



**Global Education Collaborative
BOARD OF DIRECTORS - BOARD MEETING AGENDA - Minutes**

Friday, December 11, 2015 - 2:00 PM

The meeting will be held at:
Global Education Academy 2
2020 Oak St., CA 90007

1-888-296-6500 (Dial In #), Guest Code: 193391

Teleconference from:

Gang dong GU, seongnae doing, 448-10 Seoul, Korea
16872 Cod Circle Unit C, Huntington Beach, CA 92647

1. Call to Order and Attendance

Meeting is called to order at 2:20pm

Board Members

	Present	Absent
Stu Bernstein	<u>X</u>	_____
Daniel Choi	<u>X (via teleconference)</u>	_____
Giselle Edman	_____	<u>X</u>
Chin Kim	<u>X (via teleconference)</u>	_____
Magaly Lavadenz	_____	<u>X</u>
Shelley Miller	<u>X</u>	_____
Emilio Pack	_____	<u>X</u>
Marsha Thomas	_____	<u>X</u>
Marion Wong	<u>X</u>	_____

Staff

Sally Chou, GEC Executive Director	<u>X</u>	_____
Arturo Garcia, Jr., GEC Dir of Operations	<u>X</u>	_____
Liz Powers, GEC Business Manager	<u>X</u>	_____
Craig Merrill, GEA Principal	<u>X</u>	_____
Rosalind Mickels-Miller, GEAMS Principal	<u>X (2:30pm)</u>	_____
David Warken, GEA 2 Principal	<u>X</u>	_____

2. Approval of the Agenda

S. Miller moves to approve agenda with one modification; moving Auditor report (item 9b) to before closed session. C. Kim seconds.

S. Bernstein	D. Choi	G. Edman	C. Kim	M. Lavadenz	S. Miller	E. Pack	M. Thomas	M. Wong
Yes	Yes	Not Present	Yes	Not Present	Yes	Not Present	Not Present	Yes

3. CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Section 54957:

- a. Public Employee Performance Evaluation, Title: Principal
- b. Public Employment, Title: Principal, Director of Operations, Business Manager.

4. REPORT OUT OF CLOSED SESSION ON ANY ACTION TAKEN

No formal action taken.

5. PUBLIC SESSION -

RECONVENE TO OPEN SESSION: The meeting will reconvene to open session.

6. Public Comments

COMMENTS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.

COMMENTS ON AGENDA ITEMS - Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation before the board begins its deliberations or takes action on the item.

No public comments

7. Public Hearing
None

8. Consent Agenda

All items listed under the Consent Agenda are considered by the Board to be routine and will be approved and/or enacted by the Board in one motion. Unless specifically requested by a Board member for further discussion or Removed from the agenda, there will be no discussion of these items prior to the Board's vote on them.

- a. Approval of Meeting Minutes:
 - 1. October 27, 2015 Board Meeting Minutes
- b. Approval of Check Register
 - 1. October 2015 Check Register

S. Miller motions to approve consent agenda. S. Bernstein seconds.

S. Bernstein	D. Choi	G. Edman	C. Kim	M. Lavadenz	S. Miller	E. Pack	M. Thomas	M. Wong
Yes	Yes	Not Present	Yes	Not Present	Yes	Not Present	Not Present	Yes

9. Discussion & Action Items

a. October 2015 Financials for GEA, GEA 2, GEA MS, and GEC

A. Garcia presents the October financials for GEA, GEA 2, and GEC. A. Garcia once again highlights the two different GEA 2 updates, one still including PCSGP, the other with the assumption CDE requests PCSGP be returned. L. Powers presents the October financials for GEAMS.

S. Miller motions to approve the October financials for all sites. S. Bernstein seconds.

S. Bernstein	D. Choi	G. Edman	C. Kim	M. Lavadenz	S. Miller	E. Pack	M. Thomas	M. Wong
Yes	Yes	Not Present	Yes	Not Present	Yes	Not Present	Not Present	Yes

b. Receipt of 2014-2015 Audit Report

Auditor B. Hunt from Hosaka presents the 2014-15 Audit report to the board. Mentions the following: a) all financial statements and records were found to be in compliance with accounting principles, b) no deficiencies in internal controls were found, c) all sites were found to be in compliance with federal and state compliance programs. She summarizes there were no findings in the audit report.

S. Bernstein moves to approve the receipt of the audit report. S. Miller seconds.

S. Bernstein	D. Choi	G. Edman	C. Kim	M. Lavadenz	S. Miller	E. Pack	M. Thomas	M. Wong
Yes	Yes	Not Present	Yes	Not Present	Yes	Not Present	Not Present	Yes

c. LAUSD 1st Interim Reports

A. Garcia presents the 1st Interim reports that were submitted to LAUSD for GEA, GEA 2, and GEC. Highlights that the interim report for GEA 2 includes the scenario where CDE requests PCSGP funding be returned.

