

South Lake Schools
Board of Education
Regular Meeting
October 16, 2013

The regular meeting of the South Lake Schools' Board of Education, held on October 16, 2013, in the South Lake Administration Building, located at 23101 Stadium Boulevard, St. Clair Shores, Michigan was called to order at 6:30 p.m. by our president, Allan Innes.

Members present: Allan Innes, Ellen Dunn, Paula Mack-Crouchman,
Christi Frazier, Lois Cardenas, Charlotte Rebelein

Members absent: Karla Anderson

Administrators present: Pamela Balint, Matthew Dishman, John Thero,
Ted VonHiltmayer

The Pledge of Allegiance was led by Mr. Innes.

CONSENT AGENDA

Mr. Innes recommended Board of Education approval for the items listed on the Consent Agenda which include:

Checks written for September 2013

General Fund	\$660,966.81
Activity Fund	\$6,679.36
Cafeteria Fund	\$51,424.72
2008 Bond Fund	\$61,350.80
Latch Key Fund	\$437.63
American Express	<u>\$104,566.17</u>
Total	\$885,425.49

- Minutes from the Board of Education Retreat of September 13, 2013
- Minutes from the Board of Education Regular Meeting of September 18, 2013
- Minutes from the Board of Education Special Meeting of October 2, 2013
- Minutes from the Board of Education Closed Session of October 2, 2013
- Attorney Invoices for the month of September totaling \$1,258.00

Moved by Mrs. Dunn, Seconded by Mrs. Rebelein to approve above Consent Agenda.

Ayes: 6 Nays: 0 Motion Carried: 6/0

STUDENT REPORT

Mr. French reported:

- Student Council put on a successful Homecoming.
- They are now working on Snowball. The theme is Masquerade.
- The Student Council and NHS will be partnering with Koepsell to mentor students. Eight members of each organization will go over and work with the students.
- Parent/teacher conferences were held last Wednesday and Thursday. It was nice to see the turnout.
- Friday is a football game with Warren Woods Tower. It is a win or go home situation for our team.
- Today is the girls' volleyball game.
- The 9th graders took the MEAP today.

INTRODUCTION OF NEW CITY MANAGER, PHILLIP LUDOS

Mrs. Balint introduced the new city manager, Phillip Ludos.

Mr. Ludos spoke briefly about how the school & city are partners to attract families to the city & the community. The crime rate and school system work together to attract people with young children to buy here.

INTRODUCTION OF NEW SPECIAL EDUCATION DIRECTOR, MARTY KLIEBERT

Ms. Balint introduced the new special education director, Marty Kliebert. Mrs. Balint told how the idea of the partnership with Lake Shore came into being.

Ms. Kliebert spoke briefly about her credentials and how the collaboration will work to benefit both districts.

ACKNOWLEDGEMENT OF HOST FAMILIES

Mr. Thero said the program, in its second year with our sister school in Xian, China would not be possible without the host families. There were 10 host families. Mr. Thero presented certificates to the host families to acknowledge them for their generosity.

AVALON ALPHA OPTIMIST CLUB CHARTER

Ms. Kristen Rebelein, vice president of the Optimist Club of St Clair Shores and club chair of the Alpha Avalon club spoke. The theme of the Alpha Optimist Clubs is "Kids Helping Kids".

Avalon has the First Alpha Club (elementary – ages 6-9) in St Clair Shores. The 3rd Alpha Club in Macomb County and the tenth in Michigan. The charter was signed on June 27, 2013 and the induction of the charter members was held on September 25, 2013.

Ms. Rebelein presented a power point presentation about the "Panthers with Passion" club and what some of the things are that they have and will be doing.

- Playground Clean-up
- Halloween Goodie Bags for Children's Hospital
- Flash Cards (for use with the younger grades)
- Marching in the Homecoming Parade
- Saving for Soldiers
- Holiday cards for soldiers
- Beanie Baby Magic Hug Blankets

The Goodie Bags were presented to Mrs. Dunn for the children at Children's Hospital.

PUBLIC COMMENTS ON AGENDA ITEMS

There were none.

