



OMS Front Office Hours – 7:20 AM – 3:40 PM

**OAKLAND MIDDLE SCHOOL GUIDANCE DEPARTMENT
REGISTRATION REQUIREMENTS**

_____ REGISTRATION FORM

_____ WITHDRAWAL FORM

_____ GRADES IN PROGRESS (AFTER START OF SCHOOL)

_____ PREVIOUS SCHOOL REPORT CARD (IF START OF SCHOOL)

_____ DISCIPLINE REPORT

_____ IEP – IF APPLICABLE

_____ TN SCHOOL IMMUNIZATION FORM

_____ OUT OF STATE – PROOF OF PHYSICAL WITHIN THE LAST CALENDAR
YEAR (CAN BE OUT OF STATE PROVIDER)

_____ SOCIAL SECURITY CARD (OPTIONAL)

_____ BIRTH CERTIFICATE

_____ PROOF OF ADDRESS:
UTILITY BILL – Gas, Water, Electric, Rent or Lease Receipt

_____ AFFIDAVIT (from school) – If not home owner. Home owner must provide Lease or
Mortgage / If applicable please see affidavit paperwork available in the front office.

_____ CUSTODY PAPERS – REQUIRED (If student is not living with biological parents)