

**Board of Education – Bordentown Regional School District**

**Action Meeting Agenda**

**October 19, 2016**

**BORDENTOWN REGIONAL HIGH SCHOOL – LIBRARY  
7:00 PM ~ PUBLIC SESSION**

**A. CALL TO ORDER**

+Document Provided

**Sunshine Law Statement:**

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 20, 2016 through December 7, 2016 was conveyed to the *Burlington County Times* and the *Trenton Times* on January 11, 2016.

The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

**C. ROLL CALL**

**D. EXECUTIVE SESSION (if Necessary)**

**RESOLUTION:**

**WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting: and**

**WHEREAS, the Board of Education of Bordentown Regional School District (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and**

**WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.**

**NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:**

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_)

(If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

**Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of**

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Education’s position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public’s interest and the employee’s privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.**

**BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.**

**I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/6/2016.**

\_\_\_\_\_, Board Secretary

**E. STUDENT REPRESENTATIVES**

- Ms. Cailin Harper – BRHS
- Ms. Brynn Fitzpatrick and Mr. Christopher Glenn – MIS

**F. PUBLIC FORUM – FOR AGENDA ITEMS ONLY**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five** (5) minutes and limited to a **thirty** (30) minute total. Please state your name and address for the record.

**G. RECOGNITION/PRESENTATION**

PARCC Presentation by Mr. James Lympert, Director of Curriculum and Instruction

**H. UNFINISHED BUSINESS**

**I. CONSENT AGENDA APPROVAL**

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Executive Minutes and Minutes, September 7, 2016 and Minutes, September 21, 2016
3. +Motion to approve Bill List, September, 2016
4. +Motion to approve Board Secretary/Treasurer Report, September , 2016
5. +Motion to approve Substitute List
6. +Motion to approve Special Education Student Placement

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7. +Motion to accept Director of Special Services Report
8. +Motion to accept Director of Curriculum and Instruction Report
9. +Motion to accept District Support Staff Report
10. +Motion to accept Enrollment & Principal Reports:

BRHS	729
BRMS	591
MIS	378
CBS	247
PMS	538
	2,483

**J. COMMITTEE REPORTS**

1. Buildings and Grounds, 10/5/16 – Mr. William Mercantini, Chair

**K. SUPERINTENDENT’S REPORT**

1. No HIB incidents to report at this time.
2. +Motion to approve the QSAC Statement of Assurance (SOA) school year 2016-2017 for submission to the Department of Education.
3. Motion to approve BRSD to host the 2016 NJSIAA State Field Hockey Finals on November 12, 2016. BRSD will host a total of 5 games. All costs for this event will be paid for by the NJSIAA.

**L. CURRICULUM REPORT**

**M. PERSONNEL REPORT**

**Appointments, Per Superintendent's Recommendation:**

**Resolution: Criminal History Check**

**\*ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2014-2015 RATES AND  
WILL BE ADJUSTED PENDING NEGOTIATIONS\***

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. **Motion to accept resignation from Mr. Michael Brennan as the BRHS Winter Site Manager effective immediately.**
2. **+Motion to approve Ms. Caroline Conroy as a long term leave replacement at MIS, effective November 1, 2016 through May 1, 2017. Ms. Conroy will be compensated according to the long term leave pay scale. After 60 working days, Ms. Conroy will be compensated at Step 1, BA, with a pro-rated salary of \$50,982.**
3. Motion to approve Mr. Joseph Slavin to continue as interim at BRMS (\$400/day for a term ending at such time as employee #4291 is able to resume his/her duties).
4. Motion to accept resignation due to retirement from Ms. Yvonne Casey from the position of full-time Aide, effective January 1, 2017.
5. Motion to approve transfer of Mr. David Misselhorn from the position of high school Health/Physical Education Teacher to MacFarland Health/Physical Education Teacher effective October 10, 2016.
6. Motion to approve amendment of leave, requested by employee # 5311 through April 13, 2017. Original return date was approved for January 3, 2017.
7. Motion to approve Ms. Alexandra Wesson to extend her long term leave position at MIS/CBS through April 13, 2017. Ms. Wesson will continue to be compensated at Step 1, BA with a pro-rated salary of \$50,982.

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8. Be it resolved that the commencement of leave of absence requested by employee #4291, effective October 7, 2016 through approximately October 24 – November 28, 2016 (2-6 weeks) is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
9. Be it resolved that the commencement of leave of absence requested by employee #4354, effective November 9, 2016 through approximately December 22 – January 5, 2017 (6-8 weeks) is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
10. Be it resolved that the commencement of leave of absence requested by employee #5410, effective September 7, 2016 through approximately January 1, 2017 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
11. Motion to approve employee #4119 intermittent leave to run concurrent with available paid sick days and FMLA due to personal illness for the 2016-17 school year. If employee's paid sick days are exhausted, intermittent leave will run concurrent with unpaid FMLA time.
12. Motion to approve Mr. Tyler Kay, a student of Fairleigh Dickinson University, to complete his practicum experience at BRMS under the mentorship of Mr. Thomas Ridolfi, January 3 through January 20, 2017.
13. Motion to approve Ms. Dana Killey, a student of Rowan College, to observe a high school history class at BRHS under the mentorship of Ms. Jennifer McCoy between October 24 and November 11, 2016.

