

**Montour School District
Board of School Directors
Regular Monthly Board Meeting
Thursday, January 25, 2018
Place: Administrative Board Room #361
Time: 7:00 p.m.**

Call to Order The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Barclay following a brief Executive Session at 7:00 p.m.

Pledge The Pledge of Allegiance was said at the beginning of the meeting.

The following members were present:

Roll Call Mr. Barclay, Mr. Barth, Mr. Dudash, Mr. Galiyas, Mr. Hutter, Mrs. Moore, Mr. Rippole, and Mr. Young

The following members were absent:

Mrs. Morrow

Also present at the Board Meeting:

Janet Burkardt, Solicitor Dr. Stone, Superintendent of Schools
Tiffani Doyle, Recording/Board Secretary

**Recognitions/
Presentations**

1. The following students were nominated for “Student of the Month” at the David E. Williams Middle School for the month of December:
 - Ethan Alarcon
 - Reese Janeda
 - Andie Fleck
 - Tyler Roche
 - Francesca Diaz
 - Tyler Chromack
 - Isabella Groznic
 - Ben Irwin
2. The following students were nominated for “Student of the Month” at the Montour Elementary School “Team Curiosity” for the month of December:

Kindergarten:

- Lola Rodi nominated by Mrs. Banaszak
- Samuel Higgins nominated by Mrs. Usouski

First Grade:

- Cullen McAnulty nominated by Mrs. Fleming
- Rylee Dwyer nominated by Mrs. Walker

Second Grade:

- Carter Fabus nominated by Mrs. Wolsko
- Carmen Zamboni nominated by Mrs. Zozos

Third Grade:

- Victoria Smithnosky nominated by Mrs. Olexa
- Noah Booz nominated by Mrs. Hric
- Maria Pace nominated by Mrs. Farrelly

Fourth Grade:

- Dustin Caldarelli nominated by Mrs. Ewonce
 - Gwendolyn Benton nominated by Mrs. Brown
3. The following students was accepted to participate in the PMEA District 1 Honors Jazz Band at Moon Area High School on December 8th and 9th, 2017:
- Alex Weibel
4. Gifted Presentation – Mrs. Cindy Caliguire, Facilitator of Gifted Services / School Counselor

Grade 8 - History Bowl Second Place Winners:

- Om Arora-Jain
- Dylan Sparkenbaugh
- Nicholas Trojan
- Nicholas Zezza

History Bowl First Place Winners, with an unprecedented PERFECT score:

- Hannah George
- Olivia Lyscik
- McKenna Robinson
- Luke Smarra

Grade 5 - Sum Dog First Place Winner

- Divye Arora-Jan
5. David E. Williams Renovations – Mr. Darryl Yonkers
6. Montour Elementary School Mid-Year Reflection – Mr. Jason Burik and Mr. Jason Shoaf
7. PSBA School Director Recognition Month – Dr. Christopher Stone

Reports

Mr. Barclay and Dr. Stone presented the Reports section and made a motion to approve the following:

President, Mr. Thomas Barclay

1. Accept the Parkway West Career & Tech Center Joint Committee Meeting minutes of November 6, 2017.
2. Approve the minutes of the Montour Board of School Directors Regular Monthly Meeting of November 16, 2017 and the Reorganization Meeting of December 7, 2017.

Superintendent, Dr. Christopher Stone

3. Approve the revisions to the entire 200 section (listed below) of the Montour School District Policies as per the attachment:
 - 200 Enrollment of Students
 - 201 Admission of Students
 - 201.1 Early Admission of Students
 - 202 Eligibility of Nonresident Students
 - 203 Immunizations and Communicable Diseases
 - 203.1 HIV Infection
 - 204 Attendance
 - 205 Postgraduate Students
 - 206 Assignment Within District

