

St. Marys Area School District
Board of School Directors
Regular Meeting
August 7, 2017, 7:12P.M.
Library, St. Marys Area High School

Minutes

I. The St. Marys Area Board of School Directors held their regular meeting August 7, 2017 at 7:12PM in the Library of the St. Marys Area High School. The meeting was called to order by board president Dr. Clythera S. Hornung.

II. Pledge of Allegiance

III. Directors Present: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman. Directors Absent: James Condon.

Others Present: Dr. G. Brian Toth, Laura Carlson, Robin Johnson, Joe Schlimm, Warren Beck, Noel Petrosky, Christine Kuhar, Julie Boyer, Karen Lucanik, Terry Straub, Mark Romain, Dan Elder and Atty. Richard Brown.

IV. Comments from visitors including comments on federal programs.

V. Superintendent Comments

- a) Terry Straub – Athletic numbers
- b) The Nutrition Group

VI. The minutes of the regular meeting held on June 12, 2017 were approved.

Motion by Eric Wonderling, seconded by Kathryn Blake – motion carried by a voice vote of all members present.

VII. The treasurer's report for May and June 2017 was approved.

Motion by Bryan Chiappelli, seconded by Kathryn Blake – motion carried by a voice vote of all members present.

VIII. Approved Payment of Bills

General Fund	August 2017 and office checks for June and July 2017
Bond Fund	June and August 2017
Food Service Fund	June, July and August 2017
Payroll Wire Fund	June and July 2017
Payroll Fund	June and July 2017

Motion by Eric Wonderling, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

IX. Board Procedures

A. Board Policy

- 1. Approved the following new/revised policies:
 - a. Policy 203, Immunizations and Communicable Diseases (Attachment No. 1)
 - b. Policy 246, Student Wellness (Attachment No. 2)
 - c. Policy 806, Child/Student Abuse (Attachment No. 3)
 - d. Policy 808, Food Services (Attachment No. 4)

- e. Policy 808.1, Free/Reduced Meals and Free Milk (Attachment No. 5)
- f. Policy 827, Conflict of Interest (Attachment No. 6)
- g. Policy 718, Service Animals in Schools (Attachment No. 7)

Motion by Danielle Abrahamson, seconded by Eric Wonderling; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman.

- 2. First reading of revised Policy 204, Attendance. (Attachment No. 8)

X. Business Affairs

A. Letters of Agreement

- 1. Approved the Letter of Agreement between Alcohol and Drug Abuse Services and St. Marys Area School District to provide students with alcohol, tobacco and other drug-related services within the context of the Student Assistance Program for the 2017-2018 school year. (Attachment No. 9)

Motion by Danielle Abrahamson, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman.

- 2. Approved the Letter of Agreement for Title I Services between Kane Area School District and St. Marys Area School District. (Attachment No. 10)

Motion by Stacy McKee, seconded by Bryan Chiappelli; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman.

- 3. Approved the Partial Hospitalization Program Agreements between Dickinson Center, Inc., and St. Marys Area School District. (Attachment No. 19)

Motion by Eric Wonderling, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman.

B. 2017-2018 Depositories

The following depositories were approved: First Commonwealth Bank, Northwest Savings Bank, PSDLAF, PLGIT, CNB Bank, PNC Bank and S&T Bank.

Motion by Kathryn Blake, seconded by Bryan Chiappelli; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

C. Bids for the 2017-2018 School Year (For Information Only)

Low bids for the 2017-2018 school year were awarded for the following: (Attachment No. 11)

- 1. General/Kindergarten Supplies
- 2. Art Supplies
- 3. Industrial Arts Supplies
- 4. Science Supplies
- 5. Physical Education Supplies
- 6. Nursing Supplies

D. Performance Bonds

Renewal of performance bonds for the Business Manager/Board Secretary (\$100,000), Board Treasurer (\$20,000), Student Control Treasurers and Custodians-Middle School and High School (\$15,000) and Assistant Board Secretary (\$20,000) was approved.

Motion by Bryan Chiappelli, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

E. Bonds

1. Approved bond projects requiring retroactive approval as indicated at the June 12, 2017 board meeting.
 - a) Low bid for paving Bennetts Valley Elementary School parking lot from St. Marys Paving Company in the amount of \$28,648.00. (Attachment No. 12)
 - b) Low bid for construction of the high school handicap ramp from Fred L. Burns, Inc., in the amount of \$59,500.00. (Attachment No. 13)
 - c) Low quote for concrete at South St. Marys Street Elementary School from Caruso Concrete and Masonry in the amount of \$19,327.00. (Attachment No. 14)
 - d) Low bid for paving of bottom parking lot at St. Marys Area High School from St. Marys Paving Company in the amount of \$122,988.00. (Attachment No. 20)

Motion by Bryan Chiappelli, seconded by Jerry Zimmerman; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

2. Approved retroactive approval of the following bond project change orders.
 - a) Change orders for Outdoor Classroom not to exceed \$25,000 for construction related issues.
 - b) Change orders for high school and middle school gym floors not to exceed \$10,000.
 - c) Change order for high school office flooring not to exceed \$10,000.
 - d) Change order for Fox Township Elementary School not to exceed \$10,000.

