

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - April 3, 2013

A. CALL TO ORDER

The Conference Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:00 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from January 23, 2013 through December 11, 2013 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on January 4, 2013. The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on March 18, 2013.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Ms. Goff, Mr. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Ms. Hartmann. **ABSENT:** Mr. Creegan (Conflicted, arrived 7:00pm), Mr. Drew (left 7:45pm), and Ms. Gens (Conflicted, arrived 7:00pm).

Also attending: Dr. Constance J. Bauer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary.

Staff attending: Jenn Kafer, Phyllis Mozdzen, Donna Sensi, Julianna Bacovin, Anna Swiniushowski, Erica & Kevin Wrights, Kathy Creegan, Elaine Mitchell, Colette Campellone, Christine Corcoran, Allison Maxwell, Cara Lloyd, Melanie Stokes, L. Stanton, Denise Stachura, Karen Roscoe, Melissa Pinder, Amanda Sexton, Tina Zack, Kristen Kenna, Maureen Reilly, Tara Planas-Borgstrom, Kate Sakowski, Terry Borgstrom, Joy Odri, Peggy Goldenbaum, Connie McMillin, Ronald Jones, Anthony Rizzo, Ray Snook, Barbara Wig, Toby Sebelist, Amy Rabenda, Dawn Patterson, Jodi Glenn, Lisa Swanson, Jacqueline Chen, Linda Guney, Kim Rosenberg, Jillian Wingo, Larry Larned, Rob Walder, Louisa Kenny, Dan Riether, Ed Chmiel, Wilma Carter, Elizabeth Mitchell, Bonnie Meyers, Dianne Myzeriak, Susan Gerike, Linda Hudik, Jenn McCoy, Lori Monaghan, William Lloyd, Linda Eaton, Sandy Ewell, Chris O'Leary, Terry Smith, Cindy Nemceff, Beth Santillo, Annemarie O'Leary, Jenn Bigwood, and Roberta Hance.

Visitors attending: Mae Hamilton, Jim Brotherton, Susan Stokes, Marianne Miele, Jillian Sokolski, Christopher Nowakowsh, Karl Mueller, Jennifer Mack, Matt McTamney, Lisa McTamney, Justin McTamney, Irene Rigas, Kevin Dalton, J. Moynihan, Matt Luyber, Cathy Luyber, Lori Luyber, Matt Van Pelt, James Bullock, and Reba Snyder.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
*+Consent Agenda Item

MINUTES - April 3, 2013

D. EXECUTIVE SESSION RESOLUTION

Ms. Zablow read the following resolution, seconded by Ms. Wehrman and unanimously approved at 6:10 p.m.:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

____ Any matter in which the release of information would impair a right to receive funds from the federal government;

____ Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy;

X ____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: BREA Negotiations);

____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

____ Any investigations of violations or possible violations of the law;

____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X ____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is Superintendent's Evaluation);

____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

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MINUTES - April 3, 2013

School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 04/3/2013.

The Board returned to open session at 7:00pm.

E. PUBLIC FORUM - FOR AGENDA ITEMS - None

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

F. RECOGNITION/PRESENTATION

1. BRMS 8th Grade Scholarship Winner for all of Burlington County, Ms. Haasya Kanamarlapudi.
2. BRHS Troupe 6803, winner of three 2013 NJ State Thespian Festival Awards - Mr. Matthew Luyber and Mr. Matthew Dalton.
3. BRHS Winter All Stars - Mr. Joseph Sprague
4. 2012-2013 Governor's Teacher of the Year:
 - BRHS - Mr. Kevin Wright
 - BRMS - Ms. Dawn Patterson
 - MIS - Ms. Denise Sokolski-Stachura
 - CBS - Ms. Donna Sensi
 - PMS - Ms. Melanie Stokes

G. STUDENT REPRESENTATIVE - Liana Beharrsingh

1. March 2013
 - a. Blackout Dance
 - b. American Red Cross Blood Drive
2. April 2013
 - a. Spring Spirit Week (April 8th-12th)

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Ms. Gens, seconded by Mr. Hartmann to approve the following:

1. *+Motion to approve Travel/Mileage reimbursement request
2. *+Motion to accept HIB Report (no incidents to report)
3. *+Motion to approve Bill List
4. *+Motion to approve Board Secretary/Treasurer Report

ON A ROLL CALL VOTE (Items 1-4):

AYES: Mr. Creegan, Ms. Gens, Ms. Goff, Mr. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Drew.

Motion unanimously approved.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
*+Consent Agenda Item

MINUTES - April 3, 2013

J. COMMITTEE REPORTS

1. +CDA Advisory Committee Meeting 3/4/13 - Peggy Gens, Chair
2. Personnel Committee Meeting 3/20/13 - Kim Zablow, Chair
3. Negotiations Committee Meeting 4/2/13 - Ellen Wehrman, Chair

K. SUPERINTENDENT'S REPORT

A motion was made by Ms. Zablow, seconded by Ms. Goff to approve the following:

1. +Motion to submit 2013-2016 BRSD Technology Plan
2. Motion to implement School Climate Survey as provided by the Department of Education

INFORMATION

3. April 16, 2013 - NJQSAC visit for review
4. April 19, 2013 - Rutgers visit to conduct interviews with staff for pilot program (DEAC)

ON A ROLL CALL VOTE (Items 1-2):

AYES: Mr. Creegan, Ms. Gens, Ms. Goff, Mr. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Drew.

Motion unanimously approved.

