

**FREEHOLD TOWNSHIP BOARD OF EDUCATION**  
**September 13, 2016**  
**Regular Meeting Public Agenda**

***The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.***

The Freehold Township Board of Education meets, as a whole, on the second and fourth Tuesday of each month. There are three committees of the board that meet before the first board meeting of the month to review issues specific to each committee's charge and a report is presented at the next board meeting. Each committee spends many hours reviewing recommendations and agenda items. Items are placed on this agenda as a recommendation for full board approval by each committee.

I. Call to Order

II. Opening Statement

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk and published in the Asbury Park Press on Friday, January 9, 2016 and in the News Transcript on Wednesday, January 13, 2016."

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Minutes

Regular Meeting Minutes and Executive Session Minutes of August 30, 2016

VI. Communications

VII. President's Remarks

VIII. Administrative Report

Bullying Investigation Report

IX. Public Participation

X. Board Reports and Actions

**A. Personnel/Policies/Communications Committee – Michael Amoroso, Chairperson  
Committee Members: Jason Levy, Michelle Lambert  
Administrative Liaison: Neal Dickstein**

COMMITTEE REPORT

BULLYING INVESTIGATION REPORT

1. The Superintendent recommends approval to accept the bullying investigation reports received from August 26, 2016 through September 9, 2016.

RETIREMENT

2. The Superintendent recommends approval to accept the resignation for retirement purposes of the following staff member:

NAME: Ellen Burk  
 POSITION: School Social Worker  
 POSITION CONTROL #: 3117-000-SPEDSUP-02  
 ACCOUNT #: 11-000-219-104-10  
 EFFECTIVE: December 31, 2016

## RESCIND EMPLOYMENT

3. The Superintendent recommends rescinding the employment contract of the following staff member for the 2016-2017 school year:

NAME: Tina Piccolo  
 POSITION: Teacher Assistant– Applegate Elementary School  
 EFFECTIVE: September 1, 2016 through June 30, 2017

## NEW EMPLOYMENT

4. The Superintendent recommends approval to issue a contract to the following staff members for the 2016-2017 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

NAME: Stacey Schapiro\*  
 POSITION: Teacher Assistant – Barkalow Middle School  
 SALARY: \$25,739.00 GUIDE: TA STEP: 1  
 ACCOUNT #: 11-213-106-100-10  
 EFFECTIVE: September 29, 2016 through June 30, 2017

NAME: Louise Terlato\*  
 POSITION: Part Time Teacher Assistant (.8) – Catena Elem. School  
 SALARY: \$20,591.20 GUIDE: TA STEP: 1  
 ACCOUNT #: 11-213-106-100-10  
 EFFECTIVE: September 14, 2016 through June 30, 2017

NAME: Penny Santamauro  
 POSITION: Registered Nurse  
 SALARY: \$37,000.00  
 ACCOUNT #: 11-000-213-100-10  
 EFFECTIVE: September 14, 2016 through June 30, 2017

NAME: Ameila Snow\*  
 POSITION: Replacement Teacher – Eisenhower Middle School  
 SALARY: \$51,277.00 GUIDE: A STEP: 1  
 ACCOUNT #: 11-213-100-101-10  
 EFFECTIVE: September 26, 2016 through January 5, 2017

\*pending completion of required paperwork

## LEAVES OF ABSENCE

5. The Superintendent recommends approval of the leaves of absence of the following staff members for the 2016-2017 school year:

NAME: Lisa Scott  
 POSITION: Teacher – Barkalow Middle School  
 POSITION CONTROL #: 1001-023-IS-013  
 ACCOUNT #: 11-213-100-101-10  
 UNPD NJ/ FED FMLA: September 28, 2016 through December 23, 2016

NAME: Jennifer Makaro  
 POSITION: Teacher – Donovan Elementary School  
 POSITION CONTROL #: 1001-026-IS-36  
 ACCOUNT #: 11-110-100-101-10  
 UNPD FED FMLA: September 19, 2016 through December 16, 2016  
 UNPD NJ/FED FMLA: December 19, 2016 through December 23, 2016  
 UNPD NJ FMLA: January 3, 2017 through March 22, 2017

TRANSFER OF ASSIGNMENT

- 6. The Superintendent recommends ratifying the transfer of assignment for the following staff member for the 2016-2017 school year:

NAME: Carol Cordiner  
 FROM: Teacher Assistant– Catena Elementary School  
 TO: Teacher Assistant – Errickson Elementary School  
 EFFECTIVE: September 1, 2016 through June 30, 2017

DISTRICT MENTOR

- 7. The Superintendent recommends approving the following staff member as a district mentor for the 2016-2017 school year:

Nicole Meisner

TRANSLATOR

- 8. The Superintendent recommends approving the following staff member to serve as a translator/interpreter for the 2016-2017 school year at the district monitoring rate:

Natalie Caravella

CURRICULUM COMMITTEES 2016-2017

- 9. The Superintendent recommends approval of the following staff members to work on curriculum committees during the 2016-2017 school year at the contracted hourly rate.

