

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
June 26, 2017

- CLOSED MEETING** President Barber called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Schambeck declared the meeting recessed to closed session at 6:31 p.m.
- CALL TO ORDER** President Barber reconvened the meeting to open session at 7:38 p.m.
- The flag salute was led by Ella Shun, three-year old daughter of incoming Macy Elementary School Principal, David Shun.
- Trustees Present: Darin W. Barber, William A. Hinz, Fred W. Schambeck, and Anastasia M. Shackelford.
- Trustees Absent: Martin E. Tourville.
- Staff Present: Sheri McDonald, Assistant Superintendent of Instruction, and Andrea Reynolds, Assistant Superintendent of Administrative Services
- REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION** In closed session, the Board voted unanimously (4 – 0) to approve an agreement with certificated employee number #EF2563964, and authorized the Superintendent or designee to execute the necessary documents. Under the agreement, the employee agrees to a specific assignment for the 2017-2018 school year and waives claims against the District.
- INTRODUCTION/WELCOME** President Barber welcomed CSEA President Darleene Pullen, guests, and staff members present.
- ACKNOWLEDGEMENT OF CORRESPONDENCE** None.
- APPROVAL OF AGENDA** It was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the June 26, 2017, Board agenda.
- APPROVAL OF MINUTES** It was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the minutes from the June 12, 2017, Board Meeting.

TOPICS NOT ON THE AGENDA	None.
TIMELY INFORMATION FROM THE BOARD AND SUPERINTENDENT	None.
INTRODUCTION OF MACY ELEMENTARY SCHOOL PRINCIPAL	<p>Ms. Andrea Reynolds, Assistant Superintendent of Administrative Services, introduced Mr. David Shun to the Board of Trustees. Ms. Reynolds shared that “Mr. Shun has 19 years of experience in education, he served as an assistant principal since 2014, and most recently as the Assistant Principal at Lampson Elementary School in Orange Unified School District for the past two years and one year at George B. Miller Elementary School in the Centralia School District. Dave began his career as an elementary school teacher at San Marino Elementary School in Centralia School District in 1998. He earned his Bachelor of Arts degree in English in 1997, and his Masters of Arts in Educational Technology Leadership at from the University of California at Irvine (UCI). He lives in Anaheim with his wife, Stacey, and daughter, Gabryiella (age 3), and will begin his duties as Macy Elementary School Principal on July 31, 2017.”</p> <p>Mr. Shun thanked the Board of Trustees and Administration. He stated “that he is looking forward to begin his duties as Macy Elementary School Principal and feels very honored and privileged to be part of the Lowell Joint family.”</p>
INTRODUCTION OF DIRECTOR MAINTENANCE, OPERATIONS, AND FACILITIES	<p>Ms. Reynolds also introduced Mr. Rafael Figueroa. Mr. Figueroa is the new Director of Maintenance, Operations, and Facilities. Ms. Reynolds shared that “Ralph has spent the last 30 years in the maintenance department of Anaheim Union High School District. He served the first ten years as a maintenance service worker and electrician. He has worked his way up and spent he next fourteen years as their project manager, and the last two years as their Director of Maintenance and Operations. Ralph lives in Yorba Linda with his wife, Alex, and he has seven children, four boys and three girls, ranging in ages 31 to 6 years old.”</p> <p>Mr. Figueroa thanked the Board of Trustees and Administration and he is looking forward to beginning his service to the District.</p>
RECESS	President Barber declared a recess at 7:44 p.m. President Barber reopened the meeting at 7:47 p.m.
ADOPTION OF THE PROPOSED 2017/18 BUDGET	It was moved, seconded, and carried by unanimous vote (4 – 0) to adopt the Proposed 2016/17 Budget, and authorized the Superintendent or designee to execute the documents.

