

BRSD Board of Education

Minutes - May 5, 2004

The Organization Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board Secretary presiding.

The Secretary read the following statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Conveyed to the Burlington County Times on May 7, 2004.

Agendas were posted in all district school buildings, Central Office, Township Hall and City Hall, announcing time and place of meeting.

Advance written notice of this meeting was mailed to all persons who, according to records of the Secretary of this board, requested and paid for same.

The Secretary led the members of the Board and audience in the salute to the flag and moment of silent meditation.

Oath of office was administered by the Board Secretary to newly elected Board Members: Mr. Kevin Hirschfeld (Township) and Mr. Brian Lynch (Township).

The following members answered roll call:

Mr. Binder, Mr. DiLemme, Ms. Glenn, Mr. Hirschfeld, Mr. Lynch,
Dr. Nicholls, Mrs. Trogon. ABSENT: Mrs. Dansbury (arrived at
7:15 p.m.), Mr. Gore.

Also attending were:

Mr. John Polomano, Superintendent, and Peggy A. Ianoale, School
Business Admin./Board Secretary

Staff attending were: Reba Snyder.

Visitors attending were: (no one signed in)

A motion was made by Mrs. Trogdon, seconded by Ms. Glenn to
approve the Resolution Adopting Existing Policies (Resolution
attached to the minutes).

ON A ROLL CALL VOTE: AYES: Mr. Binder, Mr. DiLemme, Ms. Glenn, Dr.
Nicholls, Mrs. Trogdon. NOES: None. ABSTAIN: None. ABSENT: Mrs.
Dansbury, Mr. Gore.

Motion unanimously approved.

A motion was made by Mr. Binder, seconded by Dr. Nicholls, to
nominate Ms. Pauline Glenn as President. As there were no other
nominations, the Secretary cast the ballot electing Ms. Glen as
President. Motion unanimously approved.

A motion was made by Dr. Nicholls, seconded by Mrs. Dansbury
to nominate Mr. Nicholas G. Binder as Vice President. The
Secretary cast the ballot electing Mr. Binder as Vice
President. Motion unanimously approved.

A motion was made by Dr. Nicholls, seconded by Ms. Trogdon
to adopt the following Resolutions (see attached):

- a. Accept Election Results
- b. Accept Existing Curricula that has been approved by
the Board of Education
- c. Confirm Existing Contracts and Agreements
- d. Authorize Check Signing by Machine
- e. Authorize Board Secretary to Sign Payroll Checks in
the Absence of the Treasurer
- f. Designate Official Depositories-all duly certified
depositories in the State of New Jersey
- g. Designate Bank Account Signers 6/2004 to 6/2005:
Board President or Vice President
Board Secretary/Business Admin. or Superintendent
Treasurer of School Moneys

- h. Establish Regular Meeting Schedules in accordance with Open Public Meetings Act - list is attached showing dated for 1st and 3rd Wednesday
- i. Designate Official Publications: Burlington County Times, Register News, Trenton Times
- j. Notice of Mailing Fees

- k. Establish Price of Athletic Passes (per Policy #1315)
 - No Change from Previous year:
 - \$10.00 - Adults
 - \$ 5.00 - Students/Seniors
- l. Appoint Affirmative Action Officers
 - Ms. Peggy Ianoale, BA/BS - Business Contracts
 - Ms. Sandra L. Ewell - All Other Matters
 - Building Affirmative Action Officers
 - BRHS - Mr. Pat Lynch
 - MJS - Ms. Betty Betty Vaneekhoven
 - CBS - Mr. Steve Martin
 - PMES - Ms. Betsy Wonderlin
- m. Appoint Providers of Professional Services
 - Solicitor: Mr. Stephen J. Mushinski, Esq.
Parker, McCay & Criscuolo
 - Treasurer: Mr. Thomas A. Haje
 - Physician: David Addis, M.D.
 - Auditor: Mr. John J. Maley, Jr., C.P.A.

