

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

Big Horn County School District No. 3

I. The regular meeting of the Board of Education, Big Horn County School District No. 3, was called to order at 7:07 p.m., January 13, 2015, by the chairman, Jamie Flitner.

II. Roll Call: Steve Hoblit, Cheri Edeler, Selena Brown, Jamie Flitner, Dale Nuttall, Barry Bryant, Paula Scott

Absent: Eddie Johnson, David Haller

Guests: Scott McBride, Susan Sales, Brett Suiter, Lee Clucas, Ty Flock, Sara Schlattmann, Nathan Oster

III. Approval of Consent Agenda (\*Items)

It was moved by Steve Hoblit and seconded by Selena Brown to approve the consent agenda as presented. Motion carried unanimously.

IV. \*Reading and Approval of Minutes of Previous Meeting

Approved regular board minutes of December 9, 2014 as presented.

V. Agenda Additions/Deletions/Adoption

None

VI. Audience and Communication

1. Student Government Update

None

2. Community Remarks

None

VII. Other Items

1. Clerk's Report

Cheri Edeler reminded the Board that the WSBA Workshops will be held on January 17, 2015. The 2015 Legislative Forum will be on February 8 in Cheyenne. The elementary Christmas program, high school band and choir programs were all very good. Mrs. Haller, Mr. Jaycox did an exceptional job. Mrs. Edeler reported that personnel in all three buildings had good things to say about the custodial staff. Melanie Howe and Darla Thorne have been working on updates in the weight room.

2. Administration Reports

Brett Suiter, elementary principal, stated that the enrollment is 227. Students have completed MAPS testing. There are 91 at-risk students who are identified for reading and math interventions. Mr. Suiter has completed most of the formal evaluations. PAC continues to grow. Wende Jenness is overseeing the newsletter. Text books are being ordered for the staff. The elementary is working to get a Building Leadership Team (BLT) established, and a meeting is scheduled for January 21.

Scott McBride, middle school principal, stated that the current enrollment is 123. The middle school students met their "Caught Being Good" goal and will swim in Thermopolis on Thursday, January 15. The middle school did a data analysis for professional development. Expectations have gone up for PAWS. The middle school focus will be to improve core classes. 20% to 30% of the students are receiving interventions. There is a challenge with new expectations for students to be in the 70<sup>th</sup> percentile. The middle school choir will be singing at Bonnie Bluejacket Nursing Home. Student council had a booth at the Christmas Bazaar. Mr. McBride is researching furniture options and a class schedule for the new middle school. They plan to prepare for the move as early as

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possible. Mr. Bryant stated that new interactive Promethean boards will be ordered with FFE funds. Mr. McBride attended a National Board Certified Teachers celebration in Cheyenne. Teachers are encouraged to become Nationally Board Certified. Mr. Bryant stated that the administration team will visit regarding providing support for teachers who wish to become National Board Certified.

Ty Flock, high school principal, stated that the middle and high school staff met regarding scheduling, the Ag program and block scheduling. There has been discussion about preparation in the library for sharing as well as logistics for students moving in and out of the high school. There will be supervision of students in groups over 2. High school enrollment is 187. At-risk students were identified through MAPS, ACT, Plan and Explore scores. The high school has started an ACT Prep class. Mr. Flock is looking at ways to help students that may include the possibility of paying for sophomores to take the ACT. Mr. Flock visited with Lovell's principal regarding their modified block scheduling. On February 2 at 11:30, some of the high school staff will travel to Lovell to look at their program. Financial algebra will be offered as a 4<sup>th</sup> math option for students. There was discussion regarding starting a Fellowship of Christian Athletes Chapter. They would meet before school, lunch time or after school. Tim Eardley is planning a Spanish Club trip to Costa Rica during the summer of 2016. This is an excellent opportunity. There was a brief discussion regarding whether it would be possible for middle school students to take high school electives.

Lee Clucas, special education director, stated that 100% of the staff has had CPI training. Special education numbers are staying steady. The district has continued to send staff to training. Mr. Clucas commended the special education teachers who need to have knowledge in all subject areas.

Sara Schlattmann, curriculum and grants facilitator, stated that the elementary is on year 2 for language arts for low Supplemental Education Services (SES). Supplemental Education Services are outside services beyond school that we are required to offer as an opportunity for students. A letter was sent to every elementary student who qualifies, and no one has signed up. The 1003a School Improvement Grant amendment has been approved for the purchase of two mobile chrome book labs. One set of 30 for the 1<sup>st</sup> lab will be ordered for the upper elementary grade levels. iPads are currently in use at the elementary. This grant has to be spent by September. The mentoring program will continue during the summer.

Superintendent Bryant stated that the Legislative Forum on February 8 is scheduled in Cheyenne. Basin has come up with their calendar and plan to start August 28 and end the semester January 15. We will try to match their calendar as much as possible with the exception of semester end dates. The new middle school construction will be ahead of schedule. The old middle school will be turned over to the contractor for remodeling on June 1. Bid opening for the old middle school remodel is scheduled for January 20. There were 22 people who attended the Pre-Bid Walk-Through and 7 general contractors have plan sets. Mr. Bryant will ask CTA Architects to look at the bleacher issue for a second opinion. He plans to submit the bleacher issue to the School Facilities Department as a component project item for next year as a safety issue. There was a brief discussion regarding the school calendar for 2015-2016.

