

**MINUTES OF THE REGULAR MEETING  
OF THE  
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1  
GOVERNING BOARD**

**CALL TO ORDER:** The regular meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mrs. Marian Scheid, President, at 6:00 p.m., January 20, 2016, in the District Board Room, 800 Apache Avenue, Second Floor, in Winslow.

**PRESENT:** Mrs. Marian Scheid  
Mrs. Beth Carlson  
Mrs. Roberta Hadnot  
Mrs. Marilee Ervien  
Mrs. Josephine Montoya

**ABSENT:**

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was said.

**APPROVAL OF THE AGENDA:** Mrs. Carlson made a motion to approve the agenda. The motion was seconded by Mrs. Hadnot and carried with a vote of "aye" from all members.

**APPROVAL OF MINUTES:** Mrs. Ervien made a motion to approve the minutes of the regular meeting held January 6, 2016. The motion was seconded by Mrs. Montoya and carried with a vote of "aye" from all members.

**CALL TO PUBLIC:** Mrs. Scheid invited public comments on any listed items on the agenda at this time. She requested that anyone speaking should state their full name for the record and confine their remarks to three minutes or less. She stated that no action will be taken as a result of public comments. She reminded the public that the Board expects citizens who address the Board to present concerns regarding the activities in question rather than make personal attacks upon board members, staff or others present or absent according to Governing Board Policy BEDH. In addition, questions or comments on matters that are currently under legal review will not be accepted per Board Policy BEDH, Public Participation at Board Meetings. Anyone wishing to discuss an issue with the Governing Board that is not on the agenda should complete form WPS 511 located on the entrance table. Copies will be distributed to all board members for their consideration.

There were no comments from the public this evening.

**EMPLOYEES OF  
THE MONTH:**

Mr. Heister announced the Employees of the Month for November and December.

Rudy Aragon, Warehouse Worker, is the Classified Employee of the Month for November. Mr. Aragon recently took on more responsibility in warehouse operations. He is a great employee, who is willing to help wherever he can.

The Certified Employee of the Month for November is Trista Thermen. Ms. Thermen is a Special Education Teacher at the High School. She is a great mentor and presenter, and does an awesome job serving the needs of our students.

Ms. Cheryll Daly is a Kindergarten Classroom Aide at Bonnie Brennan School. She was chosen as Classified Employee of the Month for December because she is upbeat, positive and hard working. The staff and students alike are lucky to have her to help them.

December's Certified Employee of the Month is Mr. Zach French. He is a Science Teacher at the High School and has done very well as the new Science Department Chairperson. In addition to all those duties, he has really helped prepare the students for the ACT test and he is a Freshman Basketball Coach.

The Board offered their congratulations to these valued employees.

**SCHOOL REPORT:**

Mrs. Jodie Garner, Principal of Jefferson Elementary School, was present to report on activities and achievements of the students at her school. She introduced Mrs. Betsy Pollard, Academic Coach; Mrs. Heather Fallaha, Second Grade Teacher; and Ms. Kelli Fifelski, Second Grade Teacher, who will be assisting with the report. The teachers introduced the students they invited to help as well. AmyRenee, Jakob, Brody, Aiden, Kavion, Connor, Aaliyah, Sydney, Gracie and Owen were ready to demonstrate their skills.

Mrs. Garner discussed the character education theme for the current year: "Be a Buddy, Not a Bully". She talked about the related t-shirts and explained how the Buddy Benches are used. Mrs. Garner informed the Board that the number of reported incidents of bullying has dropped significantly since this program was started.

Mrs. Fallaha and her students demonstrated how the 95% Program works. This is a program to help students learn to read by decoding words and sounds.

Mrs. Garner told the Board that eight of the teachers at her school are getting their reading endorsements and they have formed the Continuous Improvement Committee. They traveled to Humboldt School District to observe programs in action as that district has shown great improvement recently. One program they decided to implement here is D.E.A.R. (Drop Everything and Read), which is silent reading time before school. It is popular and has been instrumental in reducing discipline issues and in increasing participation in the breakfast program, besides improving reading skills, of course.

