

St. Marys Area School District
Board of School Directors
Workshop Meeting
January 10, 2013 7:00 PM
Library, St. Marys Area High School

Minutes

- I. The St. Marys Area Board of School Directors held their workshop meeting January 10, 2013 at 7:00 PM in the Library of the St. Marys Area High School. The meeting was called to order by board president Robert Luchini.
- II. Pledge of Allegiance
- III. Directors Present: Bryan Chiappelli, John Healy, James Herzing, Charles Liptak, Robert Luchini, Matthew Quesenberry, Patricia Rezmerski. Directors Absent: James Baumgratz, John Mulcahy.

Others Present: Anna Kearney, Cynthia M. FinGado, Joseph Collins, Robin Johnson, Josh Williams, Joe Schlimm, James Wortman, Robert Grumley, Christine Kuhar, Terry Straub, Mark Romain, Marty Mahan, and a representative from *The Daily Press* and *The DuBois Courier*.
- IV. Superintendent's Comments
- V. Review regular meeting agenda.
- VI. Board Comments
- VII. Executive Session

An executive session to discuss personnel, student discipline and pending litigation was held immediately following adjournment.
- VIII. Adjournment

Motion by James Herzing, seconded by John Healy -- meeting adjourned 8:27 PM



Board President, Robert Luchini



Board Secretary, Cynthia M. FinGado

St. Marys Area School District
Board of School Directors
Regular Meeting
January 14, 2013, 7:00 P.M.
Library, St. Marys Area High School

Minutes

- I. The St. Marys Area Board of School Directors held their regular meeting January 14, 2013 at 7:00 P.M. in the Library of the St. Marys Area High School. The meeting was called to order by board president Robert Luchini.
- II. Pledge of Allegiance
- III. Directors Present: James Baumgratz, Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski. Members Absent: James Herzing.

Others Present: Anna Kearney, Cynthia M. FinGado, Joseph Collins, Christine Kuhar, Terry Straub, Mark Romain, and a representative from *The Daily Press* and *The DuBois Courier*.
- IV. Comments from visitors including comments on federal programs.
- V. Superintendent's Comments
- VI. Minutes of the organization and regular meeting held on December 6, 2012 were approved.

Motion by John Healy, seconded by John Mulcahy – motion carried by a voice vote of all members present.
- VII. Approved the treasurer's report for October and November 2012 and the cafeteria report for November 2012.

Motion by Bryan Chiappelli, seconded by John Mulcahy – motion carried by a voice vote of all members present.
- VIII. Approved Payment of Bills

General Fund	January 2013 and office checks for December 2012
Payroll Fund	December 2012
Cafeteria Fund	November 2012

Motion by James Baumgratz, seconded by James Baumgratz; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.
- IX. Board Procedures
 - A. Election of Director

Approved John Healy as a Director to serve a three-year term as the St. Marys Area School District representative on the Intermediate Unit Nine Board.

Motion by James Baumgratz, seconded by John Mulcahy; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

X. Business Affairs

A. Contract for Regional Wide Area Network and Internet Services

Approved the five-year contract between Seneca Highlands Intermediate Unit 9 and the St. Marys Area School District for Regional Wide Area Network and Internet Consortium Services. (Attachment No. 1)

Motion by John Healy, seconded by James Baumgratz; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

B. 2013 City Tax Office Budget

Approved the 2013 city tax office budget in the amount of \$116,235.15. The school district's share will be \$38,745.05. (Attachment No. 2)

Motion by Matthew Quesenberry, seconded by Bryan Chiappelli; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

C. Single Audit

Approved the single audit report for the fiscal year ended June 30, 2012. (Copies are on file in the Business Office)

Motion by James Baumgratz, seconded by John Mulcahy; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

D. Auditor for Year Ending June 30, 2013

Approved Geci and Associates, P.C. to perform the audit for the year ending June 30, 2013, at a cost of \$18,500.00. (Attachment No. 3)

Motion by Bryan Chiappelli, seconded by James Baumgratz; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, Matthew Quesenberry, Patricia Rezmerski. John Mulcahy abstained from the vote – motion carried.

XI. General School Affairs

A. Support Organizations (For Information Only)

The following support organizations have submitted necessary information for the 2012-2013 school year as required under Policy No. 915.

DECA Booster Club (Attachment No. 4)

St. Marys Area Boys Basketball Boosters (Attachment No. 5)

St. Marys Area High School Swim and Dive Boosters (Attachment No. 6)

B. School Calendar

The recommendation to approve the 2013-2014 school year calendar including the naming of these five dates as local holidays or Section 1502 holidays: November 29th and December 2nd (Friday and Monday after Thanksgiving), December 24th and 26th (Tuesday and Thursday, the day before and the day after Christmas), and April 18th (Friday of Spring Break) did not pass. (Attachment No. 19)

Motion by James Baumgratz, seconded by Patricia Rezmerski; voting yes: James Baumgratz, Robert Luchini, John Mulcahy, Patricia Rezmerski; voting no: Bryan Chiappelli, John Healy, Charles Liptak, Matthew Quesenberry – motion failed to pass.