S. Miller motions to approve the receipt of the 1st Interim reports. D. Choi seconds.

S. Bernstein	D. Choi	G. Edman	C. Kim	M. Lavadenz	S. Miller	E. Pack	M. Thomas	M. Wong
Yes	Yes	Not Present	Yes	Not Present	Yes	Not Present	Not Present	Yes

d. Updated 15-16 Budgets for GEA, GEA 2, GEA MS, and GEC

A. Garcia presents the updated budgets for GEA, GEA 2, and GEC for 15-16. GEA's updated budget reflects updated special ed. costs and other items. GEA 2's updated budget reflects the change in enrollment projection from 100 to 80. It also reflects updated expenses in special ed. A. Garcia mentions that the budget includes PCSGP, but if CDE were to request remaining PCSGP funds to be returned budget would be updated accordingly. L Powers presents the updated GEAMS budget for 15-16 reflecting the change in enrollment projection from 160 to 135 along with other expense updates.

S. Bernstein moves to approve the updated 15-16 budgets for all school sites and GEC. C. Kim seconds.

S. Bernstein	D. Choi	G. Edman	C. Kim	M. Lavadenz	S. Miller	E. Pack	M. Thomas	M. Wong
Yes	Yes	Not Present	Yes	Not Present	Yes	Not Present	Not Present	Yes

e. Board Officers Nominations and Elections (President, Vice President, etc.)

Tabled until next meeting.

f. Updated Signors on Organization Bank Account

Tabled until next meeting.

g. 2016-17 and 2017-18 School Calendars

S. Chou presents the 2016-2017 and 2017-2018 calendars. She highlights the moving of beginning of the school year into August to better align with LAUSDs schedule. Mentions this would be a benefit for our student families.

C. Kim moves to approve the 16-17 and 17-18 school calendars. S. Miller seconds.

S. Bernstein	D. Choi	G. Edman	C. Kim	M. Lavadenz	S. Miller	E. Pack	M. Thomas	M. Wong
Yes	Yes	Not Present	Yes	Not Present	Yes	Not Present	Not Present	Yes

h. GEC Organization Chart Update

A. Garcia presents the org. chart highlighting the addition of the Executive Director position on the organizational chart. Board recommends moving SAC committee from the organizational chart.

S. Bernstein moves to approve the updated organizational chart with the approved changes listed.
C. Kim seconds.

S. Bernstein	D. Choi	G. Edman	C. Kim	M. Lavadenz	S. Miller	E. Pack	M. Thomas	M. Wong
Yes	Yes	Not Present	Yes	Not Present	Yes	Not Present	Not Present	Yes

i. Administrator Salary Schedule
Tabled until future meeting.

j. GEA Principal, GEC Business Manager and Director of Operations Renewal Contract(s)
Tabled until future meeting.

k. GEC Schools' Independent Study Policy

S. Chou presents the Independent Study Policy and Contract. She mentions the policy would be for all GEC schools: GEA, GEA 2, and GEAMS. Independent study would be available to students who would be absent 5 to 20 days.

S. Bernstein moves to approve Independent Study Policy and Contract. S. Miller seconds.

S. Bernstein	D. Choi	G. Edman	C. Kim	M. Lavadenz	S. Miller	E. Pack	M. Thomas	M. Wong
Yes	Yes	Not Present	Yes	Not Present	Yes	Not Present	Not Present	Yes

l. Acceptance of Administrators Work Plans
Principals along with Director of Operations and Business Manager present their work plans. Voting tabled until future meeting.

10. Reports

a. Board

1. Operations and Communications

i. Brown Act Training - A. Garcia mentions it is time for annual training for the board. Training to occur at future board meeting.

b. Staff

1. Operations and Communications

- i. LAUSD Oversight Visit - Board Compliance Report - *School administrators request a Board Member take the lead on the LAUSD Board Compliance report and to report to board at a future meeting for approval. M. Wong volunteers to take lead for Board review.*
- ii. GEA
 - 1. Monthly School Report - including SBAC results. - *C. Merrill presents his monthly school report and shares SBAC results with Board.*
 - 2. Recruitment Plan - *Due to time, not discussed.*
- iii. GEAMS
 - 1. Monthly School Report - including SBAC results. - *R. Mickels-Miller presents her monthly school report and shares SBAC results with Board. S. Chou recommends getting students to work with Achieve 3000 at home over the winter break.*
 - 2. LAUSD Notice of Concern - *Item was not discussed*
 - 3. Recruitment Plan - *R. Mickels-Miller shares the 5th grade presentation activity that was used at GEA.*
- iv. GEA 2
 - 1. Monthly School Report - *D. Warken presents his monthly school report.*
 - 2. Recruitment Plan - *D. Warken shares that he has visited preschools for recruitment.*

11. ADJOURNMENT

S. Miller moves to adjourn meeting at 5:51pm. S. Bernstein seconds.

S. Bernstein	D. Choi	G. Edman	C. Kim	M. Lavadenz	S. Miller	E. Pack	M. Thomas	M. Wong
Yes	Yes	Not Present	Yes	Not Present	Yes	Not Present	Not Present	Yes

Next Regular Board Meeting: 01/26/16

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Global Education Collaborative (GEC) at (323)232-9588

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact Global Education Collaborative (GEC) Schools at (323)232-9588