

SAN JOSE CHARTER ACADEMY
MINUTES
REGULAR MEETING
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
Elementary Cafeteria

October 3, 2017

5:00 p.m.
Regular Session

I. CALL TO ORDER: 5:05 p.m.

II. OPEN SESSION

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

Matt Smith	<u> x </u>
Tony Song	<u> x </u>
Dave Wallach	<u> x </u>
Jeff Coronado	<u> x </u>
Lisa Avakian	<u> x </u>

EXECUTIVE DIRECTOR

Dr. Denise Patton	<u> x </u>
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III. PRESENTATIONS: None

IV. BOARD OF DIRECTORS' REPORTS

Mr. Coronado attended and worked the carnival. He thought there was a lot of energy and enjoyed by all. He commended the PTO for such a well-organized event.

Mr. Smith reported out that both our volleyball and football teams are 4-0.

V. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

VI. BUSINESS SESSION

A. Organizational

1. **#139** Approval of Agenda and Consent items

Moved by Mr. Song and seconded by Mr. Wallach

To approve the agenda and consent items for the regular meeting of October 2, 2017 with the removal of Item 8.

Ayes 5 Noes 0 Abstain 0

Smith x Song x Wallach x Coronado x Avakian x

Consent

2. **#140** Approval of Minutes

Moved by NA Seconded by _____

To approve the minutes of the regular meeting of Sept. 5, 2017.

Ayes _____ Noes _____ Abstain _____

Smith _____ Song _____ Wallach _____ Coronado _____ Avakian _____

B. Education

3. Report of Information: CA Assessment of Student Performance and Progress Update

SJCA Principal, Ms. Erin Shiroma, gave the Board an update detailing students' results on the SBAC.

4. Report of Information: West Covina Charity Golf Classic

Dr. Patton reported out on the success of this year's golf tournament. Both SJCA and the Kiwanis Club will be netting over \$10,000.

Consent

5. #141 SJCA Special Education Manual

Moved by ___NA___ Seconded by _____

To approve/ratify listed purchase orders.

Ayes _____ Noes _____ Abstain _____

Smith___ Song___ Wallach___ Coronado___ Avakian___

C. Business

5. Report of Information: Facilities Update

Dr. Patton provided the Board with an update on the following facility projects:

- 1. Installation of solar**
- 2. Installation of the new field**
- 3. Volleyball courts and equipment**
- 4. Asphalt work**
- 5. Relocation of bunkers**

Consent

7. #142 Purchase Orders

Moved by ___NA___ Seconded by _____

To approve/ratify listed purchase orders.

Ayes _____ Noes _____ Abstain _____

Smith___ Song___ Wallach___ Coronado___ Avakian___

8. #143 Warrant Approvals

Moved by Mr. Wallach and seconded by Ms. Avakian

To approve Warrants as presented.

Ayes 5 Noes 0 Abstain 0

Smith x Song x Wallach x Coronado x Avakian x

Consent

9. #144 Contracts

Moved by _____ Seconded by _____

To approve the contracts as presented.

Ayes _____ Noes _____ Abstain _____

Smith _____ Song _____ Wallach _____ Coronado _____ Avakian _____

10. Report of Information: SJCA Insurance Program

Mrs. Cooper gave a report to the Board extensive review administration had conducted to determine the best benefits package for SJCA employees.

Consent

D. Personnel

11. #145 Personnel Report

Moved by NA Seconded by _____

To approve/ratify personnel as presented.

Ayes _____ Noes _____ Abstain _____

Smith _____ Song _____ Wallach _____ Coronado _____ Avakian _____

VII. INFORMATION SESSION

1. Board of Directors' discussion

Mr. Coronado reported that there were very few parent issues at the carnival. Mr. Song reported that his son attended. He also enjoyed the funnel cake!

2. Dates to remember:

- a. Monday, Oct. 9th – No School
- b. Thursday, Oct. 19th – Great CA Shakeout
- c. Oct. 22nd – 24th – CCSA Executive Summit
- d. **November 14th – Next Board Meeting**

There being no further business to come before the Board of Directors, the regular meeting of October 3, 2017 adjourned at **7:03** p.m. by **Chairman Matt Smith** .