

**San Jose Charter Academy**  
**School Site Council Minutes #1**

*Members:*

Andres Castaneda, Lizette Amaro, Rachelle Touzard, Maritza Islas, Christina Sandoval,  
 Dr. Denise Patton, Donna Hale, Krissie Tombrello, Monica Velarde , Ivonne Boomer

**October 28<sup>th</sup>, 2015**

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| Welcome & Introductions                      | Dr. Patton welcomed everyone. All members were in attendance. Everyone introduced himself or herself. Passed out member list & list of meeting dates.   |
| SSC Yearly Training/Roles & Responsibilities | Mrs. Hale provided power point presentations. She discussed the role of School Site Council and member responsibilities with members. No questions were asked. Mrs. Hale asked members to review both power points before next meeting and come back with any questions they may have.  |
| May, 2015 Minutes Review & Approval          | Approved minutes from final meeting of last year June, 2015. Motion was made to approve the minutes as is by Ms. Tombrello, Seconded by Mr. Castaneda. Aye: 10; Noes 0 Minutes Passed.  |
| Handbook                                     | Handbook was given to each member for review – If you have any questions or comments, please email Mrs. Hale or Dr. Patton or bring them to our next meeting.   |
| By Laws                                      | By Laws were given to each member for review – If you have any questions or comments, please bring them to our next meeting. Any questions, please email Mrs. Hale or Dr. Patton. Once approval is given, Mrs. Hale will e-mail you an electronic copy.   |
| Election of Chairperson                      | Need to elect officers: Chairperson, Vice-Chairperson, & Secretary. Dr. Patton opened up the floor for nominations. Mrs. Boomer nominated Mrs. Hale for Chairperson & Secretary. Ms. Tombrello seconded. Vote: Yeah 10; Noes 0. Ms. Tombrello nominated Dr. Patton as Vice-Chairperson. Mr. Castaneda seconded. Vote: Yeah 10; Nay 0  |
| Student Achievement: Single Plan             | Dr. Patton explained the importance of the SPSA to all new members of school council. Current LEA/SPSA was given to all members. Mrs. Hale discussed the need to review, revise, and then approve our Single Plan. She stated we would be bringing the plan back in the upcoming months and then we will be voting on the approval of our updated plan.   |
| LCAP   | Dr. Patton discussed the Local Control and Accountability Plan and the need to review and update annually. We will be discussing this plan and revisiting it throughout the upcoming year.  |
| Charter Renewal                              | She discussed background about how we became a charter and how WCUSD is our authorizer.<br>This was our 4 <sup>th</sup> renewal in the 18 <sup>th</sup> years we have been in existence.<br>Last night, the WCUSD Board of Directors approved our charter for 2016 – 2020.<br><br>Dr. Patton provided members with the SJCA data write up that was included in the charter petition for the West Covina USD.<br>Dr. Patton discussed school results on the goals we had on our charter agreement and CAASPP May assessments.<br>Mr. Castaneda inquired about doing a media blitz to show how well we did on our |

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|  | <p>tests.</p> <p>Dr. Patton and Mr. Castaneda will be meeting later regarding how we will be publicizing our results.</p> <p>Mrs. Boomer discussed that her outside colleagues were commented about how concerned they were about the state standards and what needs to be done.</p> <p>Mrs. Boomer was happy to let them know that we have already implemented most of the next steps they were talking about.</p> <p>Dr. Patton suggested doing walk-through's of the school at one of our future meetings.</p> |
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**Topics for Next Meeting:**

- **By Laws Questions & Approval**
- **Title I, Title II Budget Review/Approval**
- **Parent Involvement Policy Review**
- **Parent Involvement Activities**
- **Common Myths about SJCA**