

TRAFFIC PROCEDURES

We have been working with the City of Pleasanton to improve safety associated with the drop-off and pickup of students at Alisal Elementary School. We all need to work together to make the process as efficient as possible to avoid significant delays and frustration. In order to save you time and maintain a safe environment for your child, we request all parents and drivers follow these procedures. **These procedures will go into effect the first day of school.**

The primary unloading/loading area is within the parking lot; refer to circulation map (last page). All vehicles must enter the loop from the southern driveway located at the intersection of Black Avenue and Santa Rita Road/ Santa Rita Frontage Road. **You cannot block the intersection of Black and the Frontage Road.**

The drop off area consists of **three lanes** at the entrance, which **merge to two and then to a single lane** just as you reach the first curve. The curb lane is the only lane that should be used for loading and unloading. There is no parking along the curbs during the drop off and pick up periods.

After entering the driveway, vehicles will merge to the curb lane to access an available curbside loading spot. School personnel and/or parent volunteers will direct vehicles to pull up as far as possible to efficiently utilize the curbside loading area. The Safety Valet Patrol will assist with the loading and unloading of students to expedite the process only on the curb lane in front of the school. **Parents dropping off or picking up their child should stay in the vehicle** to reduce the time occupying the loading area. After unloading or loading of passengers, vehicles must wait for the vehicle in front of them to move forward to exit the loop. Two lanes exist at the egress of the loop. The left lane is for left turn exit traffic only, and the right lane is for right turn exit traffic only.

A secondary loading/unloading area exists at the back of the school on Koln Street. This street can be accessed by using Nevis Street to the south of the school or Francisco or Alvarado Streets to the north of the school. The curb located in the back area is painted white and is a loading zone for the morning and afternoon bell times. This area provides enough curb space for over 15 vehicles at a time to unload or load passengers and experiences little congestion. All buses from day care centers and elsewhere will be directed to use the loading zone at the back entrance to the school on Kolln Street.

Parking

The central parking area is for those who are parking only. Please do not use this area to drop-off and/or pick-up students. This reduces the number of places students need to look for their parent and increases safety and efficiency of the loading and unloading operations by eliminating the need to cross a large volume of students through the parking lot. The side lot located next to the multi-purpose room is designated as staff parking and is not available during these periods. If parents wish to walk their student to or from campus and wish to park in the center lot, they need to arrive early and leave after the drop-off and pick-up periods. Parents may also park along the street where designated parking is available. **Please refrain from parking in the medical office parking lot located next to Alisal School. This is a private lot for patients only and your car can be towed at your expense. We also ask that you do not park at the Post Office parking lot located across the street.** In the school parking lot, green visitor spots are provided for your convenience. Please refrain from parking in the numbered spots as those are for teachers. Parents are encouraged to park in the visitor spaces located in the center parking lot.

Kids Club parents may park along the white curb located in front of Kids Club prior to 7:55 a.m. After that time, you must park in a visitor's parking spot in the parking lot or along the street. There is no parking on the red curbs at any time.

If your child is picked up at the curb: Remain in your car at the white curb and a teacher will escort your child to your vehicle. **Please do not move into the red curb area to wait as it blocks the exit lane of the parking lot.**

All drivers:

There is NO parking in the loop around the school during drop-off and pick-up time. Vehicles in the loop must have a driver in them at all times.

Please remember that although your child is safely inside the school or in the vehicle, many other students are still walking around and cautious driving is needed at all times. During the first few weeks of school, we will be monitoring these procedures to evaluate their effectiveness in reducing traffic congestion while ensuring optimum safety for our students. Please respect the parents/teachers/students on traffic duty. They are there to protect all the students of Alisal School.

Thank you for your cooperation and please drive safely!

DROP-OFF / PICK-UP PROCEDURES MAP

