

## **6. SITE SPECIFIC “GRAB AND GO” BINDER**

The following template is to be utilized to design a site-specific binder that the Incident Commander (Principal) can grab and go in the event of an emergency. A site-specific copy is also intended to be share with the Los Gatos Police and Fire Departments.

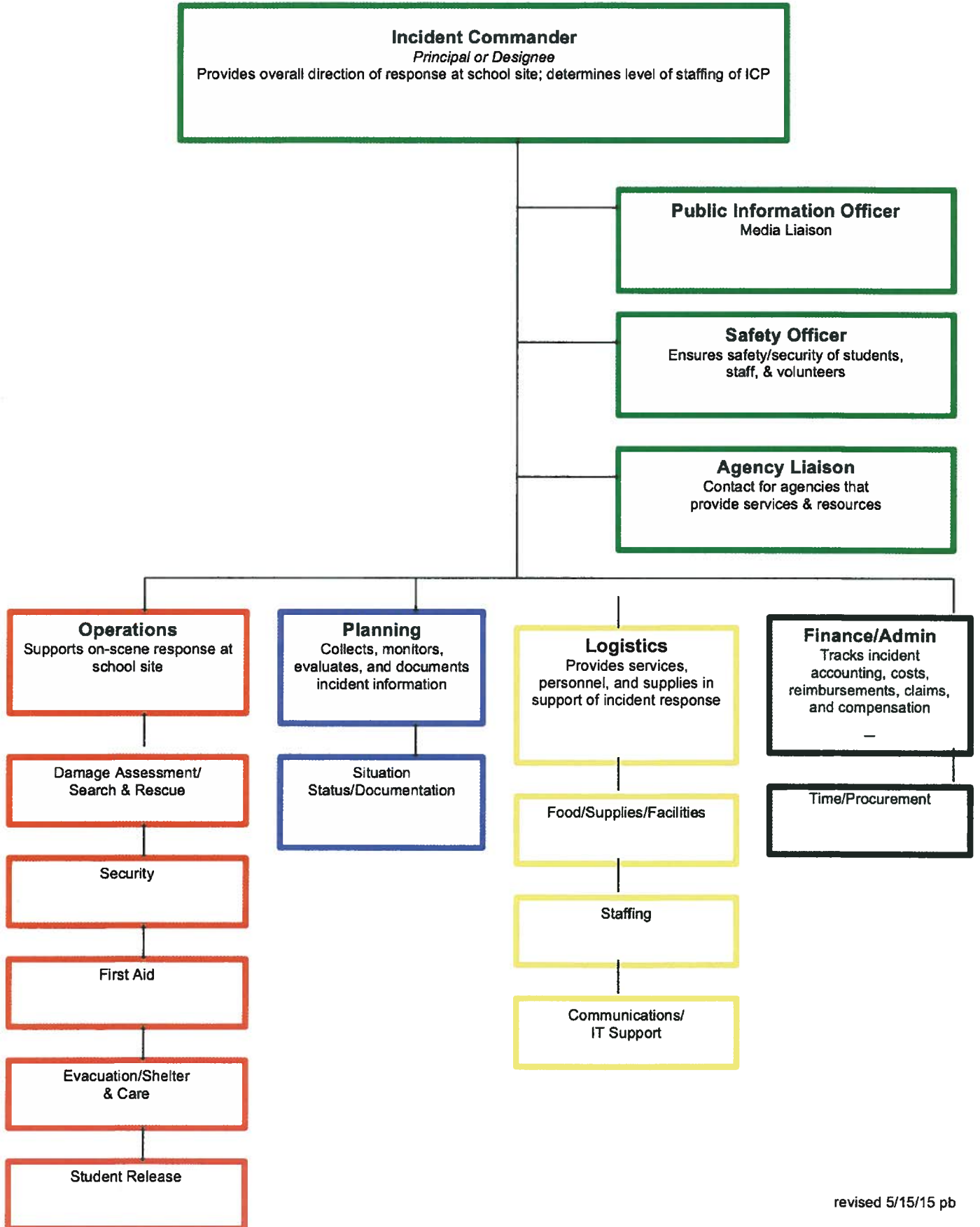
The resource should include the following items:

1. Incident Command Structure (ICS)
2. Site evacuation map
3. Utility shut-off map
4. Overall zone map (for search and rescue)
5. Zone breakdown maps with search and rescue directions
6. Staff list (room and phone numbers)
7. Student List
8. Health concerns
9. Staff and student health concerns



# Incident Command Post (ICP) Organizational Chart for Schools

## Incident Command Site Specific Only



**Site Map**

# SITE EVACUATION MAP



# SITE UTILITY MAP

# SEARCH AND RESCUE ZONES MAP







# STAFF LISTS

**Student Lists**

# STUDENT LISTS

Health Concerns

# HEALTH CONCERNS