

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

**MINUTES OF REGULAR BOARD MEETING**

**May 10, 2016**

BOARD MEMBERS PRESENT: Bonnie Castrey  
Dr. Duane Dishno  
Susan Henry  
Kathleen Iverson  
Dr. Michael Simons

BOARD MEMBERS ABSENT: None

ADMINISTRATIVE PERSONNEL PRESENT: Dr. Gregory Plutko, Superintendent  
Carrie Delgado, Assistant Superintendent, Business Services  
Dr. Carolee Ogata, Deputy Superintendent, Human Resources  
Owen Crosby, Assistant Superintendent, Educational Services  
Carole Thomas, Executive Assistant

ADMINISTRATIVE PERSONNEL ABSENT: None

PLACE AND DATE OF MEETING: District Office  
May 10, 2016

CALL TO ORDER: The meeting was called to order at 6:15 p.m. by the President, Dr. Dishno.

CLOSED SESSION: (I) The Board recessed to Closed Session at 6:16 p.m. to consider Negotiations – Conference with Labor Negotiators concerning DEA, CSEA, HBPSA and non-represented contracts – Government Code section 54957.6, and Public Employee Appointment/Assignment/ Reassignment/ Discipline/ Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951. Present were Dr. Gregory Plutko, Dr. Carolee Ogata, Ms Carrie Delgado and Mr. Owen Crosby.

RECONVENED: The meeting was reconvened at 7:00 p.m. Dr. Dishno announced that the Board had unanimously accepted the resignation agreement of Public Employee No. 7400-101687.

- PLEDGE OF ALLEGIANCE: (II) Cody Do, Fountain Valley High School student, led the Pledge of Allegiance.
- STAFF RECOGNITION – RETIREES: (III-A) The Board recognized classified and certificated employees who were retiring from the district, and offered their congratulations and thanks to each individual for their service and support for students.
- STAFF RECOGNITION – TEACHERS OF THE YEAR 2015-16: (III-B) The Board recognized the district's Teachers of the Year, Rosie Geck from Marina High School and Hannah Geddy from Edison High School, and presented them with an iPad and Apple TV.
- Dr. Plutko recognized Chris Long and Elliott Skolnick and presented them with district coins.
- RECEPTION: (III-C) A reception was held in honor of retirees and Teachers of the Year from 7:39 p.m. to 7:57 p.m.
- APPROVAL OF MINUTES: (IV-A) It was moved by Mrs. Henry, seconded by Mrs. Iverson, to approve the minutes of the regular Board meeting held April 12, 2016.
- Motion unanimously carried.
- BOARD COMMITTEE REPORTS AND ACTIVITIES: (IV-B) Board members representing the district on various committees presented reports and discussed activities.
- STUDENT BOARD REPRESENTATIVE REPORT: (IV-C) Cody Do, Fountain Valley High School student, presented reports on campus activities.
- SUPERINTENDENT'S REPORT: (IV-D) Dr. Plutko provided an update on the installation of Lock Bloks at each of the sites. These locks allow teachers to lock doors in case of an emergency. Half of the district has the locks installed, and the plan is to be finished by the end of the school year. The investment of Proposition 39 dollars is evident as you drive by campuses in the evening. It is saving money, and will also be used for the updating of gym lighting. A consultant will be hired in the near future to work on a utilities savings plan.
- AP testing is moving at full speed, to be followed by Smarter Balanced testing over the next two weeks. This is the second year of full administration of this test.

Dr. Plutko also updated the Board on the most recent status of the refinance of the district's Certificate of Participation from a variable rate loan to a fixed rate. The district has received an A+ rating which allows us to keep our current standing. Ultimately, this will allow the district to complete the General Obligation Fund commitment to rebuild the Westminster High School pool and begin to complete the original General Obligation Bond project commitment to install synthetic turf fields at the four schools which not receive them. Dr. Plutko indicated that he would be meeting the following week with community members to discuss funding, the possibility of city funding, and grant funding. Dr. Plutko recommended that a Study Session take place in August or September for consideration of building a second pool in the district.

Dr. Plutko referred to the district Year End book which he had distributed to Board members earlier. He thanked staff and all sites for their input.

PUBLIC  
COMMUNICATION TO  
THE BOARD: (IV-E)

Andrew Holmes, parent, addressed the Board on field maintenance.

