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# ANNUAL REPORT

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2009-10



August 1, 2010

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REED CITY AREA PUBLIC SCHOOLS

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# Reed City Area Public Schools

**K-12 Accredited by the North Central Association**

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Administration Office

829 S. Chestnut Street, Suite A · Reed City, Michigan 49677

Phone: (231) 832-2201 · Fax: (231) 832-2202

[www.reedcity.k12.mi.us](http://www.reedcity.k12.mi.us)

*New Address as of August 2, 2010:  
220 West Lincoln Avenue  
Reed City, Michigan 49677*

## **ANNUAL REPORT 2009-2010**

**The mission of Reed City Area Public Schools is to provide high quality educational opportunities that encourage all to reach their highest potential and nurture talents in an environment that connects students, school and community.**

Since the first doors to public education were opened in Reed City in 1872, Reed City Area Public Schools has enjoyed a rich history of academic, athletic and extra-curricular excellence. The standards established by the Board of Education, administrators, teachers, support staff and the public challenge the district's students to be the very best they can be.

For the 2009-10 school year, the district consisted of G. T. Norman Elementary School (grades K-5), Reed City Middle School (grades 6-8), Reed City High School (grades 9-12), and Reed City Community High School (alternative education). All K-12 schools are accredited institutions. Grades 9-12 are accredited through the North Central Association accreditation process and grades K-6 are accredited through the state of Michigan's Education YES!

Nineteen school buses and vans transport an average of 677 students approximately 1,091 miles every school day, with an average of 40.5% of the students in the district riding and approximately 67% being eligible to ride the bus to school.

Reed City Area Public Schools has established a philosophy of "Children First!," which is the prime basis for making all decisions.

Reed City Area Public Schools is an equal opportunity employer.

**BOARD OF EDUCATION**

The Board of Education meets the third Monday of every month (unless otherwise noted) for its regular monthly meeting at 7 p.m., preceded by a regularly-scheduled work/study session at 6 p.m. The meetings are held in the Porteous Academic Center (formerly known as the Reed City Middle School/High School Library) and are open to the public. Minutes of meetings are available at the Office of the Superintendent, 829 South Chestnut Street, Suite A, Reed City, Michigan 49677 and online. Notices of special meetings and committee meetings are publicly posted at the Office of the Superintendent.

Dave Lucey, President

Dan Boyer, Vice President

Jim Dawson, Treasurer

Scott Ridderman, Trustee

Scott Grindel, Secretary

Randy Park, Trustee

Kathy Yost, Trustee

**ADMINISTRATION — 2009-10**

Steven Westhoff, Superintendent  
Sheryl Nicklas, Business Manager  
Reed City Area Public Schools  
829 South Chestnut Street, Suite A  
Reed City, Michigan 49677  
Tel: (231) 832-2201

Tim Webster, Principal  
Reed City Middle School  
233 West Church Street  
Reed City, Michigan 49677  
Tel: (231) 832-6174

Tonya Harrison, Principal  
Reed City Community High  
829 South Chestnut, Suite B  
Reed City, Michigan 49677  
Tel: (231) 832-5517

Paul Lewis, Director  
Facilities and Transportation  
21809 Coyote Trail  
Reed City, Michigan 49677  
Tel: (231) 832-2712

David J. Griffin, Director of Technology  
Reed City Area Public Schools  
829 South Chestnut Street, Suite A  
Reed City, Michigan 49677  
Tel: (231) 832-7349

Tom Antioho, Principal  
Tonya Harrison, Assistant Principal  
Reed City High School  
225 West Church Street  
Reed City, Michigan 49677  
Tel: (231) 832-2224

David Vander Goot, Principal  
Kris Griffin, Assistant Principal  
G. T. Norman Elementary School  
338 West Lincoln Avenue  
Reed City, Michigan 49677  
Tel: (231) 832-5548

Dean McGuire, Athletic Director  
Reed City Athletic Department  
829 South Chestnut, Suite B  
Reed City, Michigan 49677  
Tel: (231) 832-0700

John Beam, Assistant Director  
Facilities and Transportation  
Tel: (231) 832-4232

### ACCREDITATION STATUS

Reed City Area Public Schools is proud that Reed City High School has been accredited by North Central since 1931. North Central Association accreditation requires all teachers to have qualifications and skills to teach in their subject areas and school buildings to meet all policies and standards for quality programming. North Central Association accreditation is an on-going process, based on a five-year cycle.

