

PLEASE FILL OUT THE ENTIRE APPLICATION FORM (EVEN IF YOU INCLUDE A RESUME)

**BEN BOLT-PALITO BLANCO INDEPENDENT SCHOOL DISTRICT**  
**Employment Application for Professional Personnel**

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, martial or veteran status, the presence of a medical condition, disability, or any other legally protected status.

**AN EQUAL OPPORTUNITY EMPLOYER**

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**PERSONAL DATA**

Date of Application: \_\_\_\_\_ Social Security No. \_\_\_\_\_

Name: Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Current Address: \_\_\_\_\_  
*Street / Box City State Zip Code*

Other address where you may be reached \_\_\_\_\_

Work Phone No. \_\_\_\_\_ Home Phone No. \_\_\_\_\_ Cell Phone No. \_\_\_\_\_

E-Mail: \_\_\_\_\_

Names used on Records if different from present name (to be used for reference checks) \_\_\_\_\_

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**POSITION**

Teaching Position for which you are applying \_\_\_\_\_ Specific/Area \_\_\_\_\_

Administrative Position for which you are applying \_\_\_\_\_

Credentials included with application:

- \_\_\_\_ Resume
- \_\_\_\_ All teaching and professional certificates (front and back, if appropriate)
- \_\_\_\_ All transcripts showing degrees
- \_\_\_\_ Complete personnel file from prior school employment

Date Available \_\_\_\_\_

Former BBPB ISD Employee: \_\_\_\_\_ Yes \_\_\_\_\_ No If yes, dates of employment: \_\_\_\_\_

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**EDUCATION / TRAINING**

Schools Attended: List all applicable information

Name of School and Location	Course of Study Major/ Minor Fields	Diploma, Degree & Certificate
_____	_____	_____
_____	_____	_____
_____	_____	_____

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**CERTIFICATION**

**TYPES OF CERTIFICATE HELD**

\_\_\_\_ Valid, Texas                      \_\_\_\_ Valid, State of \_\_\_\_\_                      \_\_\_\_ Emergency (Texas)

\_\_\_\_ Texas One-Year Certificate...Expiration Date: \_\_\_\_\_

\_\_\_\_ Texas temporary administrative...Expiration Date: \_\_\_\_\_

\_\_\_\_ None: Taking EXCET...Date: \_\_\_\_\_

**Areas of Specialization / Endorsements as Listed on Certificate**

**Specialization**

**Field/Endorsements**

- \_\_\_\_ Administrator
- \_\_\_\_ Superintendent
- \_\_\_\_ Principal
- \_\_\_\_ Counselor
- \_\_\_\_ Special Education
- \_\_\_\_ Elementary
- \_\_\_\_ Secondary
- \_\_\_\_ Vocational
- \_\_\_\_ All Level \_\_\_\_\_
- \_\_\_\_ Other \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**TEACHING EXPERIENCE** List teaching experience beginning with most recent years.

District	Campus Name	Type of Assignment	Dates Taught	Reason for Leaving
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**Total creditable years** \_\_\_\_\_ **(full time teaching in college, public school, or in an accredited private school)**

**EXPERIENCE** Please provide a COMPLETE list of ALL OTHER JOBS OR ADMINISTRATIVE positions you have held in the past 10 years. Attach additional sheets if necessary.

School District/Campus/Firm Name	Position / Title	Dates Employed	Reason for Leaving
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**PROFESSIONAL**

Publications / articles: \_\_\_\_\_

Seminars / Workshops conducted: \_\_\_\_\_

Other related professional activities: \_\_\_\_\_

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**GENERAL**

Do you have a relative who is a member of the Ben Bolt PB ISD Board of Education?    \_\_\_ Yes \_\_\_ No

If yes, please give the name of relative and relationship: \_\_\_\_\_

Have you ever been convicted of a felony or offense involving moral turpitude (including, but not limited to, theft, rape, murder, swindling, and indecency with a minor)?    \_\_\_ Yes    \_\_\_ No

If yes, please state where, when, and nature of the offense: \_\_\_\_\_

Have you been non-renewed or discharged from a teaching position?    \_\_\_ Yes    \_\_\_ No

If yes, where and when? \_\_\_\_\_

(Conviction of a felony is not an automatic bar to employment. The district will consider the nature, and relationship between the offense and the position for which you are applying.)

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**REFERENCES** Please list references who may be contacted regarding your work history. Please include all managers/supervisors at the last two employing organizations who evaluated or supervised your performance.

Full Name of Reference	School District / Campus/Firm Name	Mailing Address	Position / Title	Phone Number
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

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**PERSONAL STATEMENT:** Please give us your personal statement concerning your reasons for desiring a position with Ben Bolt-Palito Blanco ISD.

**VERIFICATION**

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge, and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand that the district is required by Texas Education Code  $\beta$ 21.917 to obtain criminal history record information on applicants selected for employment.

This application becomes the property of the district. The district reserves the right to accept or reject it.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

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**CONTACT INFORMATION**

**Return application to:**

Ben Bolt-Palito Blanco ISD  
172 Badger Lane  
Ben Bolt, Texas 78342  
361-664-9904 office  
361-664-0446 fax  
*<http://www.bbpbisd.org>*