Jessa Greene, Jean Hudson, Sarah Hawthorn and Madison Virak, students, addressed the Board on the Marina High School swimming pool condition.

PUBLIC DISCLOSURE  
OF COLLECTIVE  
BARGAINING  
AGREEMENT FOR DEA:  
(IV-F)

The enactment of AB1200 and subsequent legislation requires public disclosure of agreements between the district and the bargaining unit prior to adoption. The public disclosure, as revised, was presented in the form prescribed by the Orange County Department of Education.

PUBLIC DISCLOSURE  
OF COLLECTIVE  
BARGAINING  
AGREEMENT FOR  
HBPSA: (IV-G)

The enactment of AB1200 and subsequent legislation requires public disclosure of agreements between the district and the bargaining unit prior to adoption. The revised disclosure was presented in the form prescribed by the Orange County Department of Education.

STAFF PRESENTATION  
– FVHS: (IV-H)

Dr. Morgan Smith, Principal of Fountain Valley High School, gave a presentation on the focus area of student achievement and how Fountain Valley High School is engaging students in wellness activities in and beyond the classroom.

STAFF PRESENTATION – EDUCATIONAL SERVICES: (IV-I)	Math Facilitators Andrew Brown and Kendra Rosales and Algebra I teachers shared information about the Canvas Algebra I Project. Teachers across the district are collaborating to develop electronic resources to support standards aligned instructional shifts. The content will assist Algebra I teachers in finding, selecting, and including digital resources, formative assessment, and project based activities that will support students’ critical thinking and the application of content.
CONSENT CALENDAR: (V)	It was moved by Dr. Simons, seconded by Mrs. Henry, to approve the Consent Calendar as presented.
Motion unanimously carried.	
PURCHASE ORDERS: (V-A)	Approval was granted for purchase orders in the amount of \$1,171,932.81 as presented.
PERSONNEL REPORT: (V-B)	Approval was granted for Personnel Report No. 12 as presented. Dr. Ogata introduced Jennifer Graves who had been promoted to the position of Principal of Edison High School.
PROFESSIONAL AND OFFICIAL BUSINESS ACTIVITIES: (V-C)	Approval was granted for the Professional and Official Business activities as presented.
FIELD TRIPS: (IV-D)	Approval was granted for the field trips as presented.
CONTRACTS AND CONSULTING AGREEMENTS: (V-E)	The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.
NON-PUBLIC SCHOOL/AGENCY CONTRACTS/ ADDENDA - WOCCSE: (V-F)	Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.

<p>CONFIDENTIAL GENERAL RELEASE AND SETTLEMENT AGREEMENT – SPECIAL EDUCATION STUDENT CASE NO. Y25-15/16: (V-G)</p>	<p>Approval was granted for the confidential General Release and Settlement Agreement between the Huntington Beach Union High School District and a special education student and the parent. Under the terms and agreement, the district agrees to reimburse parents for placement, and fund the student’s ongoing placement at a residential treatment center (RTC). The district had agreed to fund the placement through September 2016, at which time an IEP meeting will determine ongoing placement needs.</p>
<p>GRANT APPLICATION – SEEDS OF CHANGE GRANT - HBHS: (V-H)</p>	<p>Approval was granted for Huntington Beach High School (HBHS) to submit an application to Seeds of Change for the HBHS Green Team Sustainability program in the amount of \$20,000. No matching funds were required. Authorization to expend funds upon receipt was granted.</p>
<p>PURCHASING OF TECHNOLOGY EQUIPMENT UNDER E-RATE PROGRAM: (V-I)</p>	<p>Approval was granted to purchase technology equipment utilizing the Universal Service Fund for Schools and Libraries (Schools Library Division – SLD) program, known as E-rate for the next fiscal year (2016-17).</p>
<p>ACCEPTANCE OF AMENDED FUNDING - CARL PERKINS VOCATIONAL AND APPLIED TECHNOLOGY EDUCATION ACT: (V-J)</p>	<p>Approval was granted to accept an amended amount of funding from the California Department of Education under Section 131 of the Carl D. Perkins Vocational and Applied Technology Education Act. Preliminary funding allocation for the 2015-2016 school year was in the amount of \$295,009, the amended amount is \$316,153. Funds will be used to support business education, industrial technology, family and consumer sciences, and agricultural programs. No district matching funds were required. Authorization to expend funds upon receipt was granted.</p>
<p>MATH PLACEMENT PROCEDURES: (V-K)</p>	<p>Approval was granted to approve the Math Placement Procedures. Earlier this year the Legislature passed Senate Bill 359 known as the California Math Placement Act to ensure that districts provide all students equal access to courses culminating in Calculus in their senior year, giving them an advantage in admission to the University of California or a head start in majoring in science or engineering.</p>
<p>DESIGNATION OF CIF LEAGUE REPRESENTATIVES FOR 2016-2017: (V-L)</p>	<p>Approval was granted to designate the principals of the six comprehensive high schools to serve as their respective school’s California Interscholastic Federation (CIF) league representatives for the 2016-2017 school year. The designation is required by Education Code section 33353(a)1.</p>