CLOSED SESSION

A motion was made by Mrs. Rebelein, supported by Mrs. Mack-Crouchman to enter into closed session at 7:20 p.m. for the purpose of an expulsion hearing.

A Roll Call vote was taken.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Pamela Balint provided a synopsis of the events and provided the Board with her reasoning for the expulsion of student #2013SL02.

Lauren Wells was present and provided the Board with details of the incident leading to the recommendation for expulsion.

Discussion followed with the Board of Education members.

A motion was made at 7:48 p.m. by Mrs. Mack-Crouchman, supported by Mrs. Dunn to return to open session.

Ayes: 6 Nays: 0 Motion Carried: 6/0

The Board of Education returned to Open Session at 7:49 p.m.

SUPTERINTENDENT'S REPORT

Mrs. Balint recommended Board of Education approval to Adopt the Resolution to permanently expel student #2013SL02 from South Lake Schools for a period of 180 days. The Board of Education has received information regarding the misconduct of one of the district's students. The recommendation of the parties involved is a 180 day expulsion.

Therefore, I recommend that the Board of Education Adopt the Resolution to expel student #2013SL02 for 180 days.

Moved by Mrs. Cardenas, supported by Mrs. Dunn to permanently expel student #2013SL02 for a period of 180 days.

Ayes: 6 Nays: 0 Motion Carried: 6/0

PERSONNEL REPORT

Mr. Von Hiltmayer highlighted the District Goal update.

Mr. Von Hiltmayer spoke about the new Messaging Committee that was created in August.

CURRICULUM AND INSTRUCTIONAL REPORT

Mr. Thero presented an update on the MEAP Assessment testing. He informed the Board that today was the last day of regular testing. The rest of the allotted days are for make-up tests. Mr. Thero said the 12 students and 2 teachers from our sister school, Xian Goaxin Greenwich Middle School in Xian, China have just completed their second visit on the 7th of October. He extended a thank you to the host families. Without their commitment to the exchange program, our students would not be able to embrace this valuable cultural experience.

TECHNOLOGY REPORT

Mr. Thero recommended Board of Education approval to purchase classroom equipment. Some of our classrooms are in need of projectors and documents cameras. VSC, Inc. has submitted bids through the REMC State Bid system to outfit and install projector, document cameras, and all required installation materials. The equipment will be installed in Room 225 at the High School and Rooms D-1, D3 and D4 at Koepsell Education Center. The total cost of the project is \$9,228.44 and will be paid out of the 22i Technology Grant.

Therefore, I recommend that the Board of Education approve the purchase of Classroom Equipment from VSC, Inc. in the amount of \$9,228.44.

Moved by Mrs. Rebelein, seconded by Mrs. Cardenas to approve the purchase of classroom equipment from VSC, Inc. in the amount of \$9,228.44.

Ayes: 6 Nays: 0 Motion Passed: 6/0

BUSINESS REPORT

Mr. Dishman recommended the acceptance of 2012-2013 Audit.

There is one change in the audit. It is the wording on page 12 at the bottom. The change in the wording is from "Unassigned" to "Assigned". This is due to the use of this amount in the 2013-2014 Budget. There was no change in the values. The audit was prepared by the auditing firm of Stewart, Beauvais and Whipple, which has served the district for the past 41 years.

During the 2012-13 school year, General Fund expenditures exceeded revenues by \$510,659 resulting in a fund equity of \$689,516. Expenditures have increased \$103,356 from the 2011-2012 fiscal year. Revenues decreased by \$513,976 from the 2011-2012 fiscal year.

I am pleased to report that South Lake received an "Unmodified or Clean" opinion from the auditors. This is the best designation an organization can earn regarding its accounting operations and reporting procedures.

Therefore, I recommend that the Board of Education approve the acceptance of the 2012-2013 Audit.

Moved by Mrs. Mack-Crouchman, seconded by Mrs. Rebelein to approve the 2012-2013 Audit.

Ayes: 6 Nays: 0 Motion Passed: 6/0

Mr. Dishman recommended the payment to Allied Building Service Company of Detroit be approved. Two payment applications for Allied Building Service Company of Detroit have been received from PARTNERS in Architecture, PLC for their work on the Computer Lab Electrical/Data Update Project. These payment applications will be paid out of the technology portion of the 2008 Bond Fund.

