

## Effective Parent-School Communication to Resolve School Issues

As a parent, you should be concerned about your child's education. Most importantly, we want to know about your concerns and answer your questions. With over 1,700 students in our school, you can understand why it is necessary to follow some general guidelines to help streamline communications.

At times, issues may arise between students and staff members. If this does occur, parents should initiate contact with that specific staff member first. Parents are encouraged to email the staff member, leave your phone number and a time for the staff member to call you. If the conflict is not resolved after contacting the staff member, you should contact your child's guidance counselor at the following number: **908-454-3400**

Mr. Christopher Clarke <i>clarke.christopher@pburgsd.net</i>	<b>Freshman Counselor</b>	Ext 7036
Mrs. Terri Castagnoli <i>castagnoli.terri@pburgsd.net</i>	<b>Grades 10-12</b>	Ext 7038
Mr. Brandon Beahn <i>beahn.brandon@pburgsd.net</i>	<b>Grades 10-12</b>	Ext 7032
Mrs. Sarina Orta <i>orta.sarina@pburgsd.net</i>	<b>Grades 10-12</b>	Ext 7034
Ms. Ashley Parkansky <i>parkansky.ashley@pburgsd.net</i>	<b>Grades 10-12</b>	Ext 7037
Mrs. Janice Swick <i>swick.jan@pburgsd.net</i>	<b>Student Assistance Counselors</b>	Ext 7035
Mrs. Amy Craig <i>craig.amy@pburgsd.net</i>		Ext 7039

The counselor, most likely, will recommend a meeting with the staff member. The meeting will be arranged at your convenience. If the matter is not handled to your level of satisfaction, you should contact the department director:

Mr. Ryan Ditze	English & Art	Ext 1029
Mr. James Gonzalez	Social Studies, World Languages, Business, Family Consumer Science, and Technical Education	Ext 1028
Mrs. Jeanette Schinstine	Guidance	Ext 7030
Ms. Michelle Chipaloski	Mathematics and Science	Ext 1027
Mr. Thomas Fisher	Health & Physical Education	Ext 7080
Mr. Thomas Fisher	Athletics	Ext 7080
Mr. John Stillo	Special Education	Ext 7012

If the issue is still not resolved, you should contact the grade level assistant principal:

Mr. John Stillo	9 <sup>th</sup> , 10 <sup>th</sup> Grade Students	Ext 7012
Mr. Kyle Rovi	11 <sup>th</sup> , 12 <sup>th</sup> Grade Students	Ext 7014

**Only** after you have followed the above protocol should you contact the principal's office.