207 Confidential Communications of Students
208 Withdrawal From School
209 Health Examinations/Screenings
209.1 Head Lice
209.1 Food Allergy Management
209.2 Diabetes Management
210 Medications
210.1 Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
211 Student Accident Insurance
212 Reporting Student Progress
213 Assessment of Student Progress
214 Class Rank
215 Promotion and Retention
216 Student Records
216.1 Supplemental Discipline Records
217 Graduation
218 Student Discipline
218.1 Weapons
218.2 Terroristic Threats
219 Student Complaint Process
220 Student Expression/Distribution and Posting of Materials
221 Dress and Grooming
222 Tobacco
223 Use of Motor Vehicles
224 Care of School Property
225 Relations With Law Enforcement Agencies
226 Searches
227 Controlled Substances/Paraphernalia
228 Student Government
229 Student Fundraising
230 Public Performances by Students
231 Social Events and Class Trips
232 Student Involvement in Decision-Making
233 Suspension and Expulsion
234 Pregnant/Parenting/Married Students
235 Student Rights and Responsibilities
235.1 Surveys
236 Student Assistance Program
237 Electronic Devices - On Hold
238 Student Welfare
239 Foreign Exchange Students
240 Awards/Contests
241 Off-Campus Courses
245 Student Identification
246 Student Wellness
247 Hazing
248 Unlawful Harassment
248.1 Sexual Harassment
249 Bullying/Cyberbullying
250 Student Recruitment
251 Homeless Students
252 Dating Violence
255 Educational Stability for Children in Foster Care

4. Approve the 2017-2018 Digital Promise League of Innovative Schools membership at a cost of \$2,500.
5. Approve the following changes to the Montour School District calendar in order to complete the requirement from PDE for the 2017-2018 school year:
 - March 28, 2018 full day
 - March 29, 2018 half day
6. Approve the 2018-19 school calendar as per the attachment.
7. Approve Dr. Christopher Stone to attend the AASA National Conference on Education to be held February 15-17, 2018 in Nashville, TN at a cost not to exceed \$1,800.00.

Mr. Barth made the motion to approve the Superintendent Report, seconded by Mr. Galiyas.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Budget & Finance

Mr. Barclay asked Mrs. Borsos to present her items at the Planning Meeting and tonight requested a motion to approve the following:

Treasurer's Report
Business Manager, Mrs. Anna Borsos

1. Approve the Treasurer's Report for December of 2017 as follows:

FUND

10 GENERAL FUND

YTD TOTALS

Revenues Year to Date	\$ 56,727,764.62
Expenditures Year to Date	\$ 27,757,208.87

FNB Bank Balance as of 12/31/17	\$ 36,016,980.42
PSDLAF Bank Balance as 12/31/17	\$ 4,678.59

Audited Fund Balance as of 6/30/16	\$ 2,971,913.00
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30 CAPITAL PROJECTS FUND

YTD TOTALS

Athletic Center Project #3550

FNB Bank Balance as of 12/31/17	\$ 117,640.00
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Audited Fund Balance as of 6/30/16	\$ 117,640.00
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32 CAPITAL RESERVE FUND

YTD TOTALS

PTD TOTALS

Key Bank as of 12/31/17	\$ 982,104.97
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Audited Fund Balance as of 6/30/16	\$ 426,785.00
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39 CAPITAL PROJECTS FUND - ELEM

YTD TOTALS

PTD TOTALS

Elementary Project #3777:

Total Value of Contracts		\$ 37,158,805.10
Approved Change Orders		\$ 751,858.04
Contract Sum to Date		\$ 37,910,663.14

Construction Dollars Spent to Date	\$ 3,631,472.05	\$ 37,554,097.13
Soft Costs Spent to Date	\$ 1,582,263.19	\$ 8,435,975.99

PCOs Under Review \$ 511,075.10

PLGIT-2015 Bond Balance of 12/31/17 \$ 97,481.30

PLGIT-2017 Bond Balance of 12/31/17 \$ 2,320,060.34

Audited Fund Balance as of 6/30/16 \$ 23,466,749.00

50 CAFETERIA FUND

YTD TOTALS

Revenues Year to Date \$ 421,992.03

Expenditures Year to Date \$ 430,527.62

FNB Bank Balance as of 12/31/17 \$ 84,250.24

Audited Fund Balance as of 6/30/16 \$ (112,412.00)

MONTHLY TOTALS

of Breakfast served in December 2017 3,084

of Lunches served in December 2017 18,910

December 2017 Ala Carte dollar sales \$ 29,675.85

70 FIDUCIARY FUND

YTD TOTALS

FNB Bank Balance as of 12/31/17 \$ 52,754.76

ATHLETIC TICKET SALES

Football \$ 25,943.10

Boys Basketball \$ 1,031.00

Girls Basketball \$ 1,451.00

BUDGET & FINANCE

Business Manager, Mrs. Anna Borsos

1. Approve the payment of bills and ratify the payment of bills:

MONTOUR BOARD OF SCHOOL DIRECTORS

BILLS FOR APPROVAL

1/25/2018

General Fund 10		Totals
Bills to be Approved	\$	156,274.21
Bills to be Ratified	\$	5,036,665.15

