

REEF BOARD MEETING MINUTES

**October 10, 2012
6:00 PM – 8:00 PM**

6:00 PM – Board of Directors Meeting (public meeting open to all members)

I. Board Member Roll Call/Establish Quorum: (✓ if present at meeting)

Directors (Expiring 6/13)		Directors (Expiring 6/14)		Non-Voting Members	
✓	<i>Nancy Mixon ~ REEF President</i>	✓	<i>Tammi Flemming ~ REEF Treasurer</i>	✓	<i>Dr. Donna Ronzone ~ Principal</i>
✓	<i>Chris Davis ~ REEF Secretary</i>	✓	<i>Jen Jones</i>	✓	<i>Alison Throop ~ Teacher Liaison</i>
✓	<i>Gina Andrews</i>	✓	<i>Sabrina Koceman</i>		
✓	<i>Lisa Ballantine</i>	✓	<i>Stella Pynn</i>		
✓	<i>Jen Brown</i>	✓	<i>Eric Sanchez</i>		
	<i>Lyla Clyne</i>				
✓	<i>Jacquie Pike Larsen</i>				
✓	<i>Jeff Peterson</i>				

II. Call to Order

- Nancy Mixon, Present – lead the meeting with introductions.

III. Consent Agenda

- **Minutes from September 12th Meeting** – Chris summarized the edits to the September 12, 2012 meeting minutes. Edits were received by Jen Jones, Nancy Mixon, Tammi Flemming, Alison Troop, and Lisa Ballantine. Edits were circulated in track changes to the board. One additional change was made in the meeting by Nancy Mixon to change the wording about Measure A&B to \$72,500 per year in value to Roosevelt. Jen Brown motioned to approve the meeting minutes with the additional change and Jen Jones seconded the motion. All board members approved the September 12th meeting minutes with changes.
- **Current Financial Reports** – Tammi Flemming will make corrections to the profit and loss financials. Tammi has set up accounts in QuickBooks for graduating classes (income and expense) so it will follow the classes 4th, 5th, 6th grade. Eric Sanchez motioned to approve the financial reports, Jacquie Pike Larson seconded the motion. All board members approved the financial reports with changes.

IV. Board Support of Annual Fund

- A request was made that all board members please try to participate and donate to the Annual Fund in some way. As a board, REEF would like to be PROUD to say

that we have 100% support of the Annual Fund from the board. We also need to support the Annual Fund fundraising committee in any way that we can.

V. **Info & Procedures Highlights**

- Nancy emailed the committee lists to everybody and a hard copy is located in the large cabinet taped on the inside cabinet doors.

6:30 PM – General Meeting (public meeting open to all members)

I. **Welcome/Opening Comments**

- **Awards** – The “Rock Award” is awarded to Jen Jones for pulling together the weekly eblasts and for being generally AWESOME!!. The “Tammi Will Know Award” is awarded to Tammi Flemming because she seems to know ALL THINGS. The “Advanced Wrangling Award” is awarded to Mari Quinteros, Chris Davis, Katie Roth, and Sylvie Rich for a great job organizing ASEP. The “Bell of the Ball Award” is awarded to Sabrina Koceman for saving Fall Ball. Thank You parent volunteers all for your contributions!!!!
- **Elections** – Kristin Story and Eric Schenker submitted bios for the two open board member seats. We will still need to go through formal elections. These board member terms will expire in 2014 since they will fill the 2 vacant spots for the 2014 term.
- **Fall Ball** – Sabrina & Emily are organizing an incredible team of volunteers with a whole lot of parent participation. Fall ball is well under control and WILL be the best Fall Ball EVER! Thanks Sabrina & Emily for your hard work!
- **Measures A&B Support** – The question was raised regarding how we feel as a board for donating money to the Measures A&B campaign. Jeff Peterson does not feel comfortable using REEF Money for political purposes. Lisa Ballantine explained that it is completely legal and other schools have donated to the campaign. Should we as a board financially support anything political? Many of the board members expressed concern about using REEF money for political campaigns and many agreed that we as a board can express support but using REEF money is “sticky” even if it is legal. Lisa mentioned that she has received very little support from the board. Jeff motioned that as a board we support these measures and we support individuals supporting the measure financially or in other ways but not to use REEF money. Nancy seconded the motion. Motion approved.
- **Custodian Appreciation** – Lyla Clyne mentioned that she thought it would be nice to do something for the custodians for all the extra work they do for us, and for recognizing their extra hours for big events (Fall Ball, Carnival, etc). Custodian hours should be included as a line item for those events. The custodian’s should track the hours they are working overtime for the big events and REEF should pay them that extra amount out of the event budgets. This is a justified expense as part of the events. Nancy will talk to Lyla about staff and custodian appreciation and think of some appropriate gifts.
- **Directory** – Kristin Story said the directory will be done in about another week.