**Standards Based Rubrics/Grading – Elementary PE Curriculum Writing – maximum 5 hours**

Edward Olsen

**Kindergarten Curriculum Committee – Creating Professional Development – maximum 5 hours each**

Debra Wilson  
 Jennifer Carson  
 Lindsay Chiera

- 10. The Superintendent recommends ratification of the following staff members for work on a summer committee during the 2016-2017 school year at the contracted hourly rate.

**Rubicon Atlas Committee – maximum of 10 hours**

Dan Cugini  
 Martin Tansey

11. The Superintendent recommends approval of the following staff member to work on curriculum committees during the 2016-2017 school year at the contracted hourly rate.

**3<sup>rd</sup> Grade Math – maximum 12 hours**

Taylor Potts

PROFESSIONAL DEVELOPMENT

12. The Superintendent recommends approval of all certificated staff to participate in professional development at the district's training rate.

ADDITIONAL COMPENSATION

13. The Superintendent recommends ratifying payment to the following staff member to prepare for transfer of assignment/room at the rate of \$90.00 per day for a maximum of three days:

Carol Davison

BEFORE/AFTER SCHOOL REGISTERED NURSES

14. The Superintendent recommends approval for the following staff member to provide health services during before/after school activities for the 2016-2017 school year at the curriculum rate:

Penny Santamauro

IDEA FY 2017

15. The Superintendent recommends approval to charge the following 2016-2017 salary amounts to the IDEA FY 2017 Grant:

Employee	Salary	Percentage	Account #
Judith Arnold	31,839.00	100%	20-250-100-100-40
Carol Bothmann	31,839.00	100%	20-250-100-100-40
Wendy Burroughs	31,689.00	100%	20-250-100-100-40
Christina Caruso	31,839.00	100%	20-250-100-100-40
Kathleen Ernst	31,689.00	100%	20-250-100-100-40
Martha Feldman	31,689.00	100%	20-250-100-100-40
Judy Fonte	31,689.00	100%	20-250-100-100-40
Candace Monteforte	29,739.00	100%	20-250-100-100-40
Robert Mayer	31,689.00	100%	20-250-100-100-40
Jane O'Brien	31,839.00	100%	20-250-100-100-40
Mary O'Keefe	31,689.00	100%	20-250-100-100-40
Beth Petroff	31,839.00	100%	20-250-100-100-40
Patrice Potis	31,839.00	100%	20-250-100-100-40
Regina Purcell	31,839.00	100%	20-250-100-100-40
Marci Roche	31,839.00	100%	20-250-100-100-40
Patricia Romano	31,689.00	100%	20-250-100-100-40
Suzanne Stonaker	31,689.00	100%	20-250-100-100-40
Silvana Verzolini	31,689.00	100%	20-250-100-100-40
Michele York	31,689.00	100%	20-250-100-100-40
Stacy Collins	29,739.00	100%	20-250-100-100-40
Kelly Sandvik	63,027.00	100%	20-250-100-100-40

## NCLB FY 2017

16. The Superintendent recommends approval to charge the following 2016-2017 salary amounts to the NCLB FY 2016 grant:

Carol Davison	87,417.00	100%	20-231-100-100-45
Kelly Sandvik	63,027.00	100%	20-231-100-100-45

## CERTIFIED SUBSTITUTES

17. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2016-2017 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

Ashley Accardi	Kelly Burke
Carlie Tripple	Kathryn Rohlander
Penny Santamauro (nurse)	Michelle Sica
Christina Brown	Juliana Zimmerman
Andrea Clemenko	

## SUPPORT STAFF SUBSTITUTES

18. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2016-2017 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

<u>Teacher Assistant</u>	<u>Office Assistant</u>	<u>Lunchroom Assistant</u>
Carlie Tripple	Carlie Tripple	Carlie Tripple
Lisa Casso	Lisa Casso	Lisa Casso
Andrea Clemenko	Andrea Clemenko	Andrea Clemenko

