

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING

Millburn Township Board of Education
Monday, April 30, 2018
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On May 26, 2017, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

D. MINUTES

- 1. Minutes of the Regular Public Meeting of April 16, 2018

E. PRESENTATION

- 1. SY 2018-2019 Budget Hearing
- 2. High School Schedule Update
- 3. Special Education Update
- 4. SSDS School Safety Data System /HIB Public Hearing #2 of 2 (semi annual)

F. BOARD PRESIDENT'S REPORT

G. BOARD COMMITTEE REPORTS

- 1. Transportation
- 2. Negotiations
- 3. Program
- 4. Personnel
- 5. Finance
- 6. Property
- 7. High School Liaison

H. SUPERINTENDENT’S REPORT

1. Referendum Update

I. ASSISTANT SUPERINTENDENT’S REPORT

J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT

K. DISCUSSION

1. Board Certification and Training

L. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District’s Policy!

0167 - Public Participation in Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 11/17/18, and 3/28/18 to 4/19/18 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- c. Resolve to approve service contracts with Education Services Commission of Morris County for the 2018-2019 SY for Professional Support Services and Non-Public Services Agreements with Non-Public Chapters 192-193 Addendum-Supporting Documents.

2. Personnel Agenda Items

- a. Resolve to approve the Personnel Report dated, April 30, 2018.
- b. Resolve to acknowledge Tenure for the 2018-19 School Year.
- c. Resolve to approve Personnel Appointments (MEA) for July 1, 2018 to June 30, 2019 School Year.
- d. Resolve to approve Personnel Appointments (MASA) for July 1, 2018 to June 30, 2019 School Year.
- e. Resolve to approve Other Non-Aligned Employee Appointments for July 1, 2018 to June 30, 2019 School Year.
- f. Resolve to approve Bus Driver, Bus Aide Appointments for July 1, 2018 to June 30, 2019 School Year.
- g. Resolve to approve Buildings and Grounds Appointments for July 1, 2018 to June 30, 2019 School Year.

3. **Business Agenda Items**

- a. Resolve to approve the Budget Transfers of March, 2018
- b. Resolve to approve the Report of the Treasurer of March 31, 2018.
- c. Resolve to approve Board Secretary's Report of March 31, 2018.
- d. Resolve to approve Bill Schedule # 11 in the amount of \$10,316,190.55 dated April 30, 2018
- e. Resolve to approve a settlement agreement for student #11424 for the educational costs for the 2017-2018 SY, 2018-2019 ESY/SY and 2019-2020 ESY/SY.
- f. Resolve to approve a contract with CDI, LLC, of Teterboro, NJ, in the amount of \$158,508.30 for Districtwide Switches. This contract was procured and solicited through the E-Rate process, FY 18-19, NASPO Value Point DataCom/New Jersey NVP #AR233 (14-19)
- g. Resolve to approve to accept a donation from the Glenwood PTO, in the amount of \$15,900, to be used for installation of new surfacing for a basketball court, foursquare courts and a hopscotch path and for installation of posts for two basketball systems, and to accept the donation of 2 basketball hoop systems valued at approximately \$3,500.
- h. Resolve to approve a Declaration of Obsolescence of technology equipment as per the attached list.

Be it further resolved, that the Millburn Township Board of Education approves the disposal of the technology equipment listed, either by sealed bid or by auction pursuant to N.J.S.A. 18A:18A-45.

- i. Resolve to approve the submission of the following projects to the State of New Jersey Department of Education for review and Department approval as other capital projects with no state funding:

13-3190-050-18-2000 MHS Dust Collector
13-3190-050-18-3000 MHS Parking Lot

Be if further resolved, that the Millburn Township Board of Education authorizes the School District's appointed architect for the Project, Parette Somjen Architects, LLC, to make the submission to the Department of Education on behalf of the District of any required filing of all required forms, plans and specifications and to update the District's Long Range Facilities Plan (LRFP) to reflect these approved projects.

Business Agenda Items continued:

j. **RESOLUTION REGARDING BUDGT ADOPTION**

WHEREAS, on March 26, 2018, the Millburn Township Board of Education approved a preliminary budget to be submitted to the Executive County Superintendent of Schools for approval; and

WHEREAS, the preliminary budget was approved by the Executive County Superintendent of Schools on April 4, 2018; and

WHEREAS, the preliminary budget was advertised in The Item of Millburn and Short Hills on April 19, 2018; and

WHEREAS, the budget was presented to the public during a public hearing on April 30, 2018; and

WHEREAS the total amount of the 2018-19 budget shall be:

	Budget	Local Tax Levy
General Fund	\$90,417,206	\$84,264,875
Special Revenue Fund	\$ 1,491,985	
Debt Service Fund	<u>\$ 5,702,039</u>	<u>\$ 5,114,771</u>
Total Base Budget	\$97,611,230	\$89,379,646

NOW THEREFORE, BE IT RESOLVED THAT the Board of Education hereby adopts the 2018-2019 School District Budget; and

BE IT FURTHER RESOLVED THAT there should be raised for the General Fund \$84,264,875 for the ensuing 2018-19 school year; and

BE IT FURTHER RESOLVED THAT there should be raised for Debt Service Fund, \$5,114,771 for the ensuing 2018-19 school year.

- k. Resolve to approve a donation from the Education Foundation, in the amount of \$149,850.00 to fund Proposed Grants as per the attached list.

4. **Policy Agenda Items**
Second Reading – Regulations

- a. Policy 3282 Use of social networking sites
- b. Policy 3324 Right of privacy – teaching staff members
- c. Policy 3381 Protection against retaliation
- d. Policy 4282 Use of social networking sites
- e. Policy 4324 Right of privacy – support staff members
- f. Policy 5240 Tardiness
- g. Policy 5550 Disaffected students (m)
- h. Policy 5560 Disruptive students (m)
- i. Policy 5750 Equal educational opportunity (m)
- j. Policy 5752 Marital status and pregnancy (m)
- k. Regulation 8420.7 Lockdown procedures (m)
- l. Regulation 8420.10 Active shooter (m)

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Millburn Board of Education now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Disclosure would Impair Districts’ Right to Receive Funding
- Unwarranted Invasion of Pupil’s Privacy
- Collective Bargaining/Negotiations
- Purchase/Lease of Property
- Strategies of Public Safety/Security and Investigations of Possible violations of Law
- Pending, Ongoing, or Anticipated Litigation
- Personnel Matters
- Deliberations related to Civil Penalty or Suspension/Loss of a Certification

The discussion on this topic will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subject permits

S. ADJOURNMENT