XII. Student Activities

A. Field Trips

1. Approved the St. Marys Area High School band trip to Wildwood, New Jersey to participate in the Wildwood Indoor Competition on May 1-5, 2013. Approximately fifty (50) students will participate. St. Marys Area Band Parents Booster Club will fund all expenses.

Motion by John Mulcahy, seconded by Bryan Chiappelli; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

2. Approved the St. Marys Area Middle School World Studies Club field trip to Marine Science Consortium, Wallops Island, Virginia on March 20-23, 2013. Approximately forty-five (45) students will attend.

Motion by John Mulcahy, seconded by Matthew Quesenberry; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

3. Approved DECA Club students to attend the State Leadership Conference in Hershey, Pennsylvania on February 27 to March 1, 2013. Approximately thirty-two (32) students will be participating.

Motion by John Healy, seconded by James Baumgratz; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

B. Student Club

Approved the St. Marys Area High School Select Choir Club, club adviser and officers for the 2012-2013 school year as presented in Attachment No. 7.

Motion by James Baumgratz, seconded by Bryan Chiappelli; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

XIII. Personnel

Approved personnel actions as listed. All employment approvals are provisional for thirty days pending receipt of Act 151 and Act 34 clearance documentation and pre-employment drug testing if applicable.

A. Resignations, Support Personnel

Name: Barbara Bartlett
Address: St. Marys, Pennsylvania
Position: In-School Suspension Monitor (resigning from this position only)
Effective: December 31, 2012 (Attachment No. 8)

Name: Diana Brennen
Address: St. Marys, Pennsylvania
Position: Cafeteria Worker
Effective: December 6, 2012 (Attachment No. 9)

Name: Nicole Lenze
Address: St. Marys, Pennsylvania
Position: Classroom Aide
Effective: December 28, 2012 (Attachment No. 10)

B. Leaves of Absence

Name: Kelly Carr
Position: Teacher, St. Marys Middle School
Request: Unpaid leave from February 4 to February 8 or 11, 2013
Reason: FMLA (Attachment No. 11)

Name: Julie Chicola
Position: School Nurse, St. Marys Area High School
Request: Unpaid leave from January 7, 2013 to undetermined
Reason: FMLA (Attachment No. 20)

Name: Jessica Erich
Position: Health Aide, Fox Township Elementary School
Request: Unpaid leave on December 14, 2012
Reason: Personal (Attachment No. 12)

Name: Heidi Eshbach
Position: Health Aide, St. Boniface, Elk County Catholic High School
Request: Unpaid leave on December 3-7, 2012 and from January 7-11, 2013
Reason: Personal (Attachment No. 21)

Name: Andrea Gerber
Position: Cafeteria Monitor, Fox Township Elementary School
Request: Unpaid leave on December 14 & 18, 2012 and January 8, 2013
Reason: Medical (Attachment No. 13)

Name: Martha Healy
Position: Teacher, St. Marys Middle School
Request: Unpaid leave from February 21-22, 2013
Reason: Personal (Attachment No. 14)

Name: Margaret Herbstritt
Position: Health Aide, Fox Township Elementary School
Request: Unpaid leave on December 21, 2012, 3.75 hours
Reason: Personal (Attachment No. 15)

Name: Jessica Krug
Position: Facilitator, St. Marys Area High School
Request: Unpaid leave on February 8-15, 2013
Reason: Personal (Attachment No. 16)

Name: Beth Penn
Position: Teacher, St. Marys Middle School
Request: Unpaid leave from December 13, 2012-January 9, 2013
Reason: FMLA (Attachment No. 17)
Request to extend leave until January 25, 2013
(Attachment No. 23)

Name: Stacey Urton
Position: Cafeteria Worker, Bennetts Valley Elementary School
Request: Unpaid leave from January 10, 2013 to April 10, 2013
Reason: Personal (Attachment No. 18)

C. Transfer, Support Personnel

Name: Julie Greenthaner
Address: St. Marys, Pennsylvania
Transfer from: Cafeteria Worker, St. Marys Area High School, 2.75 hrs/day
Transfer to: Cafeteria Worker, St. Marys Area High School, 7 hrs/day
Terms: \$7.73 per hour