Motion by Bryan Chiappelli, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

Motion by school board president to combine E.3 and F. as one vote.

3. Approved low bid with Quattrone Masonry & Construction, Ridgway, PA for glass block window replacement at the high school in the amount of \$40,892.00. (Attachment No. 21)

F. Trailer Demolition

Approved demolition and removal of trailer behind high school by Russ Thompson in the amount of \$3,300.00 to be paid by Aramark.

Motion by Stacy McKee, seconded by Jerry Zimmerman; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XI. General School Affairs

A. Support Organizations (For Information Only)

The South St. Marys Street Elementary PTO has submitted necessary information for the 2017-2018 school year as required under Policy No. 915. (Attachment No. 15)

XII. Transportation

Motion by school board president to combine all sections under XII Transportation as one vote.

A. School Vehicle Drivers

1. Approved school vehicle drivers for the 2017-2018 school year as per Attachment No. 16.
2. Approved additional school vehicle drivers for the 2017-2018 school year as per Attachment No. 22.

Motion by Danielle Abrahamson, seconded by Bryan Chiappelli; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XIII. Buildings and Grounds

A. Use of Facility Approval

Motion by school board president to combine all sections under Buildings and Grounds as one vote.

Approved retroactive approval for the following use of facility requests:

1. Approved the request for the use of the St. Marys Area High School Auditorium for the Family Feud hosted by Memorial Park and Fox Township Parks on Sunday, July 23, 2017 from 11:00am until 7:00pm.
2. Approved the request for use of the St. Marys Area High School Auditorium and Band Room for a trombone recital hosted by Andrea Dollinger on Sunday, August 6, 2017 from 1:00pm until 4:00pm.
3. Approved the request for use of the St. Marys Area High School Tennis Courts for the Dave's Pro Shop Tennis tournament hosted by Memorial Park on Sunday, August 6, 2017 from 8:00am until 9:00pm.

Motion by Bryan Chiappelli, seconded by Jerry Zimmerman; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XIV. Personnel

Approved personnel actions as listed. All employment approvals are provisional for thirty days pending receipt of Act 151 clearance documentation.

A. Transfers (For Information Only)

Name: Jane Caretti
Transfer from: 10 Month Secretary – St. Marys Area High School
Transfer to: 12 Month Secretary – Fox Township Elementary School
Effective: August 10, 2017

Name: Tracy Carnovale
Transfer from: 12 Month Secretary – Fox Township Elementary School
Transfer to: 10 Month Secretary – South St. Marys Street Elementary School
Effective: August 10, 2017

Name: Jennifer Ingram
Transfer from: Fox Township Elementary School
Transfer to: Bennetts Valley Elementary School
Effective: August 21, 2017

Name: Andrew Yost
Transfer from: Bennetts Valley Elementary School
Transfer to: Fox Township Elementary School
Effective: August 21, 2017

B. Resignations

Name: Sarah Brouse
Position: Personal Care Aide, South St. Marys Street Elementary
Effective: July 27, 2017 (Attachment No. 17)

C. Hire Personnel

Name: Courtney Bankovich
Position: Personal Care Aide
Terms: \$9.00/Hour; 5 Hours/Day; 5 Days/Week
Effective: August 22, 2017
Degree: Pennsylvania Academy of Cosmetology Arts & Sciences
Experience Present: Penn Metal Stamping - Inspector
Experience Present: In Style Studio - Stylist
Experience: 2 Year: SmartStyle - Stylist
Building: South St. Marys Street Elementary School

Name: JoDee Nearing
Position: Personal Care Aide
Terms: \$9.00/Hour; 5 Hours/Day; 5 Days/Week
Effective: August 22, 2017
Experience Present: Source4Teachers – Paraprofessional Substitute
Experience: 1 Year: Seneca Highlands IU9 – Life Skills Aide
Experience: 2 Year: Johnsonburg Borough – After School Program Instructor
Building: South St. Marys Street Elementary School

