

POLICY

2016

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STUDENTS

SUBJECT: SCHOOL CENSUS

Pursuant to the Education Law, the District may conduct a school census every two years. The census will include all minors between birth and 18 years of age and those with disabilities, from birth until the age of 21.

If conducted, the census must be prepared in duplicate and one copy filed with teacher or Principal and the other filed with the Superintendent on or before the fifteenth of October.

The District has an obligation to locate and identify students with disabilities residing within the district including homeless children, wards of the state and children who attend non-public schools and establish a register of such students entitled to attend school or receive preschool services. A register will be maintained in the Special Services Office of students with disabilities that includes each child's name, nature of such child's disability, the educational placement and setting, if any, and any other student specific data needed to comply with federal law.

Persons in parental relation to those children within the prescribed census age ranges are to make such reports as the Board of Education shall require, including, but not limited to, providing two weeks before the child reaches compulsory school age, the name of the child; the child's residence; the name of the person or persons in parental relation to the child; the name and location of the school to which the child shall have been or shall be sent as a student; and such other information as required by law or as the Board may require.

A parent, guardian or other person having under his/her control or charge a child between birth and 18 years of age who withholds or refuses to give information in his/her possession relating to such census data as required by law pertaining to the child; or, in the alternative, gives false information in relation to such census data, shall be liable to and punished by a fine or imprisonment as established by law.

Census data shall be reported as required by law.

Education Law Section 3212, 3240, 3242 -
8 New York Code of Rules and Regulations
(NYCRR) Section 200.2(a)

Adopted: 11/17/16