Capital Projects Fund 30		Totals
Bills to be Approved	\$	-
Bills to be Ratified	\$	-

Capital Reserve Fund 32		Totals
Bills to be Approved	\$	51,321.80
Bills to be Ratified	\$	226,356.78

Capital Project Fund 39		Totals
Bills to be Approved	\$	2,253.89
Bills to be Ratified	\$	307,565.62

Cafeteria Fund 50		Totals
Bills to be Ratified	\$	155,316.91

Activity Fund 70

Bills to be Ratified

\$

Totals

32,482.13

2. Approve the Budget Transfers from December 2017:

\$ 704.00	FROM	10-3250-610-000-30-000-550-000-0000	School Sponsored Athletics - General Supplies
	TO	10-3270-350-000-00-000-550-000-0000	Athletic Director –Security for Athletic Events
\$1060.00	FROM	10-3272-390-000-30-800-550-000-0000	Girls Volleyball-Other Purchases Pro-Tec
\$ 250.00	FROM	10-3250-810-000-30-800-550-000-0000	School Sponsored Athletics – Dues & Fees
	TO	10-3272-580-000-00-000-550-000-0000	Girls Volleyball –Travel

3. Approve participation in the Allegheny Intermediate Unit’s Joint Purchasing Board for 2018 and designate the Business Manager and Staff Accountant as Member and Alternate Member respectively.

4. Approve a payment to Don Farr Moving representing two extra moving days in the amount of \$11,026.

5. Accept two donations toward the District’s Cafeteria Debt from the following:

- Weiss Burkardt Kramer \$500
- Mr. & Mrs. Mitcheltree \$500

6. Approve the Parkway West General Operating and Jointure Budget for the 2018/2019 school year as follows:

- Parkway West General Operating Budget \$6,428,563
- Parkway West Jointure Budget \$703,183

Montour School District’s Estimated Share of the 2018/2019 Budget:

- Parkway West General Operating Budget \$690,382.14
- Parkway West Jointure Budget \$73,880.22

7. Approve resolution 18-001, “Resolution not to Exceed”, as per the attachment.

8. Approve the deputization of the Deputy Tax Collector, Jordan Tax Service, for a two year term for the collection of Robinson Township School Taxes, at a rate of \$3.00 per tax bill.

9. Approve Mr. Michael Pendel as Tax Collector for the collection of Robinson Township School Taxes a flat rate of \$4,061.20 per term.

10. Approve the deputization of the Deputy Tax Collector, Jordan Tax Service, for a four year term for the collection of Kennedy Township School Taxes, at a rate of \$3.00 per tax bill.

11. Approve Mr. Weinstein as Tax Collector for the collection of Kennedy Township School Taxes a flat rate of \$2,050 for the term.

Mr. Galiyas made the motion to approve the Budget & Finance Report, seconded by Mr. Barth.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Education Mr. Barclay called on Administration to present their items under Education at the Planning Meeting and tonight made a motion to approve the following:

Director of Pupil Services, Dr. Robert Isherwood

1. Approve the Memorandum of Understanding between the Montour School District and the Allegheny Intermediate Unit regarding translation services as per the attachment.

Director of K-4 Academic Achievement and District Innovation, Mr. Justin Aglio

2. Approve a grant partnership with the Fred Rogers Center / St. Vincent College - Simple Interactions Using Technology as a professional development workshop at the Montour Elementary School.
3. Approve Mr. Jason Shoaf to attend the Scholastic Reading Summit in California on February 25-27, 2018 at no cost to the District.
4. Approve hosting a site tour for the Mid-Atlantic Personalized Learning Conference at the Montour High School and Montour Elementary School on February 26, 2018 at no cost to the District.
5. Approve the Montour School District to present on "Innovation" at the Mid-Atlantic Personalized Learning Conference held at the Wyndham Hotel in Pittsburgh on February 27, 2018 at no cost to the District. Representatives of the District are TBD.
6. Approve the purchase of a Rocket Math universal subscription for Montour Elementary School at a cost not to exceed \$300.
7. Approve a grant from the Grable Foundation in the amount of \$40,000 in support of Montour's LearnLab, in collaboration with Carnegie Mellon University.

