

**REGULAR MEETING OF THE FOUNDATION FOR HISPANIC EDUCATION**

**CHARTER SCHOOL COMMITTEE**

**MINUTES**

**December 6, 2017**

**1) CALL TO ORDER**

The Meeting of the Charter School Committee of The Foundation for Hispanic Education was called to order by Vice Chairman Schabbing at 3:00 p.m. at the Sobrato West Building, Room 109, 14271 Story Road, San Jose, CA, 95127

**1.01 ROLL CALL OF COMMITTEE MEMBERS**

Dr. Ramon Jimenez	Absent
Raymond Ruiz	Present
Maria Schabbing	Present
Jose Iglesias	Present
Sarah Valencia	Present

**SPOTLIGHT** – LCPA – Principal Jesus Rios introduced “Into the Woods” drama students and shared special school events and college application statistics.

**1.02 APPROVAL OF THE AGENDA**

A motion was made to approve the Agenda for the December 6, 2017

Action: Motion: Ruiz	Second: Iglesias	Absent: Jimenez	
Vote: Yes: 4	Nays: 0	Abstentions: 0	Vote: 4-0-1

**1.03 APPROVAL OF MINUTES**

A motion was made to approve the minutes for the September 5, 2017

Action: Motion: Iglesias	Second: Ruiz	Absent: Jimenez	
Vote: Yes: 4	Nays: 0	Abstentions: 0	Vote: 4-0-1

**2) PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**

**2.01** Five teachers commented.

Starting time: 3:14 P.M. Ending time: 3:23 P.M.

**3) CLOSED SESSION**

**The Board adjourned into closed session at 3:30 p.m. to discuss the following:**

**3.01** Conference with legal Counsel – Labor Negotiator, Tracie Stender

a). Union of Foundation Educators

Ending time: 4:11 P.M.

No action was taken in Closed Session

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**4) PUBLIC COMMENT**

**4.01** Four individuals addressed the Board.

Starting time: 4:12 P.M.

Ending time: 4:17 P.M.

**5) BOARD MEMBER REPORTS**

Sarah Valencia announced on behalf of Dr. Ramon Jimenez, TFHE will host the Surgical Skills Workshop.

**6) EXECUTIVE VICE PRESIDENT REPORTS**

**6.01** John Ramirez, Jr. commented on the LVLA and RCLA Charter Petition status, submission date is Monday, December 11, 2017. TFHE Staff Retreat took place Friday, December 1, 2017, the primary discussion was Administrations mission to achieve a sustainable budget for each school, establish organized clear goals, build leadership, refine the Organizational chart and the priority to develop a decision making process.

**6.02** Sherry Segura presented on Curriculum, Instruction and Assessment for LCPA, LVLA and RCLA. The Teaching and Learning department goal is to measure how students are performing and how we can benchmark our English Language Learner (ELL) students. The goal is to strengthen teacher support in content to prepare them to connect curriculum to student needs and requirements.

Assessment is a way to monitor progress; John Matthew Sobrato has been working diligently to establish benchmark assessments to support our ELL students who are the largest demographic we serve. Benchmark assessments will take place every 6 weeks, this will give us a pulse of how and when to modify curriculum throughout the year so students may reach subject mastery. The English Language Development (ELD) benchmark tests listening, writing and reading comprehension, TFHE will be the first to utilize these benchmarks for ELD students.

**7) FINANCE REPORT**

**7.01** Josh Quitariano presented the First Interim report for LCPA, LVLA and RCLA for 2017-18. The second interim report occurs March 2018. LCPA and LVLA are relatively the same in terms of revenue vs. expenses. RCLA has the largest discrepancy due to enrollment challenges. It is typical during this time of the fiscal year that the revenue vs. expense shows a deficit. Most of the revenue from the State comes in June/July of the upcoming year.

John Ramirez, Jr. commented that it is our goal to build a reserve, developing a common school schedule at LCPA and RCLA may allow for some substantial savings in staffing.

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**7.02** Martin Farfan presented the current Construction progress at the Story Road and LVLA campuses. Story Road campus new building construction foundation is complete; the next phase of the build is the steel construction. LVLA campus restrooms are on site and almost complete and ADA accessible.

**8) ACTION ITEMS**

**8.01** Discussion and/or Action to approve the Policy on Civil Liberties

Action: Motion: Iglesias      Second: Ruiz      Absent: Jimenez  
Vote: yes: 4      Nays: 0      Abstentions: 0      Vote: 4-0-1

**8.02** Discussion and/or Action to approve the Charter School Capital Resolution, Academic Year 2017-2018

Action: Motion: Iglesias      Second: Valencia      Absent: Jimenez  
Vote: yes: 4      Nays: 0      Abstentions: 0      Vote: 4-0-1

**9) STAFF/INFORMATION ITEMS**

**9.01** UFE Representative


None

**10) OTHER BUSINESS**

None

**11) ADJOURNMENT**

Motion at 4:50 p.m.

  
Ray Ruiz, Secretary