

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING

Millburn Township Board of Education
Monday, May 8, 2017
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On January 1, 2017, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

- D. MINUTES
 - 1. Minutes of the Regular Public Meeting of April 24, 2017
 - 2. Minutes of Closed Meeting of April 24, 2017

- E. PRESENTATION
 - 1. HS – Fleet Week Presentation
 - 2. HS - Professional Learning Communities Update

- F. BOARD PRESIDENT’S REPORT

- G. BOARD COMMITTEE REPORTS
 - 1. Negotiations Committee
 - 2. Health & Wellness Committee

H. SUPERINTENDENT’S REPORT

1. Fire/Security Drills for April 2017:

High School	April 28/April 19
Middle School	April 17/April 20
Deerfield	April 05/April 20
Glenwood	April 27/April 20
Hartshorn	April 27/April 20
South Mountain	April 27/April 20
Wyoming	April 28/April 20

2. Referendum Update

I. ASSISTANT SUPERINTENDENT’S REPORT

J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT

K. DISCUSSION

L. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District’s Policy!

0167 - Public Participation in Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
- 2. Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
- 5. The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the*

statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- c. Resolve to approve the legal settlement for student # 11602 regarding a settlement agreement for a portion of the educational costs for the 2016-2017, 2017-2018, 2018-2019, and 2019-2020 school years.
- d. Resolve to approve the following contracts with Essex Regional Educational Services Commission for the 2017-2018 SY:
 1. Instructional Services Agreement for Chapters 192/193
 2. Nursing Services for Nonpublic Schools
 3. Public School Child Study Team Services
 4. Addendum to the Public School Child Study Team for Additional Services
 5. Public School Home Instruction Services
 6. IDEA-B Services
- e. Resolve to approve service contracts with Education Services Commission of Morris County for the 2017-2018 SY for Professional Support Services and Non-Public Services Agreements with Non-Public Chapters 192-193 Addendum-Supporting Documents.

Instruction Agenda Items continued:

- f. Resolve to approve use of the state approved Marshall Model for teacher evaluation for the 2017-2018 School Year.
- g. Resolve to approve use of the state approved Marshall Model for Principal and Assistant Principal Evaluation for the 2017-2018 School Year.
- h. Resolve to approve in-district summer programs 2017:
 - i. ELL Elementary Summer Enrichment Program to be held at Glenwood Elementary School.
 - ii. Algebra I CPA level course to be held at Millburn High School.
 - iii. ESY Program to be held at the South Mountain School.
- i. Resolve to approve the Middlebury Interactive World Language program for the six elementary schools for SY 2017-18, \$42,000.
- j. Resolve to approve an agreement with Franklin Covey Client Sales, Inc., Salt Lake City, UT, to participate in the “Leader in Me®” program for an amount of \$20,475.73 to include a one year membership, two day training and materials.

2. Personnel Agenda Items

Resolve to approve the Personnel Report dated, May 8, 2017.

3. Business Agenda Items

- a. Resolve to approve a contract with Keyboard Consultants, Inc., for the purchase and installation of 23 Interactive Flat Panel Displays and Document Cameras for the Washington Elementary School, in the amount of \$157,872.00. This contract was procured through Middlesex Regional Education Commission: MRESC State Approved Coop # 65MCESCCPS.
- b. Resolution regarding award of Bid for the Sale of Used School Computer Equipment and Miscellaneous Electronics.

WHEREAS, a recommendation was made by the Business Administrator to the **Millburn Board of Education (“Board”)** to seek a contract for the sale of used school computer equipment and miscellaneous electronics (hereinafter “Project”); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

Business Agenda Item M.3.b. continued:

WHEREAS, on Thursday, April 27, 2017 the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, *et seq.*; and

Bidder	Condition Level 1 Per unit bid	Condition Level 2 Per unit bid	Condition Level 3 Per unit bid	Condition Level 4 Per unit bid
Impulse Technology	\$375.00	\$375.00	\$250.00	\$150.00
IT Assets, Inc.	\$375.00	\$365.00	\$320.00	\$75.00
Secure Recycling	\$350.00	\$350.00	\$300.00	\$50.00
Sycamore International	\$351.00	\$331.00	\$261.00	\$100.00
Norris Technologies	\$365.00	\$305.00	\$185.00	\$100.00
Coretek Enterprises	\$325.00	\$275.00	\$205.00	\$105.00
Imaan International Inc	\$302.00	\$276.00	\$210.00	\$135.00
CDR Global, Inc.	\$300.00	\$265.00	\$230.00	\$15.00
Dynamic ITAD	\$276.65	\$263.00	\$217.50	\$58.25
E Revival	\$175.00	\$125.00	\$100.00	\$50.00

WHEREAS, the bid submitted by Impulse Technology has been reviewed and has been determined to contain material defects and must be rejected in accordance with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 *et seq.*; and

WHEREAS, the second highest bid for the Project was submitted by IT Assets, Inc. whose bid has been reviewed and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 *et seq.*; and

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards the Sale of Used School Computer Equipment and Miscellaneous Electronics to IT Assets, Inc., as the highest responsible bidder at the amount of \$375.00 per unit for condition level 1, \$365.00 per unit for condition level 2, \$320.00 per unit for condition level 3, and \$75.00 per unit for condition level 4.

- c. Resolve to approve a Declaration of Obsolescence of technology equipment as per the attached list “A” and “B.”
- d. Resolve to approve items on List “A” to be recycled by Urban Renewal at no cost to the District.

Be it further resolved, that the Millburn Township Board of Education approves the disposal of the technology equipment listed in “B”, either by sealed bid or by auction pursuant to N.J.S.A. 18A:18A-45.

Business Agenda Items continued:

- e. Resolution regarding Rebid of the Accessibility Upgrades at Millburn High School.

WHEREAS, a recommendation was made by the Business Administrator to the **Millburn Board of Education (“Board”)** to seek a contract for construction services for the Rebid of the Accessibility Upgrades at Millburn High School (hereinafter “Project”); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Wednesday, May 3, 2017 the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, *et seq.*; and

Bidder	Base Bid
Lanyi & Tevald	\$ 88,500
Mark Construction	\$106,500
George Koustas	\$109,000
CV Electrical Contractors	\$132,000
K&D Contractors	\$151,200

WHEREAS, the lowest bid for the Project was submitted by Lanyi & Tevald, Inc. whose bid has been reviewed and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 *et seq.*; and

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards the Rebid of the Accessibility Upgrades at Millburn High School to Lanyi & Tevald, Inc., as the lowest responsible bidder at the amount of \$88,500.

- f. Resolve to approve a donation from the Glenwood PTO to the Glenwood School, in the amount of \$4,305.00, for the brick walkway project at the Glenwood School.

4. Policy Agenda Items

Second Reading of the following policies:

- a. 0000.02 Introduction (M) (Revised)
- b. P2464 Gifted and Talented Students (M) (Revised)
- c. P 2415.06 Unsafe School Choice (M) (Revised)
- d. P2622 Student Assessment (M) (Revised)
- e. P 7446 School Security Program (New)
- f. P 8350 Records Retention (New)
- g. P 4437 Military Leave – Support Staff (Revised)
- h. R1510 Americans with Disabilities Act (M) (Revised)

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on Monday, May 8, 2017 during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

- 1. Negotiations

The discussion on this topic will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subject permits.

S. ADJOURNMENT