High School Principal, Mr. Todd Price

8. Approve the National Honor Society Spring Blood Drive to be held on March 22, 2018 in cooperation with the Western PA Central Book Bank.
9. Approve the agreement between Robert Morris University and the Montour High School to offer the College in the High School Course, Financial Accounting – ACCT 2030, during the 2017-2018 school year.
10. Approve the agreement between Fusfoo Media LLC and the Montour High School for the second semester of the 2017-2018 school year and the 2018-2019 school year.
11. Approve a donation from the Montour High School to Crisis Center North (CCN) in the amount of \$100 to support the continuation of programming and services received from CCN. The Montour High School will be listed on CCN's Support Page publication, as a result of this donation.

12. Approve the request to create a student extra-curricular activity account for Girl Up, as per the enclosed activity description.
13. Approve the request to hold the Nucci-Finny 2 on 2 Basketball Tournament on Friday, February 2, 2018 in the Montour Athletic Center. All proceeds from the event will benefit the Nucci-Finny Scholarship.
14. Approve the request from students in the Sports, Arts, Entertainment and Marketing Management Applications (SAEM) course to hold the Winter Hoop Jam on Saturday, January 20th in the Montour Athletic Center. The Winter Hoop Jam is a culminating project based learning experience for students participating in the course.
15. Approve Montour High School to pilot Pear Deck for the second semester of 2017-2018 school year at a cost not to exceed \$1,000.00.
16. Approve the request from the Montour Friends for the Performing Arts (MFPA) to travel to New York City for an education trip, as per the enclosure, with the student cast and crew of the Montour High School Musical from February 17th – 18th at no cost to the School District.

Elementary Principals, Mr. Jason Burik and Mr. Jason Shoaf

17. Approve Jostens to create the Montour Elementary School Yearbook as per the attachment.
18. Approve Bricks 4 Kidz to host after-school Lego building programs in the Lego Makerspace at Montour Elementary School as per the attachment.
19. Approve Montour Elementary School 2nd Grade students to attend the Heinz Hall Field Trip on May 3, 2018 at no cost to the District.
20. Approve the Junior Achievement EQT Career Day the Montour Elementary School on Thursday, March 1, 2018 at no cost to the District.

Mr. Dudash made the motion to approve the Education Agenda, seconded by Mrs. Moore.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Operations

Mr. Barclay called upon Mr. Yonkers and Mr. Ferris to present the Operations agenda and tonight made a motion to approve the following:

Director of Operations, Mr. Darryl Yonkers

1. Approve the following purchases associated with the operations of the Montour School District as follows:

Company	Purchase / Service	Cost
DeGol	LVT Flooring 2 sample classrooms – DEW	\$8,988
Fire Fly Computers	Purchase of (2) demo 70” interactive TVs	\$7,900
Ford Business Machines	(4) B/W, (1) Color Printer for the Montour Elementary School	\$5,840.20
Golden Eagle Equipment	Kubota Tractor Lease & Attachments	\$24,766.12 or \$561.97/month for 48 months
Lugalia	Parts and Labor for work on the DEW Chiller	\$2,537.56
O’Connor Construction	Installation of promethean boards at MHS	\$3,500
Questmark	(2) Bathroom Floors at DEW	\$8,630
RDK Painting	Painting of 2 sample classrooms – DEW	\$1,239.17/room
United Rentals	Walk behind sweeper brush – DEW	\$3,730
Van Strien Consulting	E-Rate Consulting Services	\$4,000

2. Approve the contract with Time Clock Plus to provide timeclocks, related software, and technical support at five (5) District locations from January 26, 2018-December 31, 2021. Total cost is not to exceed \$31,676.59.
3. Approve the purchase of security gates at the Montour Elementary School at a cost not to exceed \$10,000.

Facilities Manager, Mr. Evan Ferris

4. Accept payments submitted by NRG totaling \$13,186.56 in energy savings.

Mr. Barth made the motion to approve the Facilities Agenda, seconded Mr. Rippole.

ROLL CALL: All Present Voted "YES"

MOTIONS CARRIED

Personnel

Mr. Barclay called upon Mrs. Sinicki to present the Personnel Agenda and made a motion to approve the following:

Director Human Resources, Mrs. Susan Sinicki

1. Approve the following personnel items pending all clearances:

Professional Staff – Elections

Name	Location	Assignment	Effective	Salary
Carr, Emily	High School	LTS – High School	2/1/18 – 4/25/18	\$100/day, \$45,875 (Bachelor’s Step 1, prorated after 45 th day)
Emiliani, Mia	High School	LTS – High School	1/16/18 – 6/14/18	\$100/day, \$45,875 (Bachelor’s Step 1, prorated after 45 th day)

Support Staff – Elections

Name	Location	Assignment	Effective	Salary
Graul, Dean	Facilities	Substitute Custodian	1/26/18	\$12.50/hr.