Next, Ms. Fifelski reported on the P.E. program at Jefferson school. Last summer, the school acquired new equipment and Ms. Fifelski conducted a training for teachers and aides so that they could conduct a P.E. program throughout the school year. She discussed several of the activities and the students invited the Board to participate in some exercises.

Mrs. Garner discussed the Accelerated Reader Program and Mrs. Fallaha explained how the goal chart works and she talked more about the program. She also discussed the STAR reading test, which has been given three times this year to date. This is a very comprehensive way of showing the students' growth.

Mrs. Fallaha discussed RTI (Response to Intervention), which has been done for several years. The focus this year is on math. She explained how the program works, and Mrs. Garner said that the 2<sup>nd</sup> Grade Team does an excellent job on RTI.

Mrs. Garner reported on the Reading Under the Stars activity, which is a fun parent involvement activity.

Mrs. Pollard talked about Dibels testing and how the data is used to determine who is invited to intersession. Jefferson School is the foundation school and it is important to deliver strong readers to the other schools later on. She then explained how instruction is structured during intersession and presented the data from the fall intersession, saying that every category focused on showed growth. She said that the matter of attendance will be focused on during the spring intersession as it does tend to drop off as the intersession week progresses. She is proud of the programs in place at Jefferson School.

Mrs. Garner talked about upcoming activities and events and she invited the Board to come visit any time.

The Board thanked Mrs. Garner, staff and students for the report.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

- A. Request ratification of expense and payroll vouchers per Ratification List No. 775 totaling \$595,452.25. This is a routine procedure to allow the District to submit vouchers to the County School Superintendent between board meetings.

Mrs. Hadnot made a motion to approve all vouchers on Ratification List No. 775. Mrs. Ervien seconded the motion. All members voted "aye" and the motion carried.

- B. Mrs. Mattox recommended that the Governing Board approve the hiring of the following personnel:

- Kirk Ramsey – Assistant JV Baseball Coach – High School
- Spring Coaches and Assistant Coaches on the attached list – High School

Mrs. Mattox recommended that the Governing Board approve the transfer of the following personnel:

- David Aberle – from Substitute for the District to Alt Ed Classroom Aide at the High School
- Erick Petranovich – from Sp Ed Inclusion Teacher at Jefferson School to High Needs Sp Ed Teacher at the Junior High
- Toni Villanueva – from 2<sup>nd</sup> Grade Teacher to Sp Ed Inclusion Teacher at Jefferson School
- Allen Leonard – from Substitute for the District to 2<sup>nd</sup> Grade Teacher at Jefferson School

Mrs. Mattox recommended that the Governing Board approve the following volunteers:

- Sarah Wilson – Volunteer Track Coach – High School
- Matthias Wilson – Volunteer Track Coach – High School
- Peter Taylor – Volunteer at Washington Elementary School
- Vince Lugo – Volunteer Wrestling Chaperone – Junior High School
- Stephanie Lugo – Volunteer Wrestling Chaperone – Junior High School
- Cory Shurtleff – Volunteer Wrestling Chaperone – Junior High School

Mrs. Mattox recommended that the Governing Board approve the resignation of the following personnel:

- Janeen Barton – Sp Ed Classroom Aide – High School – Effective 1-15-16
- Janis Bosley – Sp Ed Classroom Aide – Junior High – Effective 1-14-16
- Spud Guy – Bus Driver – District – Effective 1-8-16

Mrs. Ervien made a motion to approve the hiring, transfer, volunteers and resignation of personnel as recommended by Mrs. Mattox. The motion was seconded by Mrs. Hadnot. All members voted “aye” and the motion carried.