### **INFORMATION**

14. **+JOB POSTINGS:** BRHS Health/Physical Education Teacher – **BRHS Musical Choreographer** –

## **N. BUSINESS, FINANCE & OPERATIONS**

1. **+Motion to approve Change Order #2 in connection with the additional contingency allowances for the roof inspection (\$16,000) and for any damaged existing wood nailers (\$580) on the Middle School Partial Roof Replacement [FVHD#4816] for a net savings of \$16,580 in overall contract costs. [Actual costs did not require use of such contingency allowances.]**
2. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status at November 30, 2015.
3. +Motion to approve Transfer of Funds.
4. Motion to approve tuition contract in the amount of \$14,912, payable to BRSD from Lakewood Public School District, for a student attending regular education grade 12, based on placement through NJ Division of Child Protection & Permanency, September 1, 2016 to June 30, 2017.
5. Motion to approve tuition contract in the amount of \$14,912, payable to BRSD from Lakewood Public School District, for a student attending regular education grade 10, based on placement through NJ Division of Child Protection & Permanency, September 1, 2016 to June 30, 2017.
6. Motion to approve tuition contract in the amount of \$14,912, payable to BRSD from Lakewood Public School District, for a student attending regular education grade 9, based on placement through NJ Division of Child Protection & Permanency, September 1, 2016 to June 30, 2017.
7. +Motion to approve submission of the 2016-17 annual M-1 (Annual Maintenance Worksheet) and the 2016-17 annual Comprehensive Maintenance Plan to the Department of Education's County Office.
8. +Motion to submit to the Department of Education's County Office the SY2016-17 alternative bathroom renewal plans for CBS, PMS, and BRHS for approval, per attached exhibits in the Board Office.
9. +Motion to adopt amended and restated 403(b) and 457(b) retirement/deferred compensation plans covering applicable district employees.

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10. +Motion to approve Out of District Placements.

11. Motion to approve the following Joint Agreements payable to Bordentown Regional School District:

**BURLINGTON TOWNSHIP SCHOOL DISTRICT**

a. To transport one student to and from Mercer County Special Services School, Trenton, Route # 92, effective September 1, 2016 to June 30, 2017. Total cost \$13,566.05.

**FLORENCE TOWNSHIP SCHOOL DISTRICT**

a. To transport seven students to and from Notre Dame High School, Lawrenceville, Route # 94, effective August 30, 2016 to June 30, 2017. Total cost \$6,188.00.

**MANSFIELD TOWNSHIP SCHOOL DISTRICT**

a. To transport one student to and from Hampton Academy, Mt. Holly, Route # 93, effective September 8, 2016 to June 30, 2017. Total cost \$7,481.30.

**NORTHERN BURLINGTON SCHOOL DISTRICT**

a. To transport two students to and from Delaware Valley School, Hamilton, Route # 95, effective September 1, 2016 to June 30, 2017. Total cost \$12,906.00.

b. To transport three students to and from Kingsway School, Moorestown, Route # 103, effective September 1, 2016 to June 30, 2017. Total cost \$37,081.35.

c. To transport one student to and from Hampton Academy, Mt. Holly, Route # 93, effective September 19, 2016 to June 30, 2017. Total cost \$7,188.74.

**ROBBINSVILLE SCHOOL DISTRICT**

a. To transport Robbinsville HS Tennis Team to Veteran's Park Hamilton, September 7, 2016. Total cost \$158.02.

b. To transport Robbinsville Fr. Football Team to Delran HS, September 8, 2016. Total cost \$242.02.

c. To transport Robbinsville Football Team & Cheerleaders to Delran HS, September 9, 2016. Total cost \$844.56.

d. To transport Robbinsville HS Cheerleaders to Bordentown Regional High School, September 23, 2016. Total cost \$175.01

e. To transport Robbinsville HS Football team to Bordentown Regional High School, September 23, 2016. Total cost \$387.94.

f. To transport Pond Road MS Cross Country to Northern Burlington MS, September 23, 2016. Total cost \$178.42.

g. To transport Pond Road MS Girls Soccer & Field Hockey to Grover MS, September 28, 2016. Total cost \$128.34.

**RANCOCAS VALLEY HIGH SCHOOL**

a. To transport Rancocas HS Fr. Girls Volleyball to Seneca HS, September 21, 2016. Total cost \$180.13.

b. To transport Rancocas HS Girls Soccer Team to Delran HS, September 21, 2016. Total cost \$173.33.

c. To transport Rancocas HS Fr. Field Hockey to Mainland HS, September 23, 2016. Total cost \$388.22.

d. To transport Rancocas HS Fr. Volleyball to Pennsauken HS, September 27, 2016. Total cost \$147.30

e. To transport Rancocas V/JV Girls Volleyball to Sterling HS, September 29, 2016. Total cost \$212.05.

f. To transport Rancocas HS Fr. Football Team to Washington Twp., September 30, 2016. Total cost \$275.80.

12. Motion to approve the following Joint Agreements payable to another school district:

**GATEWAY REGIONAL SCHOOL DISTRICT**

a. To transport one student to and from Group Home to Bancroft Elementary School Haddonfield, Rt. # GW34-36, September 1, 2016 to June 30, 2017. Total cost \$18,509.40.

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**INFORMATION**

13. Donation from the Downtown Bordentown Association, Inc. in the amount of \$400 to the District in appreciation of the shuttle bus services provided for their Downtown Bordentown Association Cranberry Festival on October 1<sup>st</sup> and 2<sup>nd</sup>, 2016.

**O. POLICY**

**P. PUBLIC COMMENTS**

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**Q. NEW BUSINESS**

**R. ADJOURNMENT**