II. Principal's Report – Dr. Donna Ronzone

- Roosevelt is now up to 584 students. The testing results from last spring's test are coming out. If Washington wasn't in the running, Roosevelt would be the top scoring school in the district. We still have an achievement gap (English Language Learners), teachers are working with those kids on an individual basis.
- Dr. Ronzone expressed her thanks to REEF for the curriculum specialists, she is still looking for a good candidate for 4th grade, but all the other classes are covered. The curriculum specialists are scheduled to work 4 days a week and if teacher needs a sub then they can fill in.
- Fundraising is almost complete for CIMI Camp.
- School is scheduled to end on May 31st – 10 furlough days this year. The district will add the furlough days back in only if Proposition 30 passes.
- Roosevelt is not feeling the crunch yet because of Roosevelt parents/REEF's generosity in supporting many of the programs that have been cut.
- There is still some concern about safety at drop off and pick up. If parents call the police as a group and voice their concern, then the police will send out an officer for traffic and parking enforcement.
- We will have the school Halloween Parade on the day of Halloween this year.

III. Teacher Liaison Report – Alison Troop

- Alison thanks REEF for funding for the scholastic/Time magazines; they are an important teacher tool that provides supplements for science and social studies, etc. The teachers all appreciate this funding since it enhances the curriculum for the kids.
- Alison expressed thanks for the kindergarten tea, it was lovely!
- Eric Sanchez asked a question about the Roosevelt Art curriculum. Alison explained that the teachers looked at their class curriculum and are choosing art projects that align with the curriculum better. For example in 2nd grade they plan to work with ceramics and clay. Teachers are also asking parents for ideas and help with some art projects. This is the first year we have working Art into the curriculum in this way, so some transition time and a learning curve to get it working efficiently is to be expected.

IV. Camp Funding

- We now have a \$2,000 deficit for CIMI camp, and the fundraising committee will organize movies during the parent teacher conferences which raised approximately \$2,000 last time and expected to raise that same amount to make up the deficit.
- Fundraising for the 6th grade camp is way behind, currently there is a \$8,500 shortage. A few parents at the meeting expressed concern that the communication about the camp costs hasn't been great. At an initial camp meeting about 30 parents attended the meeting. It was not well known that the school needs the donations to pay for the camp. Roosevelt can ask for a donation for a field trip but cannot exclude a child if a donation is not made. Anything that is given is a donation. All kids have a right to participate in all school functions.
- There are some parents working on trying to get the word out and are making phone calls to 6th grade parents asking for donations. If the majority of the parents do not

donate money for the camp, then next year, the 6th grade class may not be able to go.

- There needs to be a clear deadline for when the donation needs to be made by. Based on history, REEF will probably collect full cost by the end of the year, but it's not guaranteed.
- Jeff mentioned that we need to raise about \$50,000 per year for camps, and that this fundraising issue won't go away.
- Dr. Ronzone will send out a tele-parent and we'll cross our fingers that money will come in.
- Nancy motioned to hold the check and not send it out just yet. Sabrina seconded the motion. All board members approved to hold the check for a little longer.
- REEF committees are putting measures in place so we don't have to scramble at the last minute to raise money for camps. 4th & 5th grade fundraising are currently in motion.

V. Fundraising Discussion

- Annual Fund & Rose Run are the two main fundraisers.
- Other things that make some money (\$1,000 to \$2,000 range) is good to utilize for camp fundraising. Our policy should be that for the other random fundraisers, we pass those off to the parents of 4th & 5th grades to use as camp fundraising tools.
- Basically any other fundraising (besides Annual Fund and Rose Run) we channel to the camp fundraising committees.
- REEF is generally OK with passive fundraisers where kids are not being asked to go out and sell things. Coffee, boxtops and escrip are all good examples of these. Fundraisers that don't meet this criteria will require board approval.
- Part of the problem is communication. The REEF board needs to give the parents information. We need to come up with a fundraising policy, and we are now working in this direction. We need to establish a camp fundraising committee.
- New fundraiser for camps – Andre/ Shawna will start a “Holiday Hams” fundraiser this year. The cost is \$32 and the ham feeds 8 to 12 people -- \$8.00 per ham would go to REEF for camp fundraising. Order form for hams will be distributed to all Roosevelt Families who can then place their orders. An option to donate a ham to the Foodbank of Santa Barbara will also be on the form. Ham distribution will be handled by Boars Head—one pick up time at the school and another at Boars Head warehouse. All unclaimed hams will be donated to Foodbank of Santa Barbara.

VI. REEF Website Discussion – Define Purpose/Content Philosophy

- Move to next meeting – due to time constraints.

VII. Playground Discussion

- Move to next meeting – due to time constraints. This agenda item will be moved to closer to the top of next month's agenda per Jacquie's request.

VIII. Open Comments

- Jacquie requests to see the Playground topic moved to the top of the agenda next time.

IX. Upcoming Dates to Remember

State of Our Schools Event

Fall Ball

Next REEF Meeting

Oct 22nd 11:00 -1:00

Oct 26th @ 4-7 PM

Nov 14th @ 6:30 PM, Library

Meeting Adjourned at 8:00 PM