Reed City Middle School and G. T. Norman Elementary School received North Central Association accreditation in 1999 and continued through 2008. Currently, the Reed City Middle School and G. T. Norman Elementary School are accredited through the State of Michigan's Education YES!

All school buildings in the Reed City Area Public Schools district have individual mission statements and philosophies that connect closely between buildings and in conjunction with school improvement plans and accreditation.

Students are assigned to individual school buildings based on grade level. Reed City Area Public Schools participates in Schools of Choice within the Mecosta-Osceola Intermediate School District and Schools of Choice Section 105c.

### STUDENT ACHIEVEMENT

#### Michigan Educational Assessment Program (MEAP) in percentages

Comparison: 2008-2009

The comparison shows percentage of students achieving 1's and 2's.  
(1= Advanced; 2= Proficient). Writing was removed in 2009.

<b>3<sup>rd</sup> Grade</b>	<b>State</b>	<b>ISD</b>	<b>RCAPS</b>
<b>Reading</b>			
2009	90%	91%	90%
2008	86%	86%	85%
<b>Writing</b>			
2009	--	--	--
2008	57%	57%	50%
<b>Math</b>			
2009	95%	95%	94%
2008	91%	93%	90%

<b>4<sup>th</sup> Grade</b>	<b>State</b>	<b>ISD</b>	<b>RCAPS</b>
<b>Reading</b>			
2009	84%	88%	82%
2008	83%	83%	78%
<b>Writing</b>			
2009	--	--	--
2008	44%	37%	35%
<b>Math</b>			
2009	92%	95%	93%
2008	82%	84%	82%

<b>5<sup>th</sup> Grade</b>	<b>State</b>	<b>ISD</b>	<b>RCAPS</b>
<b>Reading</b>			
2009	85%	81%	80%
2008	82%	84%	84%
<b>Writing</b>			
2009	--	--	--
2008	63%	61%	57%
<b>Math</b>			
2009	79%	71%	57%
2008	77%	76%	78%
<b>Science</b>			
2009	81%	81%	80%
2008	83%	88%	91%

<b>6<sup>th</sup> Grade</b>	<b>State</b>	<b>ISD</b>	<b>RCAPS</b>
<b>Reading</b>			
2009	88%	91%	92%
2008	81%	79%	80%
<b>Writing</b>			
2009	--	--	--
2008	76%	74%	71%
<b>Math</b>			
2009	82%	81%	83%
2008	80%	78%	75%
<b>Social Studies</b>			
2009	73%	69%	74%
2008	73%	73%	64%

<b>7<sup>th</sup> Grade</b>	<b>State</b>	<b>ISD</b>	<b>RCAPS</b>
<b>Reading</b>			
2009	82%	85%	85%
2008	80%	73%	75%
<b>Writing</b>			
2009	--	--	--
2008	78%	76%	78%
<b>Math</b>			
2009	82%	80%	77%
2008	83%	82%	82%

<b>8<sup>th</sup> Grade</b>	<b>State</b>	<b>ISD</b>	<b>RCAPS</b>
<b>Reading</b>			
2009	83%	80%	84%
2008	76%	73%	79%
<b>Writing</b>			
2009	--	--	--
2008	70%	70%	70%
<b>Math</b>			
2009	70%	67%	69%
2008	75%	73%	69%
<b>Science</b>			
2009	76%	73%	78%
2008	76%	84%	80%

9 <sup>th</sup> Grade	State	ISD	RCAPS
<b>Social Studies</b>			
2009	71%	69%	63%
2008	72%	69%	67%

### Disaggregation by Subgroup

As we analyze our MEAP data by subgroup, we have come to these conclusions:

**Racial Minorities** so thinly populate our student body, we have chosen not to report data disaggregated by race for fear that we would be violating students' rights to privacy.