Payment Application #	Amount
1	\$29,659.10
2	44,627.70
Total	\$74,286.80

It is recommended that the Board of Education approve payment to Allied Building Service Company of Detroit in the total amount of \$74,286.80 as detailed above.

Moved by Mrs. Dunn, seconded by Mrs. Cardenas to approve payment to Allied Building Service Company of Detroit in the total amount of \$74,286.80.

Ayes: 6 Nays: 0 Motion Passed: 6/0

Mr. Dishman recommended that the payment to Shock Brothers Floor Covering be approved. A payment application has been received from PARTNERS in Architecture for Shock Brothers Floor Covering for the Flooring Replacement Project. This payment application will be paid out of the 2008 Bond Fund.

Therefore, I recommend that the Board of Education approve payment to Shock Brothers Floor Covering in the amount of \$35,127.

Moved by Mrs. Cardenas, seconded by Mrs. Dunn to approve payment to Shock Brothers Floor Covering in the amount of \$35,127.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Dishman recommended approval of a change order for CTS Companies. This change order is for an analog station card for additional phone lines at Elmwood which was not in the original specifications.

Therefore, I recommend that the Board of Education approve a change order for CTS Companies in the amount of \$619.30.

Moved by Mrs. Rebelein, seconded by Mrs. Mack-Crouchman for approval of the change order for CTS Companies for \$619.30.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Dishman recommended approval of payment to CTS Companies. Thirteen invoices have been presented for payment. These invoices are for their work on the Telephone Upgrade Project. They will be paid out of the technology portion of the 2008 Bond Fund.

Invoice #	Building	Amount
0050964	High School	\$28,055.00
0050965	Middle School	6,288.00
0050968	Elmwood	6,288.00
0050969	Avalon	5,831.00
0050970	Koepsell	5,584.00
0050971	Administration	5,591.00
0051120	Middle School	1,572.00
0051121	Elmwood	1,572.00
0051122	Avalon	1,458.00
0051123	Koepsell	1,396.00
0051124	Administration	1,314.00
0051139	High School	619.30
0051241	High School	12,567.00
Total Invoices		\$78,135.30

Therefore, it is recommended that the Board of Education approve payment to CTS Companies in the amount of \$78,135.30 as detailed above.

Moved by Mrs. Rebelein, seconded by Mrs. Cardenas that the Board of Education approve payment to CTS Companies in the amount of \$78,135.30.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Dishman recommended approval of the payment to LaDuke Corporation. PARTNERS in Architecture, PLC has approved and presented a payment application for LaDuke Corporation. This is for the work performed on the Partial Roof Replacement project. The payment application will be paid out of the 2008 Bond Fund.

There, it is recommended that the Board of Education approve payment to LaDuke Corporation in the amount of \$2,204.10.

Moved by Mrs. Dunn, seconded by Mrs. Mack-Crouchman that the payment to LaDuke Corporation in the amount of \$2,204.10 be approved.

Ayes: 6 Nays: 0 Motion Carried: 6/0

The Approval of Payment to Interior Environments was tabled until November.

Mr. Dishman recommended approval of payment to PARTNERS in Architecture, PLC. Five invoices have been submitted by PARTNERS in Architecture, PLC. They are for services rendered for the month of September on the various bond projects.

Invoice #	Bond Project	Amount
Payments on Contracts		
2458.13130.04	Flooring Replacements	\$ 60.00
2459.13129.04	Roofing Replacement	68.00
2460.13139.03	Computer Lab Furniture	401.00
2461.13127.04	Lighting Replacements	1,008.00
2462.13131.03	Computer Lab Upgrades	832.00
Reimbursables		
2459.13129.04	Roofing Replacement	\$ 20.64
2460.13139.03	Computer Lab Furniture	50.34
2462.13131.03	Computer Lab Upgrades	34.40
Total of Invoices		\$ 2,474.38

These invoices will be paid out of the 2008 Bond Fund.

Therefore, it is recommended that the Board of Education approve payment to PARTNERS in Architecture, PLC in the amount of \$2,474.38 as detailed above.