ON A ROLL CALL VOTE (a, b, c, d, e, f, g, h, i, j, k, m) AYES: Mr. Binder, Mrs. Dansbury, Mr. DiLemme, Mr. Hirschfeld, Mr. Lynch, Dr. Nicholls, Mrs. Trogdon, and Ms. Glenn. NOES: None. ABSTAIN: None. ABSENT: Mr. Gore.

Motion unanimously approved.

ON A ROLL CALL VOTE ("L" only): AYES: Mr. Binder, Mrs. Dansbury, Mr. DiLemme, Mr. Hirschfeld, Dr. Nicholls, Mrs. Trogdon, and Ms. Glenn. NOES: None. ABSTAIN: Mr. Lynch. ABSENT: Mr. Gore.

Motion approved by a majority vote.

- n. Board of Education Committees - Discuss Hall of Fame & Ed Foundation
- o. Board Member List - update (will be updated after officers and committee members are selected).

Executive Session Resolution

Mr. Binder read the following resolution, seconded by Mrs. Dansbury and unanimously approved at 7:15 p.m.:

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subject shall be discussed on this date in the session of the Board closed to the public:

PERSONNEL, NEGOTIATIONS, STUDENT MATTER

NOW, THEREFORE, BE IT RESOLVED that the aforestated meeting is closed to the public for the reasons set forth above in accordance with the open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

Return to Open Session

Superintendent's Report

Cover Memo

A motion was made by Mr. DiLemme, seconded by Mrs. Dansbury to approve the Consent Agenda.

ON A ROLL CALL VOTE: AYES: Mr. Binder, Mrs. Dansbury, Mr. DiLemme, Mr. Hirschfeld, Mr. Lynch, Dr. Nicholls, Mrs. Trogdon and Ms. Glenn. NOES: None. ABSTAIN: None. ABSENT: Mr. Gore.

Motion unanimously approved.

Approval of Minutes

March 3, 2004

March 10, 2004

March 17, 2004

March 30, 2004

April 7, 2004

Approval of Substitute Personnel

Resolution: Criminal History Check

The following substitute staff, student teachers, positions, and rates of compensation as previously adopted are appointed for emergent hiring pending completion and certification of the State of New Jersey Criminal History Check. Affidavits are attached from the applicants attesting to no criminal record. (Substitutes to whom this applies are noted in **bold/black** type.)

Acceptance of Reports

Substance Awareness Coordinator Report

Out-of-District Placements

Suspensions

| <u>Enrollment 3/31/04</u> | | <u>March 2004 Fire Drills</u> |
|---------------------------|-------|-------------------------------|
| 662 | BRHS | 3/23/04 & 3/24/04 |
| 324 | MJS | 3/15/04 & 3/24/04 |
| 344 | CBS | 3/01/04 & 3/09/04 |
| <u>734</u> | PMES | 3/01/04 & 3/11/04 |
| 2,064 | Total | |

Acceptance of Business and Financial Reports

Board Secretary's Report (Feb. & March)

Treasurer's Report (Feb. & March)

Transportation Report

List of Bills

Public Forum

Staff Personnel

A motion was made by Mrs. Dansbury, seconded by Mrs. Trogdon to approve the following appointments, per the Superintendent's recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is(are) attached from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

- a. Approve **Ms. Courtney Adam** as Speech/Language Specialist, effective June 1, 2004, Step MA+8, \$47,668 prorated.
- b. Approve **Ms. Marie McGovern** as Special Education K-1 teacher at CBS, Step 1, BA+18, \$40,308 prorated; 3 hours per day from 4/30/04 through 5/13/04 and then full-time on 5/17/04.
- c. Accept, with best wishes, retirement of Ms. Maureen Pelehaty from the position of 1st grade teacher at CBS, effective June 30, 2004.
- d. Accept resignation of Ms. Heather Van Mater from the position of bus driver, effective May 22, 2004.
- e. Accept resignation of Mr. Daniel McManamon from the position of Teacher of the Handicapped at MJS, effective June 30, 2004.