**Gender differences** in performance suggest the possibility of a trend that we need to monitor. Over several years, it appears that our girls outperform our boys in many core areas. We need to address this problem in a manner that will assure that gender bias is not built into any of our programming.

**Special Education** and **Low Income** students perform at state AYP standards but lower than our regular education and non-low income students. We have multiple interventions at every level to address this problem, including: All Day/Every Day Kindergarten, LIFT mentoring, Title I support, Immediate Help/Tutorial program and remedial classes.

Limited Proficiency students are nonexistent in our district.

In addition to MEAP testing, Reed City High School provides Armed Services Vocational Aptitude Battery Testing, Preliminary PSAT/NMSQT testing, the PLAN test and the ACT test.

### ADEQUATE YEARLY PROGRESS

For 2009-10, it has been reported that G. T. Norman Elementary School, Reed City Middle School and Reed City High School of Reed City Area Public Schools have met the requirements of the No Child Left Behind Act for Adequate Yearly Progress.

### TEACHER QUALIFICATION

All K-12 teachers in Reed City Area Public Schools are highly qualified as defined by the No Child Left Behind Act.

### FEDERAL FUNDING

Reed City Area Public Schools receives federal funds to help reduce class and group sizes. Higher scores on the MEAP, along with a drop in discipline referrals, can be attributed in part to the smaller class sizes.

### ADVANCED PLACEMENT AND DUAL ENROLLMENT

Reed City High School offers students Advanced Placement courses in AP English (British Literature), AP English (World Literature), AP Psychology and Michigan Virtual University courses. Dual enrollment opportunities are available through Baker College and Ferris State University.

### **STUDENT RECORDS REGULATED BY LAW**

Federal and State laws provide parents, guardians and students over the age of 18 with certain rights regarding the confidentiality of school records. Parents of a student or an eligible student have the right to:

- Inspect and review the educational records of the student.
- Request information contained in such records be amended if inaccurate, misleading or violates the privacy or other rights of the student.
- Request a hearing to challenge the content of the student's records.

Student records consist of personal and family data, health and immunization records, test data (aptitude, interest, intelligence and achievement tests), achievement and attendance records, anecdotal records, records of conferences, copies of pertinent correspondence, records from other districts and individualized educational plans for special needs students.

Parents, guardians or eligible students may request a review of records if desired at the appropriate building, and a review will be scheduled within thirty days.

Student academic and attendance records are retained for 99 years, unless transferred to another district. Personally identifiable information from the record of students will not be released without the prior written consent of the parent, guardian or eligible student. Information may be released to certain individuals or agencies as permitted by law.

### **FREE AND REDUCED LUNCH PROGRAM**

Free and reduced price meals for children unable to pay the full price are served under the National School Lunch and Breakfast Program. Reed City joins all other schools in the Mecosta-Osceola Intermediate School District in participating in the cost-savings program. A letter explaining the program guidelines and application forms is sent home with all students during the first week of school. Households are encouraged to complete an application form for each student and return it to the school where the student attends. Eligibility for the free and reduced price meals is automatic if food stamps or FIP Benefits are received for a child. Information provided by the household is confidential and will be used only for the purpose of determining eligibility and verifying data. Applications may be verified at any time during the year, and changes in household income must be reported to the district. Free and reduced price meal benefits may be applied for any time during the school year.

### **SPECIALIZED EDUCATIONAL OPPORTUNITIES**

Many specialized educational opportunities are available to students in the Reed City Area Public Schools district. Some of them include Reed City Community High School (alternative education), the Mecosta-Osceola Career Center (vocational/technical education), the Mecosta-Osceola Math/Science Center (accelerated math/science education), and the Mecosta-Osceola Educational Center (special education and handicapped services). Classroom programs are offered for students in development of cognitive, affective and psychomotor areas through the Mecosta-Osceola Intermediate School District utilizing the Individualized Educational Planning Committee (IEPC) process.