Moved by Mrs. Cardenas, seconded by Mrs. Rebelein that the approval of payment to PARTNERS in Architecture, PLC in the amount of \$2,474.38 be approved.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Dishman recommended approval of payment to Dew-El Corporation. A payment application has been received from Dew-El Corporation for the furniture of the Computer Lab Upgrade. This payment will be made from the 2008 Bond Fund.

Therefore, it is recommended that the Board of Education approve payment to Dew-El Corporation in the amount of \$1,264.25.

Moved by Mrs. Dunn, seconded by Mrs. Cardenas that payment to Dew-El Corporation in the amount of \$1,264.25 be approved.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Dishman recommended that payment to Great Lakes Power & Lighting be approved. A payment application has been received from PARTNERS in Architecture, PLC for Great Lakes Power & Lighting. This is for their work on the Lighting Replacement Project. It will be paid from the 2008 Bond Fund.

Therefore, it is recommended that the Board of Education approve the payment to Great Lakes Power & Lighting for \$48,711.46.

Moved by Mrs. Cardenas, seconded by Mrs. Mack-Crouchman that payment to Great Lakes Power & Lighting for \$48,711.46 be approved.

Ayes: 6 Nays: 0 Motion Carried: 6/0

OPERATION AND FINANCE REPORT

Tonight, there will be a power shut-down at Elmwood and Koepsell. The 9-Mile shut down is to be done by Mid-November. We are open for business during this time.

We are putting in LED lights throughout the district. They use less electricity. We will apply for rebates from DTE Energy when we are done.

Thank you for your attendance at the audit study session.

PUBLIC COMMENTS

There were none.

MISCELLANEOUS

Mrs. Rebelein

- Mr. French did a very professional job.
- Welcome to Phillip Ludos and Marty Kliebert
- “Panthers with Passion” glad they are involved.
- Thank you to the business department for keeping the records so nicely for the audit.
- Have a happy and safe Halloween.

Mrs. Cardenas

- Welcome to Phillip Ludos and Marty Kliebert
- Have a happy and Safe Halloween.

Mrs. Mack-Crouchman

- Ditto
- Congratulations to Avalon on the Alpha Club
- Thank you to the staff for their participation in the Audit.
- Great Audit!
- GO TIGERS!

Ms. Frazier

- Ditto
- Awesome job at Avalon
- Kudos to the staff and Kristen Rebelein
- It takes a village to raise a child
- It is critical that everyone reads the school handbook

Mrs. Dunn

- Thank you to all.
- Excited to take in the Halloween Bags to Children Hospital.
- Thank you to “Panthers with Passion”
- Audit session last week – spent lots of time on
- Thank you for the hard work that makes the best come out.

Mrs. Balint

- Great feeling about Alpha Optimist Club. I know it will prepare them for tomorrow. It is great they want to give back already.
- Appreciate the City Manager coming out and his introductory comments. Looking forward to further collaboration.
- Go Cavs on Friday
- Have a Safe Halloween

Mr. Von Hiltmayer

- Have a safe and happy Halloween
- Don't eat too much!

Mr. Thero

- Thank you to the students for their hard work on the MEAP
- They will do South Lake proud!

Mr. Dishman

- Thank you to everyone for the Audit
- Want to remind people to save their Box Tops and soup labels.
- Happy Boss' Day!

Mrs. Phillips

- Ditto to everything.

Mr. Innes

- Our Partnership with Lake Shore is great. Hope for more collaboration in the future.
- Appreciate Ms. Frazier's comments because we are a Support Group for All Students.
- The quote for the month:

Mr. Innes gave the following quote for this meeting:

“The test of a good teacher is not how many questions he can ask pupils that they will answer readily, but how many questions he inspires them to ask which he finds hard to answer.”

Alice Wellington Rollins

Mrs. Mack-Crouchman made a motion to adjourn the meeting, seconded by Ms. Frazier.
Ayes: 6 Nays: 0 Motion Carried: 6/0

Meeting Adjourned at 8:15 p.m.

Respectfully submitted,

Christi Frazier, Secretary

Prepared by Cathy Phillips