Effective: December 4, 2012

D. Hire, Support Personnel

Name: Brandon Bauer
Address: Kersey, Pennsylvania
Position: Part Time Computer Technician
Terms: \$8.50 per hour, no more than 20 hours/week
Effective: January 3, 2013
Experience Present: St. Marys Area School District – PHEAA worker
Building: St. Marys Area Middle School

Name: Stephanie Benedict
Address: St. Marys, Pennsylvania
Position: In-School Suspension Monitor
Terms: \$10.00 per hour, 9 month position
Effective: January 15, 2013
Degree: MS – Secondary Education
Certification: Mathematics
Experience Present: St. Marys Area School District – substitute teacher
Experience: 1 Year: ECC – substitute teacher
Experience: 2 Year: The Logistics Co. – administrative asst.
Building: St. Marys Area High School

Name: Julia Gleixner
Address: St. Marys, Pennsylvania
Position: Cafeteria Worker
Terms: \$7.50 per hour, 3 hours per day
Effective: January 14, 2013
Experience Present: Metaldyne - laborer
Experience: 1 Year: Merlin's - cleaning
Building: St. Marys Area Middle School

Name: Patricia McDivitt
Address: Johnsonburg, Pennsylvania
Position: Cafeteria Worker
Terms: \$7.50 per hour, 3.25 hours per day
Effective: December 12, 2012
Experience Present: Advanced Thermal Products - laborer
Experience: 1 Year: Office of Human Services – secretary
Experience: 2 Year: County National Bank - teller
Building: St. Marys Area Middle School

Name: Debra Weinzierl
Address: St. Marys, Pennsylvania
Position: Cafeteria Worker
Terms: \$7.50 per hour, 3 hours per day
Effective: December 20, 2012
Experience Present: St. Marys Area School District - substitute
Building: St. Marys Area High School

E. Hire, Supplemental Contracts, 2012-2013 School Year

Name: Jessica Krug
Position: HOSA Club Advisor
Terms: \$200.00 (New) ½ contract

Name: Matt Pasi
Position: Pool Supervisor
Terms: \$15.00/hour (New)

Name: Adam Resch
Position: Intramural Wrestling Coach – Jr. High
Terms: \$525.00 (Renew)

Name: Travis Secco
Position: Asst. Swim Coach – Diving
Terms: \$1,060.00 (Renew)

Name: Steven Simchick
Position: Intramural Wrestling Coach – Elementary
Terms: \$500.00 (New)

Name: Erica Vogt
Position: Intramural Volleyball Coach – Head Jr. High
Terms: \$525.00 (Renew)

Name: Andrew Yost
Position: Intramural Basketball Coach – Elementary 4th, 5th grade
Terms: \$348.00 (Renew)

F. Hire, Professional Substitute Personnel, 2012-2013 Contract Pay Rate

Name: Linda Buchheit
Address: St. Marys, Pennsylvania
Effective: January 14, 2013
Degree: MS – Education
Certification: Elem, Spec Ed., Mid Level Math, Reading Specialist
Experience Present: St. Marys Area School District – teacher
Building: St. Marys Area Middle School

Name: Krista Klein
Address: St. Marys, Pennsylvania
Effective: January 22, 2013
Degree: BS – Education
Certification: Elementary, Mid-Level Science., Mid Level Mathematics
University: University of Pittsburgh at Johnstown
Experience Present: St. Marys Area School District – tutor
Experience: 1 Year: Lil Critters Daycare – Asst. group supervisor
Building: St. Marys Area Middle School

Name: Emily Pence
Address: James City, Pennsylvania
Effective: January 22, 2013
Degree: BS – Education
Certification: Special Education/Early Childhood
University: Clarion University of Pennsylvania
Experience Present: National Fuel Gas – summer help
Experience: 1 Year: Lil Critters Daycare – Asst. group supervisor
Building: St. Marys Area Middle School

G. Hire, Homebound Teachers, 2012-2013 – Contract Pay Rate

Name: Stacey Brem
Address: St. Marys, Pennsylvania
Effective: December 7, 2012
Degree: BS – Education
Certification: Elementary/Special Education
Experience Present: Teacher – St. Marys Area High School

Motion by James Baumgratz, seconded by Bryan Chiappelli; voting yes: James Baumgratz, Bryan Chiappelli, Charles Liptak, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski.

John Healy and Robert Luchini abstained from the vote – motion carried.

H. Internship (For Your Information)

Noel Petrosky to do Supervisor of Curriculum internship from May 1, 2013 through August 15, 2013.

XIV. Board Discussion

XV. Adjournment

Motion by John Mulcahy, seconded by Bryan Chiappelli -- meeting adjourned 7:24 P.M.



Board President, Robert Luchini



Board Secretary, Cynthia M. FinGado