Extra-Curricular Activities – New Appointments

Name	Position	Effective	Salary
Deceder, Kim	After School Math Tutor, MES	1/26/18	\$41/hour (Contractual Rate)
McMullen, Suzan	After School Math Tutor, MES	1/26/18	\$41/hour (Contractual Rate)
Taylor, James	After School Math Tutor, MES	1/26/18	\$41/hour (Contractual Rate)
Welsh, James	After School Math Tutor, MES	1/26/18	\$41/hour (Contractual Rate)

Professional Staff – Change of Status

Name	From	To	Effective
McMillen, Michele	M+20/BA+54, Step 12 (\$79,925)	M+30/BA+64, Step 12 (\$80,525 contractual rate)	8/22/18

Professional Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Langman, Lauren	MHS	Teacher	FMLA/paid/unpaid	4/20/18-6/14/18 8/22/18-10/30/18

Support Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Archacki, Nicholas	Garage	Bus Driver	Unpaid	1/26/18 – 6/14/18

Retirements

Name	Location	Assignment	Effective
Tracy, Janet	Garage	Bus Driver	12/31/17

Resignations

Name	Location	Assignment	Effective
Hobbs, Alex	Athletics	Boys Soccer Coach	1/10/18
Hunter, Lois	MES	Paraprofessional	11/22/17
McKay, Chelsea	Districtwide	Substitute Nurse	1/9/18

Recall from Layoff

Name	Position	Effective	Salary
Hazelbaker, Cheryl	Noon Supervisor – MES	1/26/17	\$13/hr.
Lober, Pat	Noon Supervisor – MES	1/26/17	\$13/hr.

2. Approve the January conference grid as submitted.
3. Approve independent contractor, Ashley Coudriet to work as a part-time Research Fellow in the amount, not to exceed \$40,000 from 1/1/18 – 12/31/18 in accordance with the grant received by the Grable Foundation.
4. Approve a salary of \$72,506.96 for Jerry Waldorf, Directory of Safety and Student Residency, effective January 26, 2018

Mr. Galiyas made the motion to approve the Personnel Agenda, seconded by Mr. Rippole.

ROLL CALL: All Present Voted “YES”
MOTION CARRIED

Athletics

Mr. Barclay called upon Mr. Cerro at the Agenda Planning Meeting to present the Athletics Agenda and made a motion to approve the following:

Director of Athletics, Mr. Lou Cerro

1. Approve the dance team to attend Dance Team Nationals at the Walt Disney/ESPN’s Wide World of Sports Complex in Orlando, Florida on February 14-20, 2018 at no cost to the District.
2. Approve the Montour Baseball 2018 Spring Training Trip to Walt Disney/ESPN’s Wide World of Sports Complex in Orlando, Florida on March 21-26, 2018 at no cost to the District.
3. Approve a Triathlon/Biathlon/Team Event sponsored by the Montour Association of Marketing and Advertising to be held on Saturday, April 7, 2018 from 8:00 am to 4:00 pm at no cost to the District.

Mr. Rippole made the motion to approve the Athletics Agenda, seconded by Mrs. Moore.

ROLL CALL: All Present Voted “YES”

MOTION CARRIED

Solicitor

Mr. Barclay called upon Mrs. Burkardt to present the Solicitor’s Agenda and made a motion to approve the following:

1. Approve the proposal by J.T. Sauer and Associates, LLC to provide consultation on the David E. Williams Middle School field renovations and the High School turf replacement at a cost not to exceed \$58,300.00.

Mr. Dudash made the motion to approve the Personnel Agenda, seconded by Mr. Hutter.

ROLL CALL: All Present Voted “YES”

MOTION CARRIED

**Comments/
Adjourn**

Mr. Barclay asked if there were any comments ...

Rich Stefanos, Kennedy Twsp – Acknowledged appreciation to the Board for taking initiative to begin renovations at the David E. Williams Middle School.

Mr. Barclay then made the motion to adjourn the voting meeting at 7:23 p.m.

VOICE

ROLL CALL: All Present Voted “YES”

MOTION CARRIED



Thomas Barclay, President



Tiffani Doyle, Secretary