APPROVAL OF
INDEPENDENT
CONTRACTOR
AGREEMENT WITH
PROJECT SUPPORT
SERVICES, INC. FOR
DIVISION OF STATE
ARCHITECT POST
CONSTRUCTION
CERTIFICATION OF
UNAPPROVED
FACILITY PROJECTS

It was moved, seconded, and carried by unanimous vote (4 – 0) to approve the Independent Contractor Agreement with Project Support Services, Inc., for Division of State Architect Post Construction Certificate of Unapproved Facility Projects, at an hourly rate for services of \$125.00, and not to exceed \$50,000, and authorized the Superintendent or designee to execute the documents.

BREACH OF LEASE
CONTRACT BY
CALVARY BAPTIST
CHURCH/WHITTIER
CHRISTIAN
ELEMENTARY SCHOOL
(PreK – 6) – MAYBROOK
CAMPUS

The Board of Trustees was provided with an update on the Breach of Lease Contract by Calvary Baptist Church/Whittier Christian Elementary School (PreK-6) – Maybrook Campus following the June 8, 2017 of pursuing the eviction process for failure to cure the breach areas.

Notices to perform or quit were delivered to Calvary Baptist Church on June 14, 2017. Legal counsel had several discussions with legal representatives from the Calvary Baptist Church, and from Carnegie Schools, LLC, school operations manager for Calvary Baptist Church. These conversations resulted in payment of overdue rent. The notice to perform for the operation of PREk-6th grade levels and monthly enrollment reports as called for in the lease has not yet been satisfied. District legal counsel has sent a letter demanding written commitment only grades PreK-6th will be conducted at the Maybrook campus and monthly enrollment reports will be provided.

SUBMISSION OF
WILLIAMS LITIGATION
SETTLEMENT –
QUARTERLY UNIFORM
COMPLAINT REPORT
FOR QUARTER
APRIL 1 – JUNE 30, 2017

It was moved, seconded, and carried by unanimous vote (4 – 0) to submit the William Litigation Settlement – Quarterly Uniform Complaint Report for Quarter April 1 – June 30, 2017, with zero complaints, and authorized the Superintendent or designee to execute the documents.

DISTRICT LOCAL
CONTROL
ACCOUNTABILITY
PLAN

It was moved, seconded, and carried by unanimous vote (4 – 0) to adopt the District Local Control Accountability Plan as submitted, and authorized the Superintendent or designee to execute the documents.

UPDATED/REVISED
BOARD POLICIES

As the District updates current Board Policies and accompanying Administrative Regulations regarding English Learner Students (BP 6141.4.1) and Education for English Language Learners (BP 6174) with current regulations and procedures, it is imperative to disseminate updated information. Proposed revisions are struck out and/or bold/underlined.

Further input is welcomed and the revised Board Policy will be included on the August 14, 2017, Board agenda for second reading and approval.

CONSENT CALENDAR	It was moved, seconded, and carried by vote to remove Item IX-C3, Approval of Contract with Mary Kay Gallagher, Gallagher Pediatric Therapy, a Nonpublic Nonsectarian Agency, to Provide Occupational and Physical Therapy Services for the 2017/18 School Year.
	It was moved, seconded, and carried by unanimous roll call vote, (4 – 0), to approve/ratify the following items, under a consent procedure with the removal of Item IX-C3, Approval of Contract with Mary Kay Gallagher, Gallagher Pediatric Therapy, a Nonpublic Nonsectarian Agency, to Provide Occupational and Physical Therapy Services for the 2017/18 School Year.
Warrant Listing Report 2016/17 #11	Approved Warrant Listing Report 2016/17 #11, as attached, which lists all warrants issued May 30, 2017, through June 13, 2017.
Purchase Order Report 2016/17#11	Approved Purchase Order Report 2015/16 #12, which lists all purchase orders issued May 30, 2017, through June 13, 2017.
Approval of Dairy Piggyback Contract Agreement Between Lowell Joint School District and Driftwood Dairy for the 2017/18 School Year	Approved the piggyback contract agreement (No. 15-16-D-001 San Gabriel Cooperative Purchasing Group) between Lowell Joint School District and Driftwood Dairy for the 2017/18 school year, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Negative Student Nutrition Services Balances be Paid by General Fund	Approved the negative student nutrition services balances be paid by the General Fund, not to exceed \$1,147.81, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Piggyback Contract with P & R Paper Supply Company for Paper Products	Approved the piggyback contract with P & R Paper Supply Company effective July 1, 2017, through June 30, 2018, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Piggyback Contract with Gold Star Foods to Provide Frozen and Staple Products	Approved the piggyback contract with Gold Star Foods to provide frozen and staple products effective July 1, 2017, through June 30, 2018, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Piggyback Contract with Sunrise Produce Company for Produce Items	Approved the piggyback contract with Sunrise Produce Company for produce items effective July 1, 2017, through June 30, 2018, and authorized the Superintendent or designee to execute the necessary documents.

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Resolution 2016/17 EA/1 #001 – 006 for Budget Adjustments	Adopted Resolution 2016/17 EA/1 #001 – 006 for budget adjustments, as attached, and authorized the Superintendent or designee to execute the necessary documents.
Approval for Sale/Disposal of Surplus District Personal Property	Approved the sale/disposal of surplus District personal property, as attached, and authorized the A Superintendent or designee to execute the necessary documents.
Approval of U.S. Communities Contract with Interline Brands, Inc., dba Supply Works for Maintenance, Repair, Operating Supplies, Industrial Supplies, and Related Products and Services	Ratified the U.S. Communities Contract with Interline Brands, Inc., dba Supply Works for maintenance, repair, operating supplies, industrial supplies and related products and services effective February 1, 2017, through December 31, 2021, and authorized the Superintendent or designee to execute the necessary documents.
Employer-Employee Relations/Personnel Report 2016/17 #12	Ratified Employer-Employee Relations/Personnel Report 2016/17 #12, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.
Approval of Independent Contract with Administrative Services, Inc., to Provide Transportation for a District Student for the 2017/18 School Year	Adopted the independent contract agreement with Administrative Services., Inc., to provide transportation for a district student for the 2017/18 school year, at a rate of \$2.75 per mile (3.5 mile per day/one way only) with a \$25.00 exclusivity charge per route per day, not to exceed \$6,500.00) , and authorized the Superintendent or designee to execute the necessary documents.
Approval of the Agreement with Behavior and Education Inc., a Nonpublic Nonsectarian Agency, to Provide Behavioral Intervention Services for the 2017/18 School Year	Approved the agreement with Behavior and Education, Inc., a nonpublic nonsectarian agency, to provide behavioral intervention services for the 2017/18 school year, for a district student at the rate of \$55.00 per hour, not to exceed \$90,200.00, and authorized the Superintendent or designee to execute the necessary documents

Approval of Contract with Mary Kay Gallagher, Gallagher Pediatric Therapy, a Nonpublic Nonsectarian Agency, to Provide Occupational and Physical Therapy Services for the 2017/18 School Year

It was moved, seconded, and carried by vote to remove the Approval of Contract with Mary Kay Gallagher, Gallagher Pediatric Therapy, a Nonpublic Nonsectarian Agency, to Provide Occupational and Physical Therapy Services for the 2017/18 School Year.

Approval of Memorandum of Understanding (MOU) Between Lowell Joint School District and East Whittier City School District for the 2017/18 School Year

Approved the Memorandum of Understanding between Lowell Joint School District and East Whittier City School District for the period of July 1, 2017 through June 30, 2018, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Memorandum of Understanding (MOU) Between Lowell Joint School District and The Gary Center

Approved the Memorandum of Understanding between Lowell Joint School District and The Gary Center for the 2017/18 school year, and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/
SUPERINTENDENT
COMMENTS

Mr. Barber thanked Darleene Pullen for attendance at the Board meeting.

ADJOURNMENT

President Barber declared the meeting adjourned at 8:24 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:
