

**Howard Gardner Community Charter School
Meeting Notes/Minutes
Governing Board of School
Regular Board Meeting
December 9, 2015
Howard Gardner Community School, 647 E St. Chula Vista, CA 91910
5:30 PM**

Present: Shannon Richardson, Sarah Cantu, Scott Singh

Present by conference call: Barry Taylor

Absent: Crystal Clumfoot and Louis Barrios

Recorder: Marisol Cortes

AGENDA ITEMS	DISCUSSIONS	ACTION / FOLLOW – UP
1.Call to Order & Pledge of Allegiance	<ul style="list-style-type: none"> • Call to order at 5:35 PM 	By: Sarah Cantu
2. Pledge of Allegiance		Led by: Sarah Cantu
3. Approval of agenda for December 9, 2015	<ul style="list-style-type: none"> • Tabled Item #10 to Jan. 20th, 2016 	1 st Scott Singh 2 nd Barry Taylor 3 Ayes 0 Nays 0 Abstained Approved
4. Approval of previous Board meeting minutes from November 18, 2015.		1 st Scott Singh 2 nd Sarah Cantu 3 Ayes 0 Nays 0 Abstained Approved
5. Public Communication	<ul style="list-style-type: none"> • None 	No action required.
6. Comments from the Board concerning items not on the agenda	<ul style="list-style-type: none"> • None 	No action required.

AGENDA ITEMS	DISCUSSIONS	ACTION / FOLLOW – UP
7. Reports: Executive Director, Teacher, PAC, SSC report(s) (attach copy of written report)	<ul style="list-style-type: none"> Shannon Richardson gave director report John Class gave teacher report PAC rep. not present. Left a paper report 	No action required.
Action Items:		
8. Approve 2015-16 1 st Interim Financial Report	<ul style="list-style-type: none"> Delano Jones, CSMC, shared Interim report 	1 st Scott Singh 2 nd Sarah Cantu 3 Ayes 0 Nays 0 Abstained Approved
9. Approve Revised 2015-16 Budget	<ul style="list-style-type: none"> Delano Jones, CSMC, shared Budget report 	1 st Scott Singh 2 nd Barry Taylor 3 Ayes 0 Nays 0 Abstained Approved
10. Approve 2014-15 Year-End Audit Report	<ul style="list-style-type: none"> Tabled to Jan. 20th Board Meeting 	1 st 2 nd 3 Ayes 0 Nays 0 Abstained Approved to Table to 1/20/16
11. Adjournment	<ul style="list-style-type: none"> Meeting adjourned at 6:14 PM Next meeting on January 20, 2016 at 5:00 PM 	1 st Scott Singh 2 nd Sarah Cantu 3 Ayes 0 Nays 0 Abstained Approved

Governing Board Secretary
Howard Gardner Community Charter School

Signature Date

Board-Approval Date