Bus Assistant  
Lisa Casso

## SECOND READING REGULATION

19. The Superintendent recommends approval of the second reading of:

Regulation  
5330 Administration of Medication

- B. Curriculum/Staff Development Committee – Jennifer Patten - Chairperson**  
**Committee Members: Dan DiBlasio, Staci Triandafellos**  
**Administrative Liaison: Pam Haimer**

## COMMITTEE REPORT

## STUDENT TEACHER PLACEMENT

1. The Superintendent recommends approval of the following student teacher and practicum placements for the 2016-2017 school year:

<u>STUDENT</u>	<u>COOPERATING STAFF</u>	<u>DATES</u>
Jessica Avella (Monmouth University)	Patricia Somma/ Lindsay Mulligan	9/14/16 – 12/23/16

## HOME INSTRUCTION

2. The Superintendent recommends ratification for the following student to receive bedside/home instruction for the 2016-2017 school year:

Student:	6171199122
Tutor:	Christine Layne, Alisha Galli
Rate:	\$50.00 per hour – not to exceed 5 hours per week
Start Date:	09/06/16
Duration:	TBD

## COURSE APPROVAL

3. The Superintendent recommends approval of the following course requests for the 2016 Summer Semester and subsequent reimbursement after successful completion:

**STAFF MEMBER****COURSE TITLE****Georgian Court University**

Lauren Rodia  
Geena Basso

Psychopathology of Childhood  
Supervision/Articulation/Evaluation of  
Reading Programs

Clare Duffy

Supervision/Articulation/Evaluation of  
Reading Programs

Kimberly Fitzpatrick

Reading and Writing in Content Areas  
Clinical Mental Health Interventions  
Practicum in Counseling

Dan Cugini

Methods of Research for Leaders in  
Inclusive Schools

Kaitlin Flinn

Methods of Research for Leaders in  
Inclusive Schools

**Nova Southeastern University**

Ray Nesci  
Neal Dickstein  
Raffaele Donofrio

Foundations of Learning Technology  
Applied Dissertation Services  
Systems Project Management

**Saint Peter's University**

Edward Aldarelli

Qualitative Research Design Analysis  
Dissertation II Seminar

**Kean University**

Kristen Rusterholz

Painting

**Rider University**

Alison Ryan

Supervisor/Teacher Leadership  
School Finance and Fiscal Management

**Seton Hall University**

Christine Cleffi

Supervision on Instruction and Evaluation  
Technology for Administration

**Fitchburg State University**

Jennifer Harmon

WRS Introductory Workshop

**Fort Hays State University**

Jessica Saghini

Educational Research  
Educational Leadership

**University of Delaware**

Jennah Rihacek

Understanding Teacher Leadership  
Action Research**Johns Hopkins University**

Karen Coronado

Multiple Perspectives on Learning and  
Teaching  
Disciplinary Approaches to Education

**C. Finance/Facilities/Transportation Committee – Kay Holtz - Chairperson**  
**Committee Member: Edward Hudak, Chris Marion**  
**Administrative Liaison: Robert DeVita**

## COMMITTEE REPORT

## BILLS &amp; CLAIMS

1. The Superintendent recommends approval of the following list of bills dated September 13, 2016, which have been reviewed and approved by a Board member:

	Machine Print Checks	Hand Checks	Total Bills
Current Expense (General)			
Current Expense	500,489.67		500,489.67
Capital Outlay	3,625.00		3,625.00
Education Job Fund			
Special Revenue	6,051.75		6,051.75
Capital Project			
Debt Service			
Total Bills	510,166.42		510,166.42

## TRANSFERS

2. The Superintendent recommends approval of the following transfers for the 2016-2017 school year:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$2,500	11-000-262-420-60-000 Custod. Clean Repair & Maint.	11-000-251-580-05-000 Travel
\$ 640	11-190-100-610-23-000 Supply Acct.	11-190-100-340-23-000 Purch. Service Acct.