NEW BASIC TEXTBOOK ADOPTION – SIXTH LIST: (V-M)	Approval was granted to adopt the new basic textbooks (Sixth List) for the 2015-2016 school year. The 30-day review period has been completed according to district policy.
NEW BASIC TEXTBOOK ADOPTION – SEVENTH LIST: (V-N)	Approval was granted to commence the adoption of the new basic textbooks (Seventh List) for the 2015-2016 school year according to district policy.
CANDIDATES FOR GRADUATION – CLASS OF 2016: (V-O)	Approval was granted for the list of candidates for graduation, Class of 2016. This list was available for review in the Educational Services Division.
DESTRUCTION OF PUPIL RECORDS: (V-P)	Approval was granted to destroy pupil records held for three years or more in compliance with guidelines of the California Code of Regulations, Title 5, section 437, Retention and Destruction of Pupil Records.
EXTEND AWARD OF BID NO. 1151: (V-Q)	Approval was granted to extend award of Bid No. 1151 - Food Services Paper Products, for the period July 1, 2016-June 30, 2017.
AWARD OF BID NO. 1154: (V-R)	Approval was granted to award Bid No. 1154 – Food Services Warehouse Freezer – Westminster High School, to Gary F. Lyons & Associates.
AWARD OF E-RATE RFP NO. 16/17-01: (V-S)	Approval was granted to award E-Rate RFP No. 16/17-01 – District Wide Data Cabling to Paragon Systems in the amount of \$121,620.26 less 50% E-Rate reimbursement for a total of \$60,810.13.
INSURANCE AND LIABILITY CLAIMS: (V-T)	Approval was granted to reject the following insurance and liability claim: WHS10312015. Claim information was available in the Insurance Department.
MARCH 2016 DISBURSEMENTS: (V-U)	A recap of payments processed during the month of March 2016 was presented.

PERCENT OF  
MAXIMUM  
AVERAGE DAILY  
ATTENDANCE  
(ADA)  
COMPARISON:  
(V-V)

A report on ADA through March 18, 2016 was presented.

RESOLUTION -  
UPDATE OF  
AUTHORIZED  
SIGNATURES -  
COUNTY: (V-W)

Approval was granted to adopt a resolution updating authorized signatures for the District, Cafeteria and/or WOCCE accounts as required by the County. Staff changes made this update necessary.

RESOLUTION  
NO. 19:

AYES: IVERSON, HENRY, SIMONS, CASTREY,  
DISHNO  
NOES: NONE  
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION -  
TEMPORARY  
INTERFUND  
TRANSFERS:  
(V-X)

Approval was granted to adopt a resolution for temporary cash borrowing between funds for the fiscal year 2016-17.

RESOLUTION  
NO. 20:

AYES: IVERSON, HENRY, SIMONS, CASTREY,  
DISHNO  
NOES: NONE  
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION-  
ELECTRONIC  
VENDOR  
PAYMENTS: (V-Y)

Approval was granted to adopt a resolution authorizing the designated district employees to approve vendor payments electronically effective May 10, 2016.

RESOLUTION  
NO. 21:

AYES: IVERSON, HENRY, SIMONS, CASTREY,  
DISHNO  
NOES: NONE  
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION –  
EDUCATION  
PROTECTION  
ACCOUNT: (V-Z)

Approval was granted to adopt a resolution to receive and disburse the revenues derived from the incremental increases in taxes imposed by Proposition 30, Article XIII, Section 36. Districts are required to adopt this resolution each year Proposition 30 is in effect.