C. The following donations were presented for acceptance by the Governing Board:

- \$89.00 to Bonnie Brennan Elementary School from Arizona Restaurant Systems, Inc. for Sonic Night
- \$67.00 to Jefferson Elementary School from Arizona Restaurant Systems, Inc. for Sonic Night

A motion to accept the donations was made by Mrs. Carlson and seconded by Mrs. Hadnot. All members voted “aye” and the motion carried.

D. Mr. Heister recommended that the Governing Board approve a change to the Elementary Early Release Calendar, cancelling the February 10, 2016, early release and rescheduling it for February 12, 2016. He noted that there would be no less school time if this change was made and it would help with the Valentine’s celebrations.

Mrs. Hadnot made a motion, which was seconded by Mrs. Carlson, to approve the change in the Elementary Early Release Calendar as recommended. All members voted "aye" and the motion carried.

- E. Mr. Heister recommended that the Governing Board approve changes to the Junior High Delayed Start / Early Release Calendar, cancelling the delayed starts on April 20 and 27, 2016, to accommodate AzMERIT testing, and scheduling an early release on April 26, 2016 to align that day's schedule with that of the high school. He reminded the Board that they already changed the high school schedule for the track meet and this change would further help with testing and transportation.

Mrs. Hadnot made a motion to make the calendar changes as recommended and Mrs. Montoya seconded the motion. All members voted "aye" and the motion carried.

**REPORTS:**

- A. The Board was presented with financial reports for the month of December. Mrs. Lomeli had no further information to add at this time.

- B. The Board received copies of the student suspension logs.

- C. Governing Board Comments

Mrs. Montoya said she is impressed by all the awesome things going on at Jefferson School. She thanked Mrs. Garner, staff and students.

Mrs. Ervien said she had a discussion with Mrs. Garner about the D.E.A.R. program. She is truly impressed with the progress Humboldt School District has made due to their hard work and vision and she is excited that Jefferson School is going in that direction.

Mrs. Hadnot said she enjoyed the presentation. She offered congratulations to the four Employees of the Month and offered thanks to everyone for their hard work.

Mrs. Carlson said the presentation was great and the students were cute.

Mrs. Hadnot offered congratulations to Jett Jue for winning the Spelling Bee for the third year in a row.

Mrs. Scheid said she loves to have the students at the Board meetings. She wanted to let everyone know that Mr. Gilmore was nominated by Mr. Allen and Ms. Heaton and has been named the Arizona Music Educators' Association "Advocate of the Year for Fine Arts". Congratulations to him. Mrs. Scheid said the orchestra concert last week was awesome and she offered congratulations to the boys' and girls' basketball teams for their victories last night. She also congratulated the Employees of the Month.

D. Superintendent's Comments

Mr. Heister thanked Mrs. Garner, the teachers and students for their presentation. He said there are so many good things being done and the presentation provided so much information. Their efforts and achievements are helping to create third graders that are reading to learn and they will be stronger students throughout their school years. He complimented them for their work; all these things being done are great for the kids and great for the community as well.

He reminded the Board of the B.O.L.T.S. training Friday, January 29, in Flagstaff. The van will depart at 7:45 a.m. from the District Office.

He thanked everyone for their work and help during his recent unexpected absence. The Board, administrators, staff and Mrs. Mattox stepped up and took care of things. It is nice to know that everyone will do what needs to be done to make things work.

E. Assistant Superintendent's Comments

Mrs. Mattox said that there are a lot of programs at Jefferson school and the administration and staff have it figured out. They will do whatever is best for kids, even if it is not easy. She congratulated them on their continued focus; it shows and it is appreciated.

Mr. Heister added that they have a culture of overcoming whatever needs to be overcome in order to continue doing the very best for the kids.

**ADJOURNMENT:**

A motion to adjourn the meeting was made by Mrs. Hadnot at 6:57 p.m. It was seconded by Mrs. Ervien. All members voted "aye" and the motion carried.

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President

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Vice-President

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Clerk

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Member

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Member

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Richard L. Heister, Superintendent

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Cyndie Mattox, Assistant Superintendent