



## **Board of Trustees Minutes April 8, 2014**

### **In Attendance:**

Sheldon Worthington, Shawn Turner, Robin Hough, Stan Funicelli, Liz Smith, Sue Ann Bodily, Marylee Anderton, Debbie Petersen, MJ Gregoire

### **Past Minutes**

The March 2014 minutes were approved unanimously.\*

### **PTO Report**

Liz reported that Chris Martinez and Tiffany Adams will be co-presidents of the 2014-2015 PTO. Committee leaders have been established. 3 PTO reps for theater, music, and dance will be re-established. Teacher appreciation is being planned.

### **Financial/Facilities Report**

- The purchasing report was approved unanimously. \*
- Debbie presented several financing options for a new bus. The option approved consisted of 60 monthly payments of \$1338.00.

### **SBO Report**

N/A

### **Faculty/Staff Reports**

#### Faculty Report:

Stan reported on the music department. He gave an update on upcoming 2014-2015 classes, curriculum, calendar, recruitment, assessments, and conservatory contracts. Robin requested that a formal plan for the music department be created. Sheldon, Jan, and Stan will work on creating a specific plan with goals, outcomes, a timeline, and dates. Shawn requested a plan by next month in order to plan the budget for the 2014-

SLSPA Board of Trustees Minutes 04.08.2014

\*documents are in the board minute binder located in the business office.

2015 year. This plan should include an outline of goals and objectives that can be presented at the May meeting, with details to be filled in later.

### **Committee Reports**

#### Fundraising:

Robin reported that Love Spa Give Spa raised \$9115.00. Razoo processing fees were \$505.58. Total proceeds to SPA are \$8609.42. There were a total of 94 donors. \*

### **Administration Report**

#### Artistic Director Report:

Jan presented 5 handouts including (1) Concert Assembly/Event Planning and Etiquette Checklist (2) Teacher Recognition (3) Tech worksheet for performing events at SLSPA, (4) Arts Education at SLSPA, and (5) Artistic Standards for Performing Events at SLSPA. \*

#### Principal Report:

- Sheldon distributed 3 handouts: (1) Options for replacing the artistic director position, (2) enrollment projections, and (3) senior graduation progress. \*
- Current enrollment projects are at 349.
- To avoid future credit recovery administration is encouraging students to attend summer school for easy classes. Students will also be required to take core classes before they are allowed to take additional SPA classes. Highland High will be offering summer school and students can take up to 2 classes.
- Graduation is June 3 at 6:00 p.m. Board will be in gowns and will walk with the faculty.

#### **Other:**

- A request to amend the SPA organizational chart to eliminate the Artistic Director position was presented. A special meeting to discuss this was scheduled for April 22, 2014 at 6:00 p.m.
- Election of Board Officers: The position of president is a 2 year term. The positions of vice-chair and secretary do not have a specified term. Robin Hough was nominated for President and was elected by a majority vote. Sue Ann Bodily was nominated and elected as vice-chair. MJ Gregoire will continue to serve as secretary.
- Shawn presented the Open Meetings Act. The content of this can be found on the following website:  
<http://www.schools.utah.gov/charterschools/Training/Governing-Board-Online-Training/GBOT-Archive/Training-module---Open---Public-Meetings-Act-with-.aspx>

**Follow-up Items:**

- Jan, Sheldon, and Stan to work on teacher professional development activities and present at February meeting. (12.10.2013)
- Jan to present Department Chair job description to board in February 2014. (1.14.2014)
- Student evaluation of teachers. (1.14.2014)
- Robin to work on adopting Salt Lake School district board policies and procedures for SLSPA. (1.14.2014)
- SLSPA School Improvement plan to be updated by Sheldon to include budget numbers. Sheldon will present to board at February 2014 meeting.
- Sheldon to report on SLC district lottery procedures at March 2014 meeting. (After discussing it with Patrick Garcia at the district.)
- Sheldon, Jan, and Stan will work on creating a specific plan with goals, outcomes, a timeline, and dates to be presented at May meeting.(4.8.2014)

The meeting adjourned at 9:50 p.m.

**Next Meeting:** April 22, 2014 at 6:00 p.m. (Special Meeting)  
May 13, 2014 at 6:00 p.m. (Regular Meeting)