**AMERICAN DISABILITIES ACT**

Reed City Area Public Schools does not discriminate on the basis of disability, sex, age or race with regard to admission, access to services, treatment or employment in programs and activities as explained in Section 504 of the American Disabilities Act. No person because of race, color, national origin, gender, age or disability shall be excluded from participation in, be denied benefits or be otherwise subjected to discrimination in the district's United States Department of Agriculture donated food and child nutrition programs.

**HANDICAP SERVICES**

Reed City Area Public Schools provides services for handicapped students by providing appropriate identification, evaluations and services to all eligible students under Section 504 of the Vocational Rehabilitation Act of 1973 and current special education laws. If you have any questions regarding handicap services, please contact the Office of the Superintendent at (231) 832-2201.

**PARENT PARTICIPATION**

Reed City Area Public Schools is committed to involving parents in the education of their children and the entire school process. Teachers and administrators recognize the importance of parent involvement in the success of students. Parent-teacher conference participation in the fall and spring is very good, and parents are encouraged to attend open houses, participate in support/booster organizations and volunteer in the classrooms for projects, field trips, *etc.* Parent-Teacher Conference participation follows:

G. T. Norman Elementary School	87.0%
Reed City Middle School	46.0%
Reed City High School	29.0%
Reed City Community High	33.0%

**RETENTION REPORT**

The retention rate represents the percentage of ninth grade students who graduate from high school within four years, adjusted for students who move in and out of the district and to alternative education programs. The annual dropout rate reflects the percentage of students who leave school in any one year and is adjusted for students moving in and out of the district.

			2008-09*		2007-08		2006-07	
	RC	MI	RC	MI	RC	MI	RC	MI
Retention Rate	95.65%	--	85.50%	--	95.65%	--	94.64%	--
Dropout Rate	4.35%	--	3.82%	--	4.35%	--	5.36%	--

\* The formula to calculate percentages of retention/dropout rates have been changed by the state. Numbers for retention include "on track" graduates, "off track" graduates; and "off track" continuing.



**DISTRICT LEADERSHIP TEAM**

The District Leadership Team was created several years ago to review the direction of the district in many areas but particularly in reference to North Central Accreditation. Membership of this team consists of building NCA chairs, building administrators, three parent representatives from each building, teaching and support staff association presidents, the superintendent and Board of Education members

**CURRICULUM**

The District Curriculum Coordinator and building administrators supervise K-12 curriculum in the district, with curriculum review and revision on a rotating cycle. Department heads review the grade level content expectations (GLCEs) and align the curriculum to state standards, which is taken to building administrators and superintendent, reviewed by the Board of Education Curriculum Committee, and then recommended to the full Board of Education for adoption. The process is designed to align K-12 curriculum with the State Core Curriculum and Assessment Frameworks, and to promote continuity between grade levels.

**SCHOOL CLOSING/DELAY INFORMATION**

Student safety is our first priority, so severe weather and resulting dangerous road conditions are carefully monitored. A computerized weather satellite system provides up-to-date information regarding changing conditions. Wind chill factor temperatures are also provided by this system, which are used in making decisions regarding outside recess in very cold weather.

A decision is made regarding cancellation of school due to inclement weather by 6:30 a.m. Information is available on the district’s web site at [www.reedcity.k12.mi.us](http://www.reedcity.k12.mi.us) and on the following radio and TV stations:

Radio Stations:	WWBR	100.9 FM	Big Rapids
	WBRN	1460 AM	Big Rapids
	WYBR	102.3 FM	Big Rapids
	WKJF	92.9 FM	Cadillac
	WLXZ	96.7 FM	Cadillac
	WTCM	103.5 FM	Traverse City
	WOLW	91.1 FM	Cadillac
Television Stations:	WWTV	TV 9 and 10	Cadillac
	WPBN	TV 7 and 4	Traverse City
	WZZM	TV 13	Grand Rapids
	WOOD	TV 8	Grand Rapids
	WFQX	TV Fox 33	Cadillac