Name: Kimberly Schmader
Position: Speech Teacher – 2017 Extended School Year
Terms: Homebound Rate
Effective: July 12, 2017
Degree: Masters in Speech Pathology
Experience Present: The Guidance Center – Speech Pathologist
Experience Present: Seneca Highlands IU9 – Speech Pathologist
Building: St. Marys Area High School & South St. Marys Street Elementary School

Name: Wendy Bonanno
Position: Special Education Teacher
Terms: Masters, Step 2
Effective: August 21, 2017
Degree: Masters in Education
Certification: Elementary K-6, Early Childhood N-3, Special Education N-12
University: Clarion/Penn State
Experience Present: New Story, Lead Special Education Teacher
Experience: 1 Year: Cen-Clear, Drug and Alcohol Therapist
Experience: 2 Year: Ridgway School District, Learning Support Teacher
Building: South St. Marys Street Elementary School

Motion by Danielle Abrahamson, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

D. Hire, Supplemental Contracts, 2016-2017 School Year

Motion by school board president to combine sections D & E under XIV Personnel as one vote.

Name: David Lion
Position: Boys Varsity Tennis – Head Coach
Terms: \$1,470.00 – (Renew)

Name: Rona Lion
Position: Asst. Boys Varsity Tennis Coach
Terms: Volunteer – (Renew)

E. Hire, Supplemental Contracts, 2017-2018 School Year

Name: Michael Belovesick
Position: Media Advisor
Terms: \$1,500.00 – (Renew)

Name: Angelita Catalone
Position: Sophomore Class Advisor
Terms: \$250.00 – (Renew)

Name: Diego Araujo
Position: Asst. Boys Varsity Soccer Coach
Terms: Volunteer – (New)

Name: Ray Benjamin
Position: Asst. Varsity Football Coach
Terms: \$2,084.00 – (Renew)

Name: Richard Gabler, Jr.
Position: Asst. Cross Country Coach
Terms: \$800.00 – (New)

Name: Travis Mahovich
Position: Asst. Cheerleading Coach
Terms: \$1,200.00 – (Renew)

Name: Larry Conway
Position: Girls Basketball Coach – 6th Grade
Terms: \$365.00 – (Renew)

Name: Joe Dagher
Position: Girls Basketball Coach – 6th Grade
Terms: Volunteer – (Renew)

Name: Shannon Eckels
Position: Girls Basketball Coach – 7th Grade
Terms: Volunteer – (Renew)

Name: Scott Johnson
Position: Girls Basketball Coach – 6th Grade
Terms: Volunteer – (Renew)

Name: John Benjamin
Position: Boys Basketball Coach – 5th Grade
Terms: Volunteer – (New)

Name: Amy Reed
Position: Girls Volleyball Coach – Jr. Varsity
Terms: \$1,200.00 – (Renew)

Name: Dominic Surra
Position: Boys Varsity Wrestling Coach
Terms: \$4,080.00 – (Renew)

Name: Travis Wendel
Position: Asst. Varsity Golf Coach
Terms: Volunteer – (Renew)

Name: Shelby Benjamin
Position: Girls Basketball Coach – 5th Grade
Terms: \$300.00 – (New)

Name: Shannon Bridges
Position: Soccer Coach – Jr. High
Terms: \$500.00 – (New)

Name: John Coudriet
Position: Asst. Football Coach – Jr. High
Terms: Volunteer – (Renew)

Name: Lena Gavazzi
Position: Girls Basketball Coach – 8th Grade
Terms: Volunteer – (Renew)

Name: Erica Hayes
Position: Girls Basketball Coach – 5th Grade
Terms: Volunteer – (Renew)

Name: James Pistner
Position: Asst. Boys Varsity Soccer Coach
Terms: Volunteer – (Renew)

Name: Jennifer Tamburlin
Position: Freshman Class Advisor
Terms: \$250.00 – (Renew)

Name: Jennifer Tamburlin
Position: Head Coach Varsity Dance Team
Terms: \$1,538.00 – (Renew)

Name: Jennifer Tamburlin
Position: Dance Team – Middle School
Terms: \$400.00 – (New)

Name: Frank VanAlstine
Position: Girls Varsity Volleyball – Head Coach
Terms: \$2,318.00 – (Renew)

Motion by Eric Wonderling, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

- F. Hire, Homebound Personnel, 2017-2018 Contract Pay Rate, as per Attachment No. 18.

Motion by Stacy McKee, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XV. Board Discussion

XVI. Adjournment

Motion by Eric Wonderling; seconded by Danielle Abrahamson - meeting adjourned 7:50PM

Board President, Dr. Clythera S. Hornung

Assistant Board Secretary, Laura Carlson