay Packett
- Mr. Alan Austin

A copy of the transcript of Florence School District 2 Citizen's Association is on file in the Superintendent's office.

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Minutes

A motion was made by Mr. Raleigh O. Ward, Jr., and seconded by Mr. Thadis D. Calcutt, Jr., to accept the **May 27, 2014, minutes** as written. The motion carried 7-0. A copy of the minutes is on file in the Superintendent's office and will be published to the district's website.

Communication to the Board

On recommendation of the Administration, a motion was made by Mrs. Angela P. Keith and seconded by Mr. Johnny R. Jenkins to grant Mr. Sullivan permission to sign and for Mr. Hyman to file the **Title I Project 2014-2015 Application** with the State Department of Education. Mr. Hyman said the project is being funded for \$308,855 (Mr. Hyman told the Board that the state will have to change the 01/01/1900, to the correct approval date on the application). The project last year was funded for \$322,122. Title I funding is based on the number of students receiving free and reduced lunch. The motion carried 7-0. A copy of the project application is on file in the Superintendent's office.

Mr. Sullivan presented the Board with an update on the **Scholarship Totals (1989-1990 - 2013-2014)**. The totals for 2013-2014 are as follows:

Total Ranked Students in Senior Class	Number of Academic Scholarships	Value	Number of Athletic Scholarships	Value	Total Value
79	34	\$1,056,925	1	\$98,304	\$1,155,229

The above figure was a \$291,129 increase from last year (34% increase). For the past twenty-five years (1989-2014), Florence County School District Two has received a total of \$11,414,396.50 in academic scholarships and \$551,304.00 in athletic scholarships awarding the students with a grand total of \$11,965,700.50. On behalf of the Board, Mrs. Poston commended the high school seniors for receiving the most scholarship money in the history of the district. The second highest amount was received in academic scholarships in 2007-2008 for \$1,002,050.00.

Mr. Sullivan informed the Board on the **SAT Scores Update** concerning Clayton Mims, a Junior at Hannah-Pamplico High School scoring 1540 on the SAT. This is the highest score obtained in Florence County School District Two's history. The perfect score is a 1600. Clayton will be acknowledged for this outstanding achievement at the August 25, 2014, Board Meeting.

Copies of the **2013-2014 Hannah-Pamplico High School Accomplishments** were also presented to the Board.

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Mr. Sullivan acknowledged Mr. Legrande Richardson for the **2014 SCSBIT PARR Program - Risk Management Honor Roll**. This is the fifth year the district has received the South Carolina School Boards Insurance Trust (SCSBIT) Risk Management Honor Roll “Excellence” in Risk Control and qualify for a 5% (\$3,150) credit on the Workers’ Compensation premium for the 2014-2015 fiscal year. Mr. Richardson told the Board that it is the employees who continue to make this honor roll and discount successful. He also said for the Board to please express their gratitude to the teachers and staff whenever they had the opportunity. *(See 06/22/09, 01/25/10, 06/28/10, 05/23/11, 05/29/12, 09/24/12, 05/28/13, Board Minutes)*

Mr. Sullivan informed the Board that the services of **Volunteer Coach - Mr. Durwin Bass** will be offered during the 2014-2015 for B-Team Football. A copy of this recommendation from Mr. Matthew Moss, Athletic Director is on file in the Superintendent’s office.

Mr. Sullivan gave the Board an update on the **Bread Price Rollover** for the 2014-2015 school year. The bread bid will be rolled over with last year’s prices (last year the district agreed to a slight increase in prices due to the formulas having to be reformulated to meet the 51% wheat goals.). This is the second year the district has been with **Franklin Baking Company, LLC**. Mr. Sullivan informed the Board that the Food Service Program will also be contracting a five-year rollover for milk at the same price.

At this time, an amendment was made to the agenda to discuss the **Consultant Report Information** in Executive Session under New Business - Item No. 5. (The Board unanimously agreed to hear both Executive Sessions at the same time.)

Report of the Superintendent

Mr. Sullivan presented the Board with the **Finance Update 2013-2014/Budget 2014-2015**. The cashflow sheet has a current balance of \$2,058,352.63. The expenditure report through May 31 shows a balance of \$7,791,958.51 and the revenue sheet with a balance of \$8,484,404.86. Mr. Sullivan reminded the Board that the accrued payrolls for June, July and August were still remaining. Mr. Sullivan was happy to inform the Board that approximately 80 people have responded positively to direct deposit (The policy update will be discussed later in the meeting). Mr. Sullivan also said payroll taxes and Tier III funding are constant at this time. However, due to one of the classification of students attendance in the 135-day report being low, the Education Finance Act (EFA) funding has dropped by \$25,000. Mr. Sullivan said Mr. Hyman and Mrs. Coward will do a follow-up with these calculations. Mr. Sullivan said plans are being made to cut the accrued payroll checks prior to June 30 which will result in the retirement and the payroll taxes being paid early. This will cause a large decrease in the cashflow balance.

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Mr. Sullivan presented the **2013-2014 Audit Timeline** to the Board. These dates will also be given in-house to help with collecting data for the upcoming audit. The following are some key dates presented on the timeline:

- The Auditor's In-house Review - **October 10- November 19, 2014**
- Mail to the Board - **November 19, 2014**
- Presented to the Board - **November 24, 2014**
- Send to the SDE and US Federal Clearing House - **December 1, 2014**

A copy of the timeline is on file in the Superintendent's office.