### 3. Quarterly Budget Report

Superintendent Bryant provided a brief overview of the history of salaries for activities. These salaries have gone over budget every year since 2000 and we are working to spend within the budget. BOCES has helped with several areas of activities.

## VIII. Old Business

### 1. Policy ABA (Parental Involvement – Revised) 2<sup>nd</sup> Reading

It was moved by Steve Hoblit and seconded by Cheri Edeler to approve the revision to Policy ABA (Parental Involvement) as presented. There was discussion regarding the policy requirements for parent committees. Mr. Bryant stated that there is a Title I meeting every year which is advertised to invite parents to attend. Our district is school-wide Title I. Sara Schlattmann, Title I Coordinator, also goes to every building for the BLT meetings and sends letters to home schools to ensure that the district is in compliance. Motion carried unanimously.

### 2. Concussion Testing Discussion

Chairman Flitner recommended not taking action regarding concussion testing at this time. She had made inquiries and some schools test in the spring, some in early fall and some school wide. There has been community interest in the testing. There was discussion regarding providing a place and funding for the testing; the length of time for the test; when and where the testing may take place; and the protocol for follow up. Superintendent

Bryant expressed concern for liability. Some board members felt that health care professionals should be doing the testing and that it should be on a volunteer basis. Mr. Bryant suggested borrowing some of the older computers that are being replaced and designate them for clinic use. The cost for a parent to take their child for testing is \$10.00. The district could provide concussion testing information to the students in the building packet at the beginning of the school year. Mrs. Flitner stated that there is no proven data showing that this pre-concussion test is valid. She asked the board members to make some calls on their own for additional information. Funding for Public Health has been cut, so the option of having a 3<sup>rd</sup> party administer the test may not be possible. There was discussion regarding whether this is a school issue or the parent's responsibility. No action taken.

## IX. New Business

### 1. Personnel

a. Resignations(s)  
None

b. Hires  
None

### 2. Bid Approval Maintenance Equipment (FFE)

Superintendent Bryant stated that non-consumable maintenance equipment was bid out for the new middle school. Payment will be used with FFE funding. Approval will be required by the SFC Project Manager, John Rexus. There was discussion regarding the various pieces of equipment that were included in the bid. It was moved by Dale Nuttall and seconded by Selena Brown to accept the low bid from Bruco, Inc. of \$27,571.90 for the new middle school furniture, fixtures and equipment. Motion carried unanimously.

### 3. Order School Bus for 2015-2016

Superintendent Bryant made the request to purchase a new bus to replace route bus #412. We currently have 5 buses that meet the state requirements for replacement, and are trying to replace one bus per year. Route bus #412 will be traded in. The state has to approve the quote and purchase of the new bus. The expense will be reimbursed over a 5 year period. It was moved by Dale Nuttall and seconded by Steve Hoblit to allow the superintendent to order a new bus from Elder, not to exceed \$145,000; bus to be delivered between July 1 – August 15, 2015. Motion carried unanimously.

### 4. Civil Claim

Superintendent Bryant stated that he received a civil claim from the parents of a student who fell on February 20, 2014. An accident report was completed and a picture of the accident site was taken. The student was playing on the ice while walking between the middle school gym and the middle school. Our school attorney has stated that there is no case and advised the district to deny the civil claim. It was moved by Steve Hoblit and seconded by Cheri Edeler to deny the \$50,000 civil claim presented by the Brown's as presented. Motion carried unanimously.

## X. \*Approval of Bills

Approved General Fund checks #26497 through #26691 inclusive, totaling \$821,927.25; Payroll Fund Checks #28681 through #28756 inclusive, totaling \$407,013.25; High School Activity ACH Transfer, totaling \$17,967.24; Major Maintenance Fund ACH Transfer, totaling \$3,395.00; Lunch Fund ACH Transfer, totaling \$25,463.06; Federal Fund ACH Transfer, totaling \$43,457.31, and Capital Projects ACH Transfer, totaling \$313,550.84.

## XI. Board Discussion

Steve Hoblit stated that there are a lot of good things going on in our schools that don't get recognized. There are over 30 students attending our schools from out of district. Things are being done well. Jamie Flitner stated that some of the out of district attendance is due to our special education program and the opportunity here. The custodial staff has been doing a great job. Mr. Bryant suggested doing a survey for impact testing. Medical professionals should be in charge due to the liability. Since the testing is fairly new, the suggestion was made to wait to see how it works for other districts.

**XII. Executive Session**

It was moved by Dale Nuttall and seconded by Jamie Flitner to move into executive session to discuss Litigation and Personnel (Superintendent Contract) at 8:45 p.m. Motion carried unanimously.

The Board recessed into executive session at 8:45 p.m. and reconvened in regular session at 9:27 p.m.

**1. Personnel (Superintendent Contract)**

It was moved by Dale Nuttall and seconded by Selena Brown to offer Barry Bryant, superintendent, a two year contract for the two years commencing in the 2015-16 and 2016-17 school years, with terms and salary to be determined at a later date. Motion carried unanimously.

**XIII. Adjournment**

There being no further business, the meeting adjourned at 9:29 p.m.

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Jamie Flitner, Chairman

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Cheri Edeler, Clerk

Recorded by: Paula Scott

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