## APPROVAL OF TRAVEL AND RELATED EXPENSES

3. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

NAME	TITLE	EVENT	DATES	AMOUNT
Marchese, Charlene	Supervisor	Nat'l Council of Supervisors of Math	4/2/17 – 4/6/17	\$2,518.00
Force, Lisa	Media Spec.	Rutgers K-8 Maker Education Series	10/27/16	\$75.00
Marino, Michael	Grounds	Structural & Food Pest Problems	10/6/16	\$145.00
Creveling, Emily	Supervisor	The NJ Tiered System of Supports	10/18/16, 12/6/16, & 1/13/17	\$150.00

Force, Lisa	Media Spec.	Rutgers K-8 Maker Education Series	10/13/16, 11/4/16 & 11/17/16	\$225.00
DeVita, Robert	Business Administrator	Lead Sampling in School Facilities	9/26/16	\$31.52
Rowan, Paul	Facility Mgr.	Lead Sampling in School Facilities	9/26/16	\$7.75
McGowan, Laura	LDTC	IDA Fall Conf.	10/14/16	\$230.00
Lawlor, Jennifer	LDTC	IDA Fall Conf.	10/14/16	\$230.00
Wagner, Corinne	Learning Consultant	IDA Fall Conf.	10/14/16	\$230.00
Doran, Nancy	LDTC	IDA Fall Conf.	10/14/16	\$230.00
Lins, Gregory	Guidance Counselor	Harassment, Intimidation and Bullying Prevention Training	11/2/16	\$125.00
Fitzpatrick, Kimberly	Guidance Counselor	Mindfulness Fundamentals	10/7/16 – 11/17/16	\$125.00
DeVita, Robert	Business Administrator	Procurement Under Fed. Grant Programs	9/19/16	\$95.05

## DISPOSAL

4. The Superintendent recommends approval to accept the disposal of two steam Tables, Model #PHF 4, Serial #02/99 985083 & 3075, from the Eisenhower Middle School. This item is no longer used for educational purposes.
5. The Superintendent recommends approval to dispose of a laminator and a Video Presenter from the Barkalow Middle School which are no longer used for educational purposes:

Laminator Model #ARL2700  
Serial #0703-0982, Blue  
Item #US17765, USI

AverMedia  
AverVisionCP155, BOE #009576  
Serial #50948 10010P, Model #POB78

## DONATION

6. The Superintendent recommends approval to accept a donation in the amount of \$5,000 from the "First Day of School Foundation Fund" of the Community Foundation of New Jersey and is designated for the Barkalow Middle School Special Mentoring Program.

## MEMORANDUM OF AGREEMENT

7. The Superintendent recommends approval of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials with 2015 revisions for the 2016-2017 school year.

## SCHOOL NURSING SERVICES

8. The Superintendent recommends approval of the contract for in school nursing services with Bayada Home Health Care, Inc.

## NURSING CONTRACTS

9. The Superintendent recommends approval to amend the following nursing contracts:



Student: 9958287210  
 Provider: Bayada Home Health Care, Inc.  
 Service: In-school nursing care  
 Cost - **FROM:** **\$55.75**/hour for RN services or **\$45.75**/hour for LPN services  
 Cost - **TO:** **\$53**/hour for RN services or **\$43**/hour for LPN services  
 Start Date: 7/1/16  
 End Date: 6/30/17

Student: 9114023994  
 Provider: Bayada Home Health Care, Inc.  
 Service: In-school nursing care  
 Cost - **FROM:** **\$55.75**/hour for RN services or **\$45.75**/hour for LPN services  
 Cost - **TO:** **\$53**/hour for RN services or **\$43**/hour for LPN services  
 Start Date: 7/1/16  
 End Date: 6/30/17

- XI. Old Business
- XII. New Business
- XIII. President’s Remarks
- XIV. Public Participation
- XV. Executive Session

**WHEREAS**, pursuant to N.J.S.A. 10:4-12 (b), the Board of Education may exclude the public from that portion of a public meeting at which the board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1)-(9);

**NOW, THEREFORE, BE IT RESOLVED** that in accordance with the provisions of the Open Public Meeting Act (“Act”), the Board of Education shall conduct a closed session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing the following matter(s):

- \_\_\_\_\_ Matters rendered confidential by state or federal law
- \_\_\_\_\_ Personnel
- \_\_\_\_\_ Appointment of a public official
- \_\_\_\_\_ Matters covered by the attorney-client privilege
- \_\_\_\_\_ Pending or anticipated litigation
- \_\_\_\_\_ Pending or anticipated contract negotiations
- \_\_\_\_\_ Protection of the safety or property of the public
- \_\_\_\_\_ Matters which would constitute an unwarranted invasion of privacy
- \_\_\_\_\_ Matters in which the release of information would impair a right to receive funds from the United States Government
- \_\_\_\_\_ Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- \_\_\_\_\_ Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist.

- XVI. Adjournment

On motion of \_\_\_\_\_ and seconded by \_\_\_\_\_, the meeting adjourned at \_\_\_\_\_ p.m.