- f. Approve Ms. Devon Kelly to complete practicum during the 2004-2005 school year as social worker intern with Ms. Tina Zack.
- g. Accept leave of absence for Ms. Melissa Guido, Secretary of Guidance, effective July 19, 2004.
- h. Accept resignation of Ms. Maribel Hernandez from the position of Teacher of Spanish at MJS, effective June 30, 2004.

ON A ROLL CALL VOTE: AYES: Mr. Binder, Mrs. Dansbury, Mr. DiLemme, Mr. Hirschfeld, Mr. Lynch, Dr. Nicholls, Mrs. Trogdon and Ms. Glenn. NOES: None. ABSTAIN: None. ABSENT: Mr. Gore.

Motion unanimously approved.

Discussion:

- i. Social Worker job description

Job Postings:

Summer 2004 tutoring for Special Ed. students in grades 1-8;
CE/R positions - Instructors for After-School Basic Skills
Program

Student Personnel & Programs

A motion was made by Mrs. Dansbury, seconded by Mrs. Trogdon to approve the following:

- Approve CBS 6th grade pool party, June 11, 2004
- Approve application in the amount of \$42,400 for Adult Basic Education Grant

- Approve application for Grant (Learn & Serve America) in the amount of \$42,000. This grant prohibits use of money for salaries and/or addition of personnel

Motion unanimously approved.

Information

- Report regarding Spring After-School Program
- Recommendation for change in CE/R Program description as per our attorney

Policies

- Integrated Pest Management Policy

Business & Finance

A motion was made by Mrs. Dansbury, seconded by Mrs. Trogdon to approve the following:

- Acceptance of Board Secretary's Monthly Certification, Budgetary Line Item Status (April & May)
- Certification of Budgetary Major Account/Fund Status (April & May)
- Approve Transfer of Funds in the amount of \$643,410.70 (March and April 2004)
- Approve Hand Checks (March & April 2004)
- Approve the following change orders:
 - a. Extra conduit for lights at MJS in the amount of \$5,000.00

- b. Disposal of Glycol in the amount of \$10,428.81
- c. Ceiling in Room 11 at BRHS in the amount of \$2,693.30

- Approve heating and ventilation service agreement 2004-205 with Honeywell International, Inc. in the amount of \$37,090
- Approve award of Inspection Testing Services for new BRHS to Underwood Engineering at a cost of \$112,280, as per attached.

ON A ROLL CALL VOTE: AYES: Mr. Binder, Mrs. Dansbury, Mr. DiLemme, Mr. Hirschfeld, Mr. Lynch, Dr. Nicholls, Mrs. Trogdon, and Ms. Glenn. NOES: None. ABSTAIN: None. ABSENT: Mr. Gore.

Motion unanimously approved.

- Update on budget deliberations - Special meeting 5/17/04 for final action
- Information on high school project

Buildings & Grounds

Update on renovations and new high school

Committee Reports

Information & Discussion Items

1. Letter from Eagle Scout, Kenneth Blauth
2. Two students accepted into 2004 Governor's School Program

3. Information for new board members (in new members' packets only)
4. Golden Eagle Band invitation
5. New graduation options - State of New Jersey
6. Invitation to Maureen Pelehaty's retirement dinner
7. CBS May Newsletter
8. Letter to Editor

Board & Public Forum

Mr. Binder read the following resolution, seconded by Mr. DiLemme and unanimously approved at 10:40 p.m.:

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subject shall be discussed on this date in the session of the Board of Education closed to the public:

Personnel, Real Property, Negotiations

NOW, THEREFORE, BE IT RESOLVED that the aforestated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 11:00 p.m.

A motion was made by Mrs. Trogdon, seconded by Mr. Hirschfeld to adjourn the meeting at 11:00 p.m. Motion unanimously approved.

Respectfully submitted,

Pauline Glenn

President

Peggy A. Ianoale

Business Administrator/Board Secretary