L. PERSONNEL REPORT

A motion was made by Ms. Gens, seconded by Mr. Creegan to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2011-2012 RATES AND WILL BE ADJUSTED PENDING NEGOTIATIONS

1. Motion to approve leave of absence for employee # 5311 from the position of art teacher at Clara Barton Elementary School, effective May 29, 2013 through August 31, 2014. Employee will use 18 accumulated paid sick days from May 29, 2013 through June 21, 2013 to run concurrent with FMLA. Employee intends to return September 1, 2014.
2. Motion to approve leave of absence for employee # 4030 from the Child Study Team, effective April 1, 2013 through April 30, 2013. Employee will use 4 accumulated personal and family illness days to run concurrent with FMLA.
3. +Motion to approve Ms. Kendall Haring as third grade leave replacement at Peter Muschal School. Ms. Haring will follow the per diem substitute pay scale, effective April 22, 2013 through June 21, 2013. She is currently a substitute teacher for the district.
4. +Motion to approve Ms. Brianne Zack as Math teacher leave replacement at BRHS. Ms. Zack will follow the per diem substitute pay scale, effective April 1, 2013 through June 21, 2013.
5. Motion to accept resignation from Ms. Merry Parker, custodian at Peter Muschal School effective, March 22, 2013
6. Motion to accept resignation due to retirement of Ms. Carol Wedekind from the position of Special Education Teacher at Clara Barton School, effective July 1, 2013.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - April 3, 2013

7. Motion to approve adjustment of hours for Mr. Peter Wagner, Aide, to 13 hrs/wk from 25.5 hrs/wk, effective April 14, 2013 through June 21, 2013.
8. Motion to approve Spring 2013 salary adjustments for staff who have demonstrated successful completion of post graduate credits. All salaries are based on 2011-2012 rate and will be adjusted pending completion of negotiations:

NAME	FORMER STATUS	NEW STATUS	NEW SALARY	SALARY ADJUSTMENT
Fair, Maya	Step 4, MA + 6	Step 4, MA + 12	\$56,060	\$356
Melber, Jason	Step 5, BA + 18	Step 5, MA	\$56,336	\$1,627
Rabenda, Amy	Step 5, BA + 24	Step 5, BA +30	\$55,421	\$356
Rosenberg, Kim	Step 5, BA	Step 5, BA + 24	\$55,065	\$1,779
Rossell, Dawn	Step 9, BA + 30	Step 9, MA	\$62,497	\$915

INFORMATION

9. +JOB POSTINGS: 2nd Shift Custodian for Bordentown Schools (5 hours) - Full Time 2nd Shift Custodian for Bordentown Schools - Elementary Art Teacher, leave position at MIS/CBS

ON A ROLL CALL VOTE (Items 1-8):

AYES: Mr. Creegan, Ms. Gens, Ms. Goff, Mr. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Drew.

Motion unanimously approved.

M. BUSINESS, FINANCE & OPERATIONS

A motion was made by Mr. Hartmann, seconded by Ms. Zablow to approve the following:

1. Motion to approve one out-of-district placement for Special Services to BCSSSD-Autism Program with a pro-rated tuition of \$43,075, effective 4/8/13.
2. Motion to approve the district to provide shuttle service for the annual Bordentown Street Fair, May 18 & 19, 2013. Northern Burlington Chamber of Commerce will be charged a total fee of \$359.60 for one van from 10:00 am to 4:00 pm.
3. +Motion to accept 2012-13 Exxon Mobil Educational Alliance Grant of \$500.00 awarded to Peter Muschal School to be used towards science or math programs.
4. +Motion to accept Board Secretary's monthly certification: Budgetary Line Item Status and Budgetary major Account Fund Status for February 2013.
5. +Motion to approve Transfer of Funds.

ON A ROLL CALL VOTE (Items 1-5):

AYES: Mr. Creegan, Ms. Gens, Ms. Goff, Mr. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Drew.

Motion unanimously approved.

INFORMATION

The District is in the process of developing proposed bids/Request for Proposal (RFP) for the following:

1. Bid - Lawn care/maintenance - current contract expires 6/30/13, last renewed 2011/12.
2. RFP - Food Service Management Company - current contract expires 6/30/13, last renewed 2008/09.
3. Bid - Construction services for playground/field project for MacFarland Intermediate School.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - April 3, 2013

N. POLICY - None

O. CURRICULUM REPORTS - None

P. DISCUSSION/INFORMATION ITEMS

1. Summer hours for 12 month employees July 1st through August 23rd
Offices will operate Monday through Thursday, 7:30am - 4:00pm.

Q. NEW HANOVER REPORT - Mr. Christopher Sirak

- Public Hearing held 3/21/13.
- Laptops donated from Jenny Johnson Foundation.
- QSAC January/February 2013.

R. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session. Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

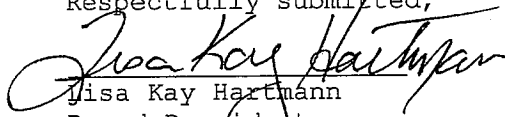
- Ms. Reba Snyder commented on the Personnel Committee report.

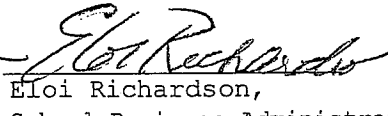
S. ADJOURNMENT

A motion was made by Mr. Hartmann, seconded by Ms. Goff to adjourn the meeting at 8:50 p.m.

Motion unanimously approved.

Respectfully submitted,


Lisa Kay Hartmann
Board President


Eloi Richardson,
School Business Administrator/Board Secretary