

INTER-DISTRICT ATTENDANCE

In accordance with an agreement between the Governing Board and the Board of another district, a permit authorizing a student's attendance outside his/her district of residence may be issued upon approval of both the district of residence and the district of proposed attendance. In the absence of an existing inter-district agreement with the other district identified in the requested permit, the Superintendent or designee is authorized to review the individual permit and approve or deny the permit subject to the terms and conditions approved by the Board of Education for inter-district agreements.

The Superintendent or designee may approve an inter-district attendance permit for a student for any of the following reasons when stipulated in the agreement/permit:

1. When the student has been determined by staff of the district of residence to be a victim of an act of bullying as defined in Education Code §48900(r). If no other school in the District is capable of providing a safe, comparable learning environment, a victim of an act of bullying shall be given priority for inter-district attendance under any existing inter-district attendance agreement or, in the absence of an agreement, shall be given consideration for the creation of a new permit. (Education Code §46600)
2. To allow the student to complete a school year when his/her parents/guardians have moved out of the district after the first month of the school year.
3. To allow the student to remain with a class promoting or graduating that year from an elementary, middle, or senior high school.
4. When recommended by a School Attendance Review Board or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence.
5. To meet the child care needs of the student. Such a student may be allowed to continue to attend district schools only as long as he/she continues to use a child care provider within district boundaries. Reverification of the status is required annually.
6. To meet the student's special mental or physical health need as certified by a appropriate school personnel.

7. There are no sibling privileges for inter-district permits.
8. When the parent/guardian provides documentary evidence that the family will be moving into the district in the immediate future and would like the student to start the year in the district.
9. When there is a valid interest in a particular educational program and a comparable program is not offered in the district of residence.

Process

The Superintendent or designee may deny initial requests for inter-district attendance permits due to limited district resources, overcrowding of school facilities at the relevant grade level, or other considerations that are not arbitrary. However, once a student is admitted, the district may not deny him/her continued attendance because of overcrowded facilities at the relevant grade level.

1. Within 30 days of a request for an inter-district permit, the Superintendent or designee shall notify the parents/guardians of a student who is denied inter-district attendance regarding the process for appeal to the County Board of Education as specified in Education Code §46601.
2. Pending a decision by the two districts or an appeal by the County Board, the Superintendent or designee may provisionally admit a student who resides in another district for a period not to exceed two school months. (Education Code §46603)
3. Students who are under consideration for expulsion or who have been expelled may not appeal inter-district attendance denials or decisions while expulsion proceedings are pending or during the term of the expulsion. (Education Code §46601)
4. Inter-district permits to schools of the Monrovia Unified School District are valid for one school year and require parents/guardians to annually verify that the terms and conditions for issuance are still valid before the start of the new school year. Inter-district permits may be evoked under the following conditions (Education Code §46600 (a)(2)):
 - a. When the student's negative attendance hinders their academic progress;
 - b. When the student's grades fall to the point where the student is at-risk of not promoting to the next grade level or failing to be in-line for high school graduation;

- c. When the student's behavior is a danger to students and/or staff, or has failed to improve after means of corrections have been exhausted; or
- d. When the district determines that the additional cost of educating the pupil would exceed the amount of state aid received.

Employment-Related Transfers

The Monrovia Unified School District may deem a pupil to have complied with the residency requirements for school attendance in the district if at least one parent/guardian of the pupil is physically employed within the boundaries of the district for a minimum of 10 hours during the school week. Annual re-verification of work status is required before the start of the new school year. Denial of employment-related transfers have no right of appeal at the Los Angeles County Office of Education board.

Unless approved by the sending school district, Education Code §48204 (b6) does not authorize a net transfer of pupils out of a school district, calculated as the difference between the number pupils exiting the school district and the number of pupils entering the school district, in a fiscal year in excess of the following amounts for a average daily attendance of the school district or 75 pupils, whichever amount is greater. (Education Code § 48204 (b6))

Employment-related transfers may be revoked under the following conditions (Education Code §48204 (b)):

1. When the student's negative attendance hinders their academic progress;
2. When the student's grades fall to the point where the student is at-risk of not promoting to the next grade level or failing to adhere to the credit requirements for high school graduation;
3. When the student's behavior is a danger to students and/or staff, or has failed to improve after other means of corrections have been exhausted; or
4. When the district determines that the additional cost of educating the pupil would exceed the amount of state aid received.

Appeal Procedures For Inter-District Transfer Permits

If an inter-district transfer request is denied, the parents may initiate an appeal through the office of Student Support Services.

1. The parent shall submit a letter to the office of Student Support Services summarizing the reasons for the inter-district transfer and requesting a review. Parents will be notified by letter of the results of the review. If the permit was denied after review, they will be advised of the next level of district appeal with the Superintendent or designee.
2. After the review of the inter-district permit request by the Superintendent or designee, approval or denial of the transfer will be made, and the parent will be notified within 7 school days.
3. Parent shall be advised of the right to appeal inter-district permit denials, not employment-related transfer denials, to the County Board of Education within 30 calendar days.

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