Mr. Sullivan presented the Board with an update on the **New Hired JROTC Instructors - 10 Month Cost-Share Status**. At first, the June 5, 2014, letter from the Department of the Army initially stated "all newly hired instructors will be placed on a 10-month cost-share status effective school year 2014-2015," however, the updated letter of June 11, 2014, rescinded the June 5 letter. On June 10, 2014, JROTC received confirmation that they "will honor the contracts of all newly hired or transferred instructors based on the school district's recommendation of a 10, 11, or 12 month contract." A copy of this confirmation letter is on file in the Superintendent's office.

Old Business

None at this time.

New Business

Mr. Sullivan presented as information **Policy DKA - Payroll Procedures/Schedules**. Effective July 1, 2014, all new employees must enroll in direct deposit payroll disbursement. The district will pay all employees on the 4th Friday of the month with 12 equal direct deposit/payroll checks except for holidays such as Thanksgiving, Christmas and Spring Break. Mr. Ward expressed his concerns about everyone going to direct deposit at this time because everyone does not have these types of banking accounts set up. Mr. Sullivan said throughout the upcoming year, they will be consulting with these individuals and try to help them with the new payroll system.

A motion was made by Mr. Raleigh O. Ward, Jr., and seconded by Mrs. Mona Lisa M. Andrews to accept the Teacher Resignation of **Ms. Murriel Calcutt**, Art Teacher at Hannah-Pamplico High School. This resignation is contingent upon Hannah-Pamplico High School finding a replacement for this position for the 2014-2015 school year. The motion carried 7-0. A copy of this resignation is on file in the Superintendent's office.

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A motion was made by Mr. Raleigh O. Ward, Jr., and seconded by Mrs. Angela P. Keith to employ **Mrs. Mary Bishop** as a Math Teacher at Hannah-Pamplico High School for the 2014-2015 school year. The motion carried 6-1. A copy of the teacher recommendation is on file in the Superintendent's office.

A motion was made by Mr. Raleigh O. Ward, Jr., and seconded by Mr. Johnny R. Jenkins to employ **Mr. Rohan Howard** as a Math Teacher at Hannah-Pamplico High School for the 2014-2015 school year. The motion carried 7-0. A copy of the teacher recommendation is on file in the Superintendent's office.

A motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Mr. Bradford C. Poston to employ **Mr. Cristy Altman** as a School Psychologist for the 2014-2015 school year. The motion carried 6-0, Mrs. Angela P. Keith abstained from voting. A copy of the teacher recommendation is on file in the Superintendent's office.

A motion was made by Mr. Raleigh O. Ward, Jr., and seconded by Mrs. Angela P. Keith to employ **Mr. Allard W. Calcutt, III**, as a Physical Education/Driver's Education Teacher/Head Football Coach/Athletic Director at Hannah-Pamplico High School for the 2014-2015 school year. The motion failed 3-4. A motion was made by Mr. Bradford C. Poston and seconded by Mr. Thadis D. Calcutt, Jr., to table the vote for employment of Mr. Calcutt and Mr. Mosby. A copy of the teacher recommendation is on file in the Superintendent's office.

A motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Mr. Bradford C. Poston to employ **Mrs. Angela Tanner** as an Assistant Principal at Hannah-Pamplico Elementary/Middle School for the 2014-2015 school year. The motion carried 7-0. A copy of the administrative recommendation is on file in the Superintendent's office.

A motion was made by Mrs. Angela P. Keith and seconded by Mr. Raleigh O. Ward, Jr., to approve the **2014-215 Board Meeting Dates & Locations**. Additional dates were highlighted as follows:

- The December 2014 meeting will be announced at a later date.
- The **October 27, 2014**, meeting will be held at the high school.
- The meeting for **November 17, 2014**, is scheduled one week earlier due to the holiday.
- The **February 23, 2015**, meeting will be held at the elementary/middle school.
- The Citizens' Board of Trustees Election is scheduled for **March 26, 2015**, from 7:00 a.m. - 7:00 p.m.
- The Run-off Election is set for **April 2, 2015**, from 7:00 a.m. - 7:00 p.m.
- The tentative date for the Citizens' Budget Meeting is **June 11, 2015**, at 7:00 p.m.

The motion carried unanimously. A copy of the Board Meeting Dates and Locations is on file in the Superintendent's office and a copy of the schedule will be placed on the district's website and sent to the media.

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At 8:45 p.m., Mrs. Angela P. Keith made the motion to go into Executive Session to discuss a personnel issue and the Consultant Report Information, Mr. Raleigh O. Ward, Jr., seconded the motion. The motion carried 7-0.

At 10:09 p.m., Mr. Thadis D. Calcutt, Jr., made the motion to come out of Executive Session, Mrs. Angela P. Keith seconded the motion. The motion carried 7-0.

In Open Session, a call to order was made.

A motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Mr. Raleigh O. Ward, Jr., to employ **Mr. Allard W. Calcutt, III**, as a Continuing Physical Education/Driver's Education Teacher and Head Football Coach/Athletic Director at Hannah-Pamplico High School for the 2014-2015 school year. The motion carried 7-0. A copy of the teacher recommendation is on file in the Superintendent's office.

After a motion was made by Mr. Bradford C. Poston to remove from table and seconded by Mr. Thadis D. Calcutt, Jr., to discuss the employment of Mr. Mosby, a motion was made by Mr. Raleigh O. Ward, Jr., and seconded by Mrs. Angela P. Keith to employ **Mr. Sterling Mosby** as an Assistant Principal at Hannah-Pamplico High School for the 2014-2015 school year. The motion carried 7-0. A copy of the administrative recommendation is on file in the Superintendent's office.

Adjournment

At 10:15 p.m., Mr. Raleigh O. Ward, Jr., made the motion to adjourn. The motion was seconded by Mr. Bradford C. Poston. The motion carried unanimously.

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 10:15 p.m.

Mrs. Elleveen T. Poston
Board Chairman

Mrs. Angela P. Keith
Secretary