RESOLUTION  
NO. 22:

AYES: IVERSON, HENRY, SIMONS, CASTREY,  
DISHNO  
NOES: NONE  
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION -  
BIENNIAL GOVERNING  
BOARD ELECTIONS:  
(VI-A)

It was moved by Mrs. Henry, seconded by Mrs. Iverson, to adopt a Resolution and Order of Election and Specifications of the Election Order informing the Orange County Superintendent of Schools of the November 8, 2016 Biennial Governing Board Election, pursuant to Education Code section 5340. The County Superintendent of Schools was further ordered to consolidate the election in accordance with Education Code sections 5304 and 5342.

RESOLUTION  
NO. 23:

AYES: IVERSON, HENRY, SIMONS, CASTREY,  
DISHNO  
NOES: NONE  
ABSENT: NONE

Resolution unanimously adopted.

RATIFICATION OF DEA  
CONTRACT:  
(VII-A)

It was moved by Ms Castrey, seconded by Mrs. Iverson, to approve the tentative agreement for the 2015-18 school years between the District and the District Educators Association, subject to ratification by DEA membership. This agreement includes a 4.75% salary increase retroactive from July 1, 2015, a 0.5% salary increase effective July 1, 2016, and a 0.5% salary increase effective July 1, 2017 with the possibility of an additional increase in 2017-18, dependent on state funding levels.

Don Hume, co-lead negotiator for DEA, expressed thanks for the settlement.

Motion unanimously carried.



RATIFICATION OF  
HBPSA CONTRACT:  
(VII-B)

It was moved by Ms Castrey, seconded by Mrs. Iverson, to approve the tentative agreement with replacement page for the 2015-18 school years between the District and the Huntington Beach Pupil Services Association, subject to ratification by HBPSA membership. This agreement includes a 4.75% salary increase retroactive from July 1, 2015, a 0.5% salary increase effective July 1, 2016, and a 0.5% salary increase effective July 1, 2017 with the possibility of an additional increase in 2017-18 dependent on state funding levels.

Motion unanimously carried.

DECLARATION OF  
NEED FOR FULLY  
QUALIFIED  
EDUCATORS: (VII-C)

In accordance with Title 5 regulations the district is required to annually file a Declaration of Need for Fully Qualified Educators to the Commission on Teacher Credentialing. The declaration will provide the district with the ability to employ or assign persons who are not appropriately credentialed and file waiver/emergency permits as needed. It was moved by Mrs. Henry, seconded by Ms Castrey, to file the Declaration of Need for Fully Qualified Educators form for the 2016-17 school year.

Motion unanimously carried.

BOARD POLICY:  
(VIII-A)

It was moved by Mrs. Henry, seconded by Mrs. Iverson, to approve the following Board Policy is presented for second reading and adoption in the continued revision of existing policies and administrative regulations:

BP 6146.1 – Instruction  
High School Graduation Requirements

*This policy was being updated to reflect changes in Education Code relating to the California High School Exit Examination and the authorization to issue retroactive diplomas for students that meet exemptions to the test.*

Motion unanimously carried.

NEW BUSINESS: (IX) Ms Castrey asked that a press release be prepared for the CAHSEE Board Policy.

Ms Castrey requested that letters be sent to the Gates Millennial Students on behalf of the Board.

Ms Castrey asked that a letter be sent to Food Services staff thanking them for the reception this evening.

Dr. Simons mentioned that the Mayor of Huntington Beach had been present at our school College Signing Day for Students but not the Board of Trustees. Schools should invite the Board first.

Mrs. Henry indicated that she would be unable to attend the VIPs Breakfast as she would be in Sacramento, but encouraged support for this event.

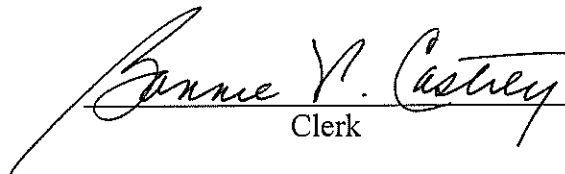
Mrs. Iverson suggested retiring Assistant Principals develop a Procedural Handbook.

Dr. Dishno indicated his pleasure when noting that we had moved 23 teachers from temporary to probationary status.

ANY OTHER PUBLIC COMMUNICATION TO THE BOARD: (X) None.

CLOSED SESSION: The Board recessed to Closed Session at 9:35 p.m. to discuss Public Employee Appointment/Assignment/ Reassignment/ Discipline/ Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951.

ADJOURNMENT: The meeting was adjourned at 10:10 